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## MINUTES OF THE FULL COUNCIL MEETING HELD 11<sup>th</sup> OCT 22 HILLSIDE MEETING ROOM, LILLESHELL, 7PM

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**Members present** Cllrs: Andrew Baker, Linda Parker, Peter Challinor, Pam Millard, Cllr B Taylor, John Sullivan.

**In attendance:** Clerk; Mrs Chloe Martin

### 55/22 Apologies and declarations of Interest

No apologies received. Absence from Cllr A Eade.

### 56/22 Public Session

Mike Oakley chair of the Brockton Leasowes Barns Residents' Association addressed the council with a complaint regarding the A518 as Telford have yet to sort the issue, Mr Oakley has asked what the council is doing to attempt to push the issue. The chairman addressed Mr Oakley that the council is attempting to ask the Telford council however progress has been slow, an update has been given from Telford Council saying that no progress has been made.

A brief summary of Mr Oakleys concerns include;

- "It is more than 3 and a half years since I first raised concerns about speeding and overtaking on the A518, which resulted in the Council making representations to T&WC, with no apparent result? {you'll see this under Catherine Lane's correspondence}
- Those concerns were reiterated when the initial Lilleshall Traffic Calming proposals emerged – as a significant omission
- A site meeting with Parish and Borough councillors and T&WC Highways was consequently arranged in Nov 21 when a variety of potential improvements around the T junction were suggested, most notably – creating a third/centre lane by white lining and hatching, erecting new signs in both directions, illuminating the signs (using solar technology) {this is all summarised in my copy e-mail of 9 November 21 to the previous parish clerk}
- Since then I have had conflicting reports about the status of emerging plans {The previous clerk's e-mail of 25 March intimating that plans, consultation and work commencing were all imminent – though his e-mail of 1 August painted a more cautious picture}
- At the previous clerk's suggestion I sought clarity from Councillors Shaw and Eade in an e-mail on 4 August, to which I have had no response
- An impromptu conversation with Councillor Shaw (in the margins of the Scarecrow Festival) suggested that progress was being hampered by the lack of relevant staff in the T&WC Planning Department.
- I don't think the resulting position is acceptable"

### 57/22 Minutes of the Full Council meeting held 6<sup>th</sup> September 2022

The clerk explained that there has been a discrepancy between the minutes that assistant clerk J Sullivan took and the edited minutes from the previous clerk. The clerk proposed to accept minutes subject to changes being made with the following amendments;

"The council proposed to accept the minutes from the previous meeting. Cllr John Sullivan objected as the previous minutes from June meeting had not been received by the council, the clerk will be asked to distribute these.

With regards to the working hours and location of the clerk councillors agreed that the clerk would be employed for 15 hours each week these are to be completed at the Lilleshall office. These arrangements are to be reviewed after 3 months a final performance management review will be held at the culmination of the 6-month probationary period."

Proposed by J Sullivan and seconded by Linda Parker agreed unanimously by the council.

#### **58/22 Matters arising, for information, from the 6<sup>th</sup> September 2022**

To receive information on actions taken arising from the last meeting.

#### **59/22 Correspondence**

A correspondence has been received by Severn Trent to inform the council of a road closure for water works to a new development. Cllr J Sullivan proposes that the council should contact Severn Trent to ask for further information as the letter given has not provided much information. Chairman D Shaw will contact them.

- a. Shropshire Association of Local Councils AGM (nominate two attendees)  
More information is needed before the councillors are able to commit, however Cllrs J Sullivan and Cllr B Taylor said they would attend subject to time and location of the meeting.
- b. Solar Farm  
It was discussed that there has been an invitation to attend a walk-in seminar from the owners of the solar farm.

#### **60/22 Reports from Parish Councillors and Ward Member present**

To receive any reports from Parish Councillors, outside bodies and Ward Member present at the meeting on items otherwise not included on the agenda.

A complaint has been received from a member of the public in regard to the playground, as there is an issue with the mud and dogs are running free on the playground. Cllr A Baker informed the council that the park is owned and maintained by Telford Town Council so it is not under the jurisdiction of the parish council. The council will not act at this time but would consider assisting if a suitable solution is found. This is to be reviewed by the parish council later on.

Chairman D Shaw has discussed that the topograph has been damaged so was removed, it has been suggested that it be installed on the memorial hall drive as it will be less likely to be vandalised. Councillors P Millard and A Baker are to contact the other members of the memorial hall to ask permission to do so.

A rural bus route is under development by TWC it is being funded by Telford and wrecking; Chairman Shaw has proposed that we contact the providers of the service to ask them to include Lilleshall Parish Council in their route.

Allotment; can the clerk chase up the maintenance contractor regarding the hedge cutting and new automatic gate lock.

#### **61/22 Road safety schemes**

To receive any updates on the road safety schemes for Lilleshall parish

Awaiting fixed prices for the village traffic scheme. A survey was completed regarding installing an SID socket device and to fit ramps instead of chicanes on Humbers Lane.

Pavement on Humber Lane is in a state of disrepair, the clerk is to contact Telford Council to request a repair.

#### **62/22 Planning**

- a. To consider any planning applications

- i. **A pre-planning application has been received for Land Rear of 9 Limekiln Lane, Lilleshall, Newport, Shropshire**  
The council has decided not to comment.
- ii. **Planning application TWC/2022/0800.**  
The council has decided not to comment.
- b. **Update regarding planning application TWC/2022/0672**  
The council noted that it has been accepted in full.
- c. **To receive any updates on the local plan review**  
No update received.
- d. **Street Trading Consent - Hundred Acre Kitchen**
- e. **To receive any updates on the boundary review**  
No response has been received.

Cllr J Sullivan has raised an issue regarding the execution of a planning application on Kinnersley Drive, there have been issues with a property. There has been an issue with heavy good vehicles using a bridle path and have altered the layout of the road making it inaccessible from the other side of the road. This has been brought to Telford and Wrekin council and the council is awaiting response, there is a lack of clarity in information which is considered to be a concern. The council is to monitor the situation going forward.

### **63/22 Financial Reports**

- a. To approve the reconciliation of recent banking statements and payment
- b. To consider any grant requests received

### **64/22 Debit Card**

- 1. To discuss the possibility of clerk ordering a bank card in order to make purchases on behalf of the council.  
The council discussed and agreed to action this. Proposed by Cllr P Challinor and seconded by Cllr P Millard.

Proposed by Chairman D Shaw for the clerk to look into purchasing a card reader, for use of payment regarding allotment holders. The clerk is to investigate possible costs for this and present the information at the next council meeting.

### **65/22 Event Planning – To discuss possible events that can be organised for 2023**

- a. Decide how many events the council would like to organise next year.
- b. Decide what type of events the council wants to organise next year.  
Coronation of King Charles the clerk is to begin to plan the event for coronation, gather information from the jubilee event, Shropshire food fayre, possible to put on a fate with music, food stalls and a parade.  
Also, a free afternoon tea event. Contact school, church, cubs, brownies and scouts, and other community groups if they would be willing to participate.  
It has been suggested that people would not attend an event on the coronation day so to do so on an adjacent day.  
Councillor Baker suggested an event has been organised in a neighbouring parish that a band was organised and this would be an ideal event for the parish council to organise as it would only require the council to organise the band and venue.  
The clerk is to contact the band to ask for availability.

### **66/22 Parish Magazine**

- a. To decide on future contact that can be placed in the magazine produced by Lilleshall Parish Council.

Councillors to brainstorm on ideas for the parish council magazine, the magazine should be distributed mid-December.

The clerk is to contact local organisations to ask for contributions. E.g. scouts, church, schools and tennis club cricket club.

#### **67/22 Traffic schemes Updates**

- a. Lilleshall village 20 mph.
- b. Humbers.
- c. Brockton Leasows.

#### **68/22 Maintenance**

- a. Conifers on the grave yard are overgrown and need to be tended to. To agree on a resolution. This has been completed and is no longer an issue.

#### **69/22 Dog Poo Bag Dispensers**

- a. To discuss who is responsible for refilling the dog poo bags by the Humbers and by the allotments as there have been complaints about the frequency that they are being filled. It has been suggested that councillors have certain poo bag dispensers that they take care of and the clerk periodically checks the notice boards and poo bag dispensers to keep them tidy.

**70/22 Community Charter** – To decide on priorities for west Mercia police to include in their local charter.

Price for new notice board on the youth centre as it is old and there is not a lock so people can put whatever they like in the board.

#### **Matters to bring forward to the next meeting**

Prices of a card reader for use of payments such as allotments.

Trees – Councillor Parker has discussed the planting of trees in 3 locations funding is ready and we are awaiting quotes for the work.

#### **Date of future meetings**

Full Council, Tuesday 8<sup>th</sup> November 2022, 7pm at Hillside Meeting Room

**Meeting closed at 20.50.**