

GLANTON PARISH COUNCIL

www.glanton.org.uk

Clerk: Sarah Trushell | glantonparishclerk@gmail.com | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Wednesday 25th March 2026 at 7:00pm** at **Glanton Memorial Hall**, for the purpose of transacting the following business.

Members of the public and press are invited to attend.

ORDINARY MEETING OF GLANTON PARISH COUNCIL

AGENDA

- 43/25 Apologies for absence** To receive and approve any apologies for absence.
- 44/25 Declaration of interests.** Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests in items on the agenda.
- 45/25 Public Participation** To allow members of the public to make representations, ask questions, or raise issues on agenda items or other parish matters (maximum 15 minutes). The Chair may direct that a response be given at a later date.
- 46/25 Minutes of the Meeting of 28th January 2026** To consider approval or amendment of the minutes as a true record.
- 47/25 Updates on Previous Minute Items** To receive an update on any previous minute items that are not covered elsewhere on the agenda
- 48/25 Community Matters**
- a) Electric Car Charging** – To receive an update and discuss any necessary actions
 - b) Tree Condition** – To receive an update on trees requiring works and approve any necessary actions
 - c) Site Walk with Highways** – to discuss and plan a meeting with Highways to discuss areas of concern.
- 49/25 Parish Council Administration Matters**
- a) Governance Documents**
To consider and adopt the Council’s updated Governance Framework, including IT Policy, document and email retention policy, safeguarding, complaints, data protection, publication scheme, reserves policy
 - b) End of Year Preparations**
 - i) Review and approve the Asset Register
 - ii) Review and approve the Risk Register
 - iii) Appointment of Internal Auditor for 2025–26
- 50/25 Financial Matters:**
- a) Transaction Report** To receive and approve the report of financial transactions

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b) Bank Reconciliation To receive and approve the bank reconciliation

c) Payments for Authorisation To consider and approve the schedule of payments for authorisation

51/25 **Items for Information or Future Agenda** To receive items for information only and to note any matters to be included on future agendas

52/25 **Date of next and future meetings** To confirm the date of the next meeting