

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

A meeting of the Council was held on:
Wednesday 28th February 2018 at 8:00pm in the Village Hall, Exbourne

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Ulrik Lawson, Brian Cobb and John Guy

Absent: Cllr Kirk England

Parish Clerk: Zena Tett

Also in attendance: 0 members of the public

Business Transacted

111. **Welcome:** Cllr Blakeman welcomed everyone to the meeting.

112. **Apologies for Absence:** Cllr Rose Williams and Borough Councillor Lois Samuel

113. **Minutes of the Last Meeting:** the minutes of the meeting held on 31st January 2018 were agreed and signed as a true and accurate record, proposed by Cllr Hedley, seconded by Cllr Guy, all in favour.

114. **Declarations of Interest:** None

115. **Public Speaking Time:** None present

116. **Borough Councillor Report**

B.Cllr Samuel forwarded her apologies.

117. **Matters Arising**

117.1 Neighbourhood Plan

Cllr Hedley reported the *Neighbourhood Plan Group* are continuing to develop and agree draft policy intents for the Neighbourhood Plan. The Group is working on producing some additional evidence to support a number of policies backed by the community, including a local visual landscape study, a village design statement and local green space assessment.

117.2 Devon Air Ambulance Trust

Cllr Williams has been unable to make any progress on the night landing site and suggested the Parish Council write a letter to Holly Brereton (chair of the Playing Field Association) to get a definitive response. **Action Clerk**

117.3 Super Link Meeting

Deferred until the next meeting.

117.4 Maintenance of Parish Assets

Cllr Guy has two metal tubes that can be used for the base of the bench. Cllr Blakeman sketched a design which Councillors reviewed and agreed to. Cllr Blakeman to implement. **Action Cllr Blakeman**

117.5 Play Area Inspections

Cllr Williams is still awaiting replies from both the School and the Playing Field Association. Deferred until the next meeting.

SJR

118. New Items

118.1 Tree Obstructing Footpath

It has been reported that a tree has fallen over on the footpath south of Higher Woodhall. Councillors will contact the land owner who should be able to assist in the clearance of the footpath otherwise, the P3 co-ordinators should be notified.

118.2 Anonymous Letters

The Parish Council discussed whether it is appropriate to deal with anonymous letters from the public. After some discussion it was agreed that the Parish Council would like people to identify themselves when raising issues so that they may request further information if necessary or appropriate. Parishioners can be reassured that their privacy will be respected if they so wish. If any further anonymous letters are received, they will be considered on their merits.

118.3 Raising the Profile of Local Councils

Some small Parish Councils struggle to fill vacancies for members because members of the public are not generally aware of the role of a Parish Councillor. It was suggested at a recent Councils Together Meeting in Okehampton that as 2019 was the next election year, it would be a good time to raise awareness of the work of local councils by way of a combined campaign, possibly in the form of a coffee morning or similar in the Charter Hall, Okehampton on 23rd May. Councillors agreed that it was unlikely that such an event would be effective for the Parish Council.

119. Planning

- 119.1 To discuss any other planning matters which have arisen between the date of the Agenda and this meeting: there were no planning matters to be discussed.

120. Clerks Report

120.1 Correspondence

The Clerk has distributed various correspondence/newsletters to Councillors since the last meeting. The following correspondence were noted/reviewed/discussed:

120.1.1 SWDevon: Code of Conduct Training – 18th April 2018

120.1.2 Village Hall: Thanks for freeing up Wednesday evenings

120.1.3 Highways: Traffic Sensitive Street Review

120.2 Parish Clock

An engineer from Smith of Derby has assessed the clock and taken the motor away for servicing at the depot.

120.3 Training

Cllr Guy was unable to attend the training in February and has rescheduled to attend on 26th June. **Action Cllr Guy**

120.4 General Data Protection Regulations

The General Data Protection Regulations (GDPR) will take effect in the UK on 25th May 2018. Councillors decided the Clerk should attend a training course to get up to speed with the new regulations. **Action Clerk**

121. Councillors Reports and Items for Future Agenda

121.1 Cllr Lawson

Concerned about water bubbling up through gulleys/drains on the main A road running through Jacobstowe, he will notify Highways via their online website.

122. Finance

122.1 Payments for Approval

The following costs were approved by the Parish Council.

122.1.1	Clerks Expenses	£37.75
122.1.2	DALC: New Councillors Course	£30.00
122.1.3	The Burrow: NP Meeting	£15.00

SAB

122.1.4 Mr Cobb: Grass Cutting £150.00
Proposed by Cllr Lawson, seconded by Cllr Blakeman, all in favour. **Action Clerk**

122.2 Review the Bank Balance

The balance as of 15th February was £11,331.65. Outstanding payments, including the cheques above, total £397.75 and once these transactions have gone through the total balance will be £10,933.90.

123. Date of Next Meeting

The next meeting of the Council was confirmed as Wednesday 28th March 2018 to be held in the Vestry, Jacobstowe.

With no further business, the meeting closed at 8:50pm

PART 2

SIGNED AS A TRUE RECORD: *S Blakeman* (Chair)

NAME: *S BLAKEMAN* DATE: *28/3/2018*