



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 11th December 2019 at 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 13th November 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 13th November 2019.
 - Any other items to report that do not appear elsewhere on the Agenda
 - Community Award 2020 update on nominations – decision at January meeting.
7. **Grant Requests for consideration – None.**
8. **Planning**
 - a) **Allhallows Planning Applications** None
 - b) **Medway Local Plan** –The latest information is that Highways England need more information about the potential impacts to M2/J1 and this could delay the next stage of the Local Plan until after April 2020. In the meantime an updated Strategic Land Availability Assessment (SLAA) is planned to be published later in December. This is an assessment of land put forward for development by interested parties and should provide the 2-5 year development land that will allow some control of future applications (although no consultation on this).
9. **Highways and Footpaths**
 - a) **Potential Parking Restrictions** – Implemented majority of recommendations
 - b) **Footpath Officers Report** – Cllr Bowley will be circulated.
 - c) **Verbal contributions** from Councillors
10. **Cross Park Issues**
 - a) **Expansion of Facilities** – VAT consultants identified (quote for service received). Awaiting update from Turners.
 - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
 - c) **Electrical Inspection** being scheduled now we have the certificate for new installation in Brick Store.
11. **Youth Club/Youth**
 - a) **Youth Club.** General Report.
 - b) **Musical Instruments/Storage/Security/Usage.** Brick Store is likely to need internal soundproofing/acoustic treatment.
 - c) **Future Planning**
12. **The Brimp Issues**
 - a) **Football Arena** – Chair/Cllr Forrest –still being progressed. Funding can be made available in this financial year.
 - b) The previous inspection was 2017, so a re-inspection is recommended. The Brick Store will be included.
13. **Contributions from Representatives (2019/2020) on external bodies**
 - PACT (Chair/Cllr Morrice)
 - KALC Medway Area (Cllrs Cook and Morrice)
 - Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
 - Police Liaison (Cllr Bowley)
 - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
 - Cross Park Association (Cllr Huntley-Chipper)
 - Allhallows Fete Committee (Cllr Forrest)
 - Friends of All Saints Church (Cllr Forrest)
14. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**

- Allotments (Cllr. Forrest)
- Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper)
- Bourne Leisure Liaison (Chair)- Contact received about doing work in village after peak season
- Allhallows Primary School Liaison (Chair)
- Turners Group (Allhallows Park (Kingsmead) (Clerk)

15. **Shelduck Land**

The Chair and Clerk have met with Norse/Medway regarding the maintenance requirements of the land – it is natural woodland and has a low requirement. If the parish council wish to improve on this, it would need to be funded by them. Gates could be provided by the parish council although the land remains in the ownership of Medway Council – the possibility of a parish council lease on the land will be investigated, In the meantime it was suggested that the ground could be cleared (by Bourne Leisure on a voluntary basis) and branches overhanging neighbouring gardens could be clipped.

16. **Financial**

- Finance Monitoring Reports** (Circulated for comment/note).
- Receipts and Payments schedule** circulated for approval (initial version distributed/there may be further changes before the meeting where an updated version will be circulated)
- 2020/21 Budget** – Following the special finance meeting (28/11) a draft budget will be circulated. The precept will need to be set at the January meeting.

Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded

Exclusion of Press and Public – To discuss personal staff issues.

17. **Staffing Issues** nb. **If personal issues need to be discussed** the Press and Public will need to be excluded.

- Any Staff issues

18. **Date of next meetings –**

The January Meeting of the Parish Council Wednesday 8th January 2020 @ Cross Park Pavilion (6:30pm)

19. **Future agenda items**

Chris Fribbins, Clerk to the Council 5th December 2019