

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at the Library & Neighbourhood Centre,

4a Monkton Road, Minster

on Tuesday 5th February 2019 at 7.00 pm

Present: Councillors: Mrs. Gimes (Chairman), Day, Quittenden, Dr. Jones, Bailey, Mrs. Taylor

Also present: Kyla Lamb (Clerk to the Council), Clare Wilsdon (Assistant Clerk to the Council), PCSO Adrian Butterworth, Cllr Crow-Brown, (TDC) Cllr Pugh (TDC)

244. APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllrs Owen, Grove and Goodman.

245. MINUTES

RESOLVED: That the Minutes of the Meeting held on 8th January 2019 and the Minutes of the Extraordinary Council Meeting held on 28th January 2019 be approved and signed by the Chairman.

246. MEMBERS' INTERESTS

Cllr. Bailey declared an interest in payments voucher 111246.

247. COMMUNITY WARDEN AND POLICING REPORTS

Community Warden Aaron Kluibenschadl was not present and a report was not available. The Clerk advised that the Community Wardens role has changed recently and an update on this will follow later.

PCSO Adrian Butterworth was present and reported as follows;

- Kent Police received 33 calls to Minster in the last month including:
 - An attempted burglary at Minster Abbey. The suspect was disturbed and made off prior to Police attendance.
 - A vehicle crime was reported where the wipers were taken, mirrors broken and scratches made. No other vehicles were targeted.
 - All other calls were for information, missing persons, concerns, RTC and domestic related calls.

PCSO Butterworth further reported that he has been speaking to residents and businesses in the area and there has not been a great deal reported.

248. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORT

Cllr Crow-Brown reported as follow;

- In relation to the Draft Local Housing Plan, two planning inspectors will be visiting in April.
- He is trying to obtain further information about the sale of two properties in Rose Gardens by Orbit Housing who will shortly be meeting with TDC.

Cllr Pugh reported as follows;

- Further contact is being made with UK Power Networks as power cuts are still an issue in the villages and surrounding areas.
- The new pylons that have been erected do not have reflective strips that prevent birds and swans flying in to them.

249. CHAIRMANS REPORT

The Chairman reported that Elections are to be held in May 2019 and the Council currently have two vacancies. She encouraged members of the public to consider becoming Parish Councillors. Existing Members will need to decide if they wish to stand again. Further information will be available from the Clerk in due course.

In line with GDPR compliance, from Wednesday 6th February, email will no longer be sent to personal email addresses. All future email correspondence will be via the Cllr email addresses and should be accessed via the laptops provided.

The Chairman will ask Cllr Owen if an information sheet on Emergency Planning Resilience can be included in Minster Matters.

250. REPORT OF THE CLERK

The Clerk has recently met with Action with Communities in Rural Kent who have organised for the 'Coffee Caravan' to visit the New Inn car park on a Tuesday morning from 10:30 to 12:30, every 4 weeks during the summer months. The project is to tackle isolation and loneliness in vulnerable people by providing an information hub and a mobile pop-up café that serves coffee and cake.

251. DOCUMENTS AVAILABLE FOR INSPECTION

None to display.

252. SECTION 106 AGREEMENT

The Clerk reported that £94K of this fund is remaining, some of which may be available to use for the erection of bollards in Molineux Road to prevent vehicles damaging the grass verges.

253. PARISH OFFICE, ARCHIVES RENT REVIEW

No further information has been received from KCC.

Members were asked by Cllr Jones to consider the additional rental of the end office in the Neighbourhood Centre which was being used by Minster Matters. This office is currently empty. He felt that it would be advantageous for the Parish Office to have additional space and for it to be shared with Minster Matters.

RESOLVED; That this may be considered pending a further reply from KCC on the subject of new rent charges.

254. AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET

The asset transfer of the public toilets and the car parks to the Parish Council was agreed at a Cabinet Meeting on 29th January 2019. The Chairman thanked Cllr Crow-Brown for his efforts to help secure this agreement.

255. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET

No further update at this time.

256. MINSTER SHOW

Members were asked to consider a request for consent to use the Recreation Ground for the holding of Minster Show. The marquee will be erected on Friday 19th July and removed on Sunday 21st July with security attendance overnight. Use of the pavilion toilets for the disabled was also requested.

AGREED: Approval granted for the Minster Show to use the Recreation Ground as specified.

257. RAMSGATE TOWN COUNCIL-SHARED SERVICES

Members were asked to consider a suggestion that local councils could possibly offer reciprocal shared services, following their recent investment in equipment and staffing.

AGREED: This item should be discussed as part of an Operations Committee meeting.

258. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC

Cllr Quittenden reported that Broadstairs and St Peters Town Council have large amounts of old documentation that may be of interest for our archives.

Sharon Moxon from Kent, Surrey & Sussex Community Rehabilitation gave a presentation. Cliffsend and Broadstairs have used them successfully. A suggestion was made that perhaps Minster could consider their services at the next Operations Committee meeting.

Recent power cuts were discussed and Cllr Quittenden advised attendees that Cllr Pugh is gathering information about this.

The next meeting will be on 23rd May 2019.

Cllr Quittenden attended the Police & Crime Commissioners meeting at Ditton, on behalf of Thanet and reported as follows;

A reminder was given that Kent Police have had £100M cut from their budget since 2010. After a massive recruitment drive, 200 extra police officers are now operational with another 170 in training.

Cllr Quittenden reported that other councils are not as fortunate as Minster with having a PCSO in regular attendance. A suggestion was made that the PCSO might write a short article for Minster Matters entitled 'A day in the life of a PCSO' in order to help people understand their role.

The Government have given assurance that extra money given to police in Dover and surrounding areas due to Brexit will be paid by them and not the taxpayer.

The public are encouraged to report crime. This is reflected in the rising crime figures which are further affected by the re-categorisation of crime (for example, a shed break in is now categorised as a house burglary).

A 999 call is answered on average within 9 seconds. More education is needed so that the public understand when 999 and 101 should be used.

Minster School Cllr Gimes reported that Minster and Monkton School will become federated in April 2019. The Parish Council will no longer have a seat on the governing body but the Chairman will remain as liaison with the School.

Village Hall Cllr Bailey reported that work on the repair to the Village Hall has been completed.

Twinning Assn. Cllr Bailey reported that members from France will be attending the Selection Dance on Saturday and that six members from here will be going to the Handicraft Show in France.

A joint meeting will be held with the French to discuss events and exchanges in 2019.

A coach is being organised for the 21st Anniversary Celebrations on 30th June.

The next quiz night will be held on 9th March at the RBL.

KIACC The DCO is on-going. Cllr Day reported that he was aware that there are Government proposals to lay more concrete and add a filter-lane without consultation to accommodate Operation Brock.

Flood Committee Nothing to report.

Minster Church Cllr Goodman was not present to report.

259. REPORT OF THE RFO

RESOLVED:

- a) **That the bank balance be received and noted**
- b) **The statement of Receipts & Payments for the month of January 2019 be approved.**

260. QUESTIONS FROM THE PUBLIC

Mr Sharp suggested that the Parish Council use the spare office without permission until the rent review is completed. He was thanked, but this was not felt to be appropriate.

Mr Harris asked when a traffic warden would be attending the village. A request will be made to the District Councillors to try and secure more regular attendance in the village.

Chairman of the Council

5th March 2019

Time concluded: 8.36 p.m.

MPC DRAFT