

WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN
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Human Resources Committee Meeting

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

A meeting of the HR Committee of Wrockwardine Parish Council is to be held at **Admaston House, Dothill Room** on **Friday 27 May 2022 at 11.00a.m.** The business to be transacted at this committee meeting will be as set out on the agenda below

Dated this: 23rd May 2022

Signed: *Julia Hancox*
(Clerk to the Council)

AGENDA

1. **Welcome**
2. **Election of Chairman**
3. **Apologies for absence**
4. **Declaration of Interests: a) Pecuniary b) Personal**
5. **Public Session (15 mins)** – the meeting will be adjourned for 15 minutes to allow questions to the Chairman and Committee Members from members of the public
6. **Minutes** – to confirm the minutes of the HR Committee Meeting held on Friday 25 February 2022
7. **Review Terms of Reference** – to consider if any amendments are necessary
8. **Lone Worker Policy Amendment** – to consider the amended policy
9. **Parish Council Objectives** – to consider objectives for the next year for recommendation to Full Council
10. **Clerk's Accounts** – to receive timesheets, annual leave card, mileage claims & training updates
11. **Date of the next meeting** – to be set by the Committee