

**ABBOTTS ANN PARISH COUNCIL**  
**Minutes from the Meeting held on**  
**Wednesday 14<sup>th</sup> March 2018 at 19:00**  
**at the Community Centre, Burghclere Down, Andover**



Present: Parish Councillors A Hayter (Chairman), C Teasdale, D Wells,  
M Doherty, Mrs S Bleeker, Mrs L Haigh, Borough Councillor  
Mrs M Flood.

Members of the Public: 2

Minutes: Mrs C L Cotterell (Clerk)

Meeting started 1900

AGENDA ITEM		ACTION
<b>1</b>	<b>Apologies for Absence</b> Apologies were received from Parish Cllr Abram, Borough Cllr Stallard, County Councillor Gibson.	<b>NOTED</b>
<b>2</b>	<b>Declarations of Interest</b> None.	<b>NOTED</b>
<b>3</b>	<b>Cllrs to agree the minutes to be an accurate record of the meeting held on 1<sup>st</sup> February 2018</b> – Details of payments made were not on the draft minutes but have now been added - Proposed Cllr Teasdale, seconded Cllr Haigh, all agreed.	
<b>4</b>	<p><b>Actions/Updates to be reported</b>  <u>Actions from meeting held on 01.02.18</u>  Item 4 – Feedback given to maintenance contractor re churning up of The Green. The response from the contractor has been circulated to Cllrs, advising that the fencing contractors on site caused the damage – It was commented that the contractor had visited The Green again on the south side and had churned up the grass.  Item 4 – Drainage in Duck Street – HCC report - The watercourse has been cleared by the landowner and a “high volume jetvac” (large drainage clearing machine) has been ordered for two days to give the entire surface water system from the pub to the brook a thorough clean. HCC anticipate this will be done by/around the end of March and will require residents to adhere to the no waiting cones when they are placed out the day before the works – It was commented that drains by the former school were also blocked, HCC have confirmed the entire system should be cleared by the “jetvac”.  Item 8a – Quotation for trimming trees at The Green - on agenda 01.03.18  Item 8b – Great British Spring Clean email was passed to the Fun Club and acknowledged.  Item 8c – Item to clarify the Burial Committee covers both Burial Ground and maintenance and minor repair of the churchyard be added to the review of Standing Orders at the Annual Meeting in May.</p> <p><u>Updates:</u></p> <ul style="list-style-type: none"> <li>• Poor surface of the path from The Green to Duck Street has been reported to HCC (ref PROW943826)</li> <li>• Tree branch in Church Road reported to HCC (enquiry ref 21341360)</li> <li>• Cllr Bleeker reported that the CLT will be putting an article in the parish magazine detailing where they are with sourcing a site and provide contact details for queries.</li> <li>• Cllr Haigh circulated details before the meeting regarding the refurbishment of the noticeboards and that she had made contact with original contractor in Norfolk. Agreed Cllr Haigh to produce specification of works required to advertise locally in magazine and on website.</li> <li>• Cllr Haigh updated on the telephone box – awaiting the magazine team to obtain active consent from village organisations to hold their data under GDPR before it can be displayed.</li> </ul>	<b>Cllr Haigh</b>
<b>5</b>	<p><b>Public Participation</b> -<i>This item will be limited to 15 minutes, unless directed otherwise by the Chairman.</i></p> <p>A member of Abbots Ann Green Action (AAGA) spoke about the wildflower meadow on The Green. There was a public consultation in 2016 which showed the wildflower meadow was a very popular option. The fence is there to prevent dogs fouling the area particularly as this area is used by the Fun Club. AAGA would like to request funds of up to £100 for occasional mowing/strimming (to be added to future agenda). There is some rubbish including lumps of concrete which needs clearing in the copse area, Cllr Wells will photograph the area. It was confirmed the surface of the path between The Green and Duck Street which has been reported to HCC is in very poor condition.</p>	<b>Ag item</b>

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	<p>Cllr Wells commented on the problem of dog fouling on The Green. Cllr Haigh will obtain details and approx. cost of new signs to encourage clearing up of dog waste. Cllr Wells will contact TVBC Dog Warden for advice.</p>	<p><b>Cllrs Wells/ Haigh</b></p>
<b>6</b>	<p><b>Borough and County Councillors Reports</b>  Cllr Flood reported:</p> <ul style="list-style-type: none"> <li>• On 23<sup>rd</sup> February TVBC approved budget – Council tax will raise £5 which equates to approximately 5p per week on a Band D property.</li> <li>• Community governance review responses are on TVBC website – Cllr Flood to forward a link. Responses will be reviewed and draft recommendations will be presented to full Council meeting on 26<sup>th</sup> April. Public are welcome to attend full Council meeting.</li> <li>• Environmental services team did well with collections during the period of snow.</li> <li>• New recycling services for drinks cups will be introduced with collection points in Test Valley.</li> <li>• Andover Leisure Centre – The General Manager is keen to meet with Cllrs to discuss concerns. Cllr Flood will arrange a suitable date with Cllrs Bleeker and Teasdale and the Manager.</li> <li>• Confirmed M&amp;S to close the shop in the High Street.</li> </ul>	<p><b>Cllr Flood</b></p> <p><b>Cllrs Flood/ Bleeker/ Teasdale</b></p>
<b>7</b>	<p><b>Planning and Tree Work applications – Cllrs to propose responses to be submitted to TVBC relating to the following applications: Proposed Cllr Doherty, seconded Cllr Teasdale.</b></p> <ul style="list-style-type: none"> <li>a) 18/00477/TREEN – T1 &amp; T2 Horse Chestnut Trees, T3 Yew, T4 &amp; T5 Sycamores, T6 Cherry – Fell; T7 Black Mulberry – Reduce canopy by up to 1.5m leaving finished radius of approx. 4m &amp; height 7m; T8 Holly – Prune to leave finished radius of approx. 2m &amp; height of 6m; T9 Walnut – Raise canopy to 4m above ground &amp; remove 7 branches growing into/over Irish Yew in northerly direction. – The Old Rectory, Church Lane Footpath, Abbots Ann – <b>Objection</b> – The PC have no concerns with T1-T5 and will submit the Tree Warden’s comments regarding T6-T9 – <b>All agreed.</b></li> <li>b) 18/00522/FULLN – Alterations to access &amp; erection of replacement boundary fence &amp; gates – The Peak, Salisbury Road, Abbots Ann – <b>No objection - all agreed.</b></li> <li>c) 18/00148/FULLN – Change use of land from agricultural to equestrian use. Erection of 36 stables, tack &amp; hay stores, outdoor riding arena, office &amp; toilet cabin, machinery store, car park, water treatment plant, bore hole &amp; fencing of 6 paddock areas – Land at Bury Hill, Red Rice Road, Upper Clatford – <b>No objection - all agreed.</b></li> <li>d) 18/00550/FULLN – Creation of a detached double garage with games room/storage above – Springvale, Clatford Lodge, Salisbury Road, Andover – <b>No objection – all agreed.</b></li> </ul>	
<b>8</b>	<p><b>17/00043/OUTN – Appeal APP/C1760/W/17/3183289</b>  Cllrs to consider whether to submit further representation to be received by 16<sup>th</sup> March 2018 Agreed for Cllr Hayter to submit the comment that AAPC strongly object but will not be submitting further representation.</p>	<p><b>Cllr Hayter</b></p>
<b>9</b>	<p><b>Effective Churchyard Management</b>  Cllrs to agree and approve a statement regarding effective churchyard management. Agreed to add amendment that all discussions to be reviewed at Burial Committee. Proposed Cllr Bleeker, seconded Cllr Wells, all agreed.</p>	<p><b>Cllr Hayter</b></p>
<b>10</b>	<p><b>Review of Maintenance Contract</b>  Review of contract for 2018/19 – Agreed to continue with the current contract. Clerk to request specification of works required for the wildflower meadow from AAGA and contact contractor for quotation.</p>	<p><b>Clerk</b></p>
<b>11</b>	<p><b>Play Area Inspection and Cleaning Review</b>  Review arrangements for quarterly inspections/cleaning for 2018/19 – Agreed to request a contract for a further year from Vitaplay at same cost.</p>	<p><b>Clerk</b></p>
<b>12</b>	<p><b>Sportsfield Management Advisory Committee</b>  Cllrs to receive an update – The meeting held on 19<sup>th</sup> February was very constructive.</p> <ul style="list-style-type: none"> <li>• Future hiring fees will be paid into PC account.</li> <li>• End of financial year audited accounts and cheque for the balance of hiring fees will be paid to PC.</li> <li>• New name has been suggested as Friends of Bulbery Sportsfield.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Shop to be used as key drop for the pavilion.</li> <li>• Next Committee meeting is due to be held on 9<sup>th</sup> April.</li> </ul> <p>It was noted that the fete committee have asked for SMAC to be represented on the fete committee.</p>																	
<b>13</b>	<p><b>Annual Parish Assembly – April 2018</b>  Cllrs to agree arrangements, date and approve an amount for expenditure.  Agreed to keep the format as last year and hold the Parish Assembly on Friday 20<sup>th</sup> April 2018 at 7pm. Approved expenditure of up to £100 for refreshments and expenses. Proposed Cllr Wells, seconded Cllr Bleeker, all agreed. Cllr Abram to obtain refreshments from village shop. Agreed to meet at 6pm to set up. Cllr Haigh to provide badges as before.</p>	<b>Cllr Abram/ Cllr Haigh</b>																
<b>14</b>	<p><b>Correspondence</b></p> <ol style="list-style-type: none"> <li>a) Request from HCC for PC to provide an explanation of proposals for the Wildflower Meadow – A short statement was agreed and a photo of the drawn plan for The Green to be forwarded to HCC – Proposed Cllr Doherty, seconded Cllr Haigh, all agreed.</li> <li>b) TVBC Parish Council Funding Sessions – Cllr Hayter to attend the session on 28<sup>th</sup> March at Stockbridge.</li> </ol>	<b>Clerk  Cllr Hayter</b>																
<b>15</b>	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>a) Cllrs to approve the Financial Statement for 1<sup>st</sup> to 28<sup>th</sup> February 2018 – Proposed Cllr Wells, seconded Cllr Bleeker, all agreed.</li> <li>b) Cllrs to consider quotation to trim trees overhanging boundary of The Green- Approved for field side only at £220.00 + VAT – Proposed Cllr Wells, seconded Cllr Teasdale, all agreed.</li> <li>c) Cllrs to approve the following payments to be made – Proposed Cllr Doherty, seconded Cllr Haigh, all agreed.</li> </ol> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Countrywide Feb</td> <td style="text-align: right;">£934.00</td> <td>Clerk/office expenses</td> <td style="text-align: right;">£58.24</td> </tr> <tr> <td>British Red Cross – Defib battery</td> <td style="text-align: right;">£114.00</td> <td>Clerk Salary</td> <td style="text-align: right;">£-</td> </tr> <tr> <td>HALC GDPR Training</td> <td style="text-align: right;">£24.00</td> <td>Pension Contributions</td> <td style="text-align: right;">£-</td> </tr> </tbody> </table>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Countrywide Feb	£934.00	Clerk/office expenses	£58.24	British Red Cross – Defib battery	£114.00	Clerk Salary	£-	HALC GDPR Training	£24.00	Pension Contributions	£-	
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<b>16</b>	<p><b>Next Meetings: –</b>  <b>Parish Council Meeting - 12<sup>th</sup> April 2018 at 7pm – War Memorial Hall, Abbots Ann</b>  <b>Parish Assembly – 20<sup>th</sup> April 2018 at 7pm - War Memorial Hall, Abbots Ann.</b></p>																	

**Meeting closed at 20.37**

**These minutes were approved and signed by the Chairman at the meeting held on 12<sup>th</sup> April 2018**