

# URPETH PARISH COUNCIL

Lucy Gladders Clerk to the Parish

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5 May 2023

**To: All Members of Urpeth Parish Council**

Dear Councillor,

I hereby give you notice that the **Annual Meeting of Urpeth Parish Council** will be held on **TUESDAY, 16 May, 2023** at **6.30 PM** in **Edenfield Communal Room, West Pelton DH9 6SR** to consider the undermentioned items of business.

**Lucy Gladders**  
Clerk to the Council

## **A G E N D A**

1. To elect a Chair of the Council for the ensuing year
2. Acceptance of Office of Chair
3. To elect a Vice-Chair of the Council for the ensuing year
4. Apologies for absence
5. Declarations of Interest, if any
6. Minutes of the Meeting held on 21 March 2023 (attached)
7. Appointments to Committees and Outside Bodies.
  - (i) Allotment Committee
  - (ii) County Durham Association of Local Councils (CDALC) Annual Meeting
  - (iii) Smaller Local Councils Committee
8. To consider any amendments to the following policies and Asset Register:
  - (i) Standing Orders
  - (ii) Code of Conduct
  - (iii) Financial Regulations
  - (iv) Asset Register
9. Public Representations
10. County Councillor Report
11. Monthly Accounts (to be circulated at meeting)
12. Correspondence and Clerks Report
  - (i) Notice of Vacancy in the West Pelton Ward
  - (ii) Feedback from the SAG on future event at Urpeth Grange Park
  - (iii) Neighbourhood Plan Progress Update following meeting held 15 May
13. Allotments
14. Ward Matters
15. Any other business, as in the opinion of the Chair, is of sufficient urgency to warrant discussion