

Melverley Parish Council

Chairman: Mrs. S Herbert-Jones Tel: 01691 682673

The Minutes of the Annual Meeting of Melverley Parish Council The Village Hall, Melverley, Wednesday 3rd July 2019 at 8.00pm

Present: Cllr. Sally Herbert-Jones (SJH), Cllr. Cath Jones (CJ), Cllr. Mr. Roger Jones, RJ
Also Present: Dr Anthony Bater (Clerk, AJB), PCSO Charlie Iremonger (CI), 1 member of public Ms. Rosie Harding (RH))

- 19.17 OPPORTUNITY FOR MEMBERS OF PUBLIC TO SPEAK No members of the Public present wished to speak
- 19.18 APOLOGIES No apologies were received as all members present
- 19.19 DECLARATION OF PECUNIARY INTERESTS All members initialled the register declaring no pecuniary interests in the business of the meeting
- 19.20 MINUTES OF PREVIOUS MEETING The minutes of the meeting on 1st May 2019 were confirmed as a true record and signed as such by the chairman
- 19.21 CO-OPTION OF ADDITIONAL COUNCILLOR CJ proposed that Ms Rosie Harding be co-opted to fill the vacancy. SJH seconded this. Ms Harding had previously submitted a statement supporting her co-option, and the meeting resolved to accept her candidacy. RH signed the acceptance of office form and was welcomed to the council.
- 19.22 APPROVAL OF DOCUMENTS FOR RECRUITMENT OF NEW CLERK. After discussion, the meeting resolved to set a closing date for applications of 30th August and to hold interviews on the evening of 11th September. This will allow applications to be discussed at the meeting on 4th September. The meeting approved the documents as amended and instructed the clerk to post the advert locally and in the Telescope News and to submit the documents to SALC for circulation to existing clerks.
- 19.23 STATUS REPORT ON DEFIBRILLATOR PROJECT. SJH reported that letters had been sent to all households in the village and that there had already been a good response. £370 had been donated and a further £20 pledged. Clerk to keep a record of all donations. SJH suggested also circulating households in Crew Green as they would also benefit. It was suggested that bucket collections should be held at the forthcoming village BBQ and any other local events. CI reported that there were no funds available at present from police sources. SJH to submit an article to the Telescope News.
- 19.24 POLICE COMMISSIONERS SURVEY. The point of this survey is to identify local publications which the police commissioner could use to communicate with local residents. As the only possibility, the Telescope News, is likely to be reported by adjoining parish councils, the clerk was instructed to liaise with Kinnerley and Knockin clerks to see if they were sending in this information.
- 19.25 FORTHCOMING REVIEW OF POLLING DISTRICTS. The meeting resolved that no response was necessary
- 19.26 FINANCE
- a. The Current Bank Account Reconciliation was received and the balance of £5967.71 noted
- b. The meeting approved payments as follows. Cheques were signed and invoices initialled accordingly

Cheque No	Invoice No	Payee	Description	Value
100364 *	INV1920.06	Zurich Municipal	Insurance	£261.78
100365 *	INV1920.07	Data Commissioner	GDPR registration	£40.00
100366		A.J.Bater	Salary	£404.24

* pre-approved at last meeting and signed and remitted since then

c. The receipt of the £370 donations in cash and cheques towards the defibrillator project was noted

Melverley Parish Council

Chairman: Mrs. S Herbert-Jones Tel: 01691 682673

19.27 EXTERNAL REPORTS

a. Shropshire Council – none received

b. Police - PCSO Charles Iremonger gave a verbal report:

- Several anonymous phone calls reported locally claiming that money was owed, and someone would call at house if not paid
- One report of anti-social behaviour concerning a boundary dispute. Considered a civil matter so no action taken
- Reports of speeding vehicles in vicinity. As irregular, it is difficult to monitor
- Reports of boy racers parked in Village Hall car park. No recent sightings
- Reports of mud on road after agricultural activities. Most farmers clear up but some claim that contractors are responsible. CI suggested that the local NFU may be able to help if farmers refuse to take responsibility

c. Local Area Committee – still no date for next meeting

19.28 CLERK'S REPORT

- The outcome of research into the role of the Emergency Planning Officer was presented. After discussion, RH volunteered to fill this post and was duly appointed. Clerk to send her information, and to circulate list of rescue punt operators to all councillors.
- Confirmation that all necessary AGAR submissions had been made and that the Exercise of Public Rights had been advertised as required
- A copy of the survey report on the river bridge is not available.
- Clerk awaiting responses from RJ's contacts on supply and fitting of road safety mirrors in Melverley. RJ reported that his contact was unable to help at present. The meeting instructed the Clerk to investigate sources and likely costs for safety mirrors at Rectory Corner and Crosslanes.

19.29 ANY OTHER BUSINESS

- Clywedog and Vyrnwy Liaison Committee. No councillor available to attend next meeting on 18th July. Clerk instructed to contact them and ask for meeting papers and to be put on their mailing list
- Training for councillors. Two new councillors requiring Fundamentals training plus one refresher. Clerk to contact SALC and enquire when next available.
- Complaints about drains not being cleared. Several drains in the village have deteriorated due to heavy traffic, and some are covered in soil and vegetation and cannot function. Clerk to contact the Highways Department to ask for them to be cleaned.

19.30 DATE OF NEXT MEETING The date of the next meeting was confirmed as 4th September 2019

The Chairman closed the meeting at 9:35PM

Dr. A.J. Bater
Clerk to Melverley P.C.

Dated: 7th July 2019

Confirmed as a true record

..... **Mrs S Herbert-Jones, Chairman**
4th September 2019