

AGENDA

Donhead St Andrew Parish Council

Full Meeting

Friday 8th March 2019 at 7:45pm

Donhead St Mary Village Hall

Councillors are summoned to a meeting called by:

Mrs Sandra Harry, Clerk to the Parish Council

c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES

donheadstandrewpc@gmail.com / 07539 600466

Sandra Harry

1st March 2019

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

19.03.01 **Apologies** received/accepted and those present/not present.

19.03.02 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

19.03.03 **Public Participation and Presentations**

An opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

19.03.04 **Approval of minutes:**

a. Full meeting - 14th January 2019

PLANNING MATTERS

19.03.05 **Applications determined** - see attached paper.

19.03.06 **Community Land Trust proposals**

The area of land between Overway and Milkwell has again been highlighted as a potential site for affordable housing. The discussion at this full meeting will need to take account of any views expressed by residents at the Annual Parish Meeting and also bear in mind that a planning application for 1 house on the site was refused, with a variety of reasons being put forward against the development, e.g. local facilities, highway access etc.

FINANCE

19.03.07 **Approval of payments information** - see attached information.

19.03.08 **Brookhill Traffic Management** - as promised by W.Cnllr Deane, an alternative proposal has been suggested with a considerable cost reduction - down to £50,274 (c.40%). The reduction was achieved by the use of vehicle activated signs that would signal the *potential* for oncoming traffic (especially commercial lorries, tankers etc.) on a narrow road bend and slow traffic speed, but without the interactive alert to 'STOP'.

At the last CATG meeting it was agreed to discuss the proposal at the next meeting on May 7th to gauge support to take this scheme forward. If successful and taking into account any views expressed at the Annual Parish Meeting, it would be appropriate to offer a contribution towards the cost of the scheme (usually 25%); the Clerk would

	suggest a sum of £2000 - an amount that would still leave sufficient reserves to more than meet the guideline of 35% of annual operating costs. Note - the current bank balance is over £10,000.	
19.03.09	Training Webinars available for Clerks/Councillors There are a variety of courses currently, with Planning being appropriate for any councillors that may be interested - the details are attached. The recently appointed Assistant Clerk has already been enrolled on an on-line course that will provide the essential knowledge necessary to manage the council effectively. A Finance course has already been booked/attended, but further specific training will also be required in the future, especially for cemetery management.	
CEMETERY		
19.03.10	War memorial - no current issues.	
19.03.11	Cemetery a. Cremated remains area is ongoing.	
HIGHWAYS/Rights of Way		
19.03.12	Footpaths: a. Update on any footpath matters from P.Cnllr PMA.	
19.03.13	Parish Steward Reports - suggestions for work to P.Cnllr CB.	
Other Matters		
19.03.14	Draft recommendations on the new electoral arrangements for Wiltshire Council - for consultation; closing date 15 th April - see attached information.	
19.03.15	Community Radio - see attached information that has already been circulated. Would P.Cnllrs like a visit from a representative?	
19.03.16	Clerk replacement - an update.	
Reports		
19.03.17	W. Cnllr Tony Deane	
19.03.18	Other reports: a. Chairman b. Clerk	
19.03.19	Correspondence - see attached figures.	
19.03.20	Public participation - for comments relating to the evening's agenda items and discussion.	
19.03.21	Date and time of next meetings: May 10 th 2019 - Annual Parish Meeting of The Council (7pm); Full meeting (7:30pm) July 12 th 2019 - Full meeting (7:30pm) September 13 th 2019 - Full meeting (7:30pm) November 8 th 2019 - Full meeting (7:30pm) Interim planning meetings as required.	