

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 11th January 2017 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams (Chairman),, B Golder , M Nicholas, A Parrott : Clerk D W Wright

There were two members of the public present.

Apologies were received from Cllr R Howarth, S Calvert, A Rowland, I Mckechnie, T Holmes

17.01 Declarations of Interest: A Parrott declared an interest in application16/00841.

17.02 Minutes. The minutes of 23rd November had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

17.03 Matters arising:

16.100 The drains in Meadow Lane are now working.

16.137 The website will be updated by Cllr Nicholas with the Parish Council information. Unfortunately no other information is being provided by parish organizations.

16. The hedge on Top Road adjacent to the Grange has not been cut back despite requests. The Highways Department will be contacted for them to take appropriate action to restore visibility.

17.04 District Councillor Report -CCTV

Councillor Bates had sent a report on CCTV systems for the District. At the meeting of the Overview and Scrutiny Committte a decision was taken to replace the static cameras with a mobile system. There are a number of CCTV systems on the market that are mobile and can be moved from location to location. Generally they are attached to lamp posts, so that electricity is available and they are less easy to steal. There is an agreement in principle with EON who have a responsibility for lampposts in Staffordshire that this approach is feasible. They already deliver a service of deployable cameras in East Staffordshire. There would be ability to move cameras top locations depending on crime and anti-social behaviour. This could be decided by the combined Council/Police threat and risk weekly meeting which looks at emerging issues/actual incidents in the district. The intention is that cameras area used on an "overt" rather than a "covert" basis as covert surveillance requires a strong justification that alternative ways of getting the information are not available.

Initially at least 10 cameras would be purchased and discussions could be entered into with a view to increasing the number of cameras using Parish Council funding where they wish to have cameras dedicated to their area.

The district council have not supported the retention of the Telephone Box at Acton Gate

17.05 Community Action - Community Centre.

David Adams gave a short report on the Community Centre. They have now purchased 16 new tables. They have part funding for the new chairs and so will buy some chairs. They intend to purchase stage curtains first and side curtains later. Individual hot water heaters for the washbasins will be replaced by a central system as the individual heaters are burning out very quickly. It was agreed that the remaining reinforcing mesh material would be fitted to extend the parking area on the field.

17.06 Finance.

The accounts for the year up to 11th January were presented. The Investment account is currently £21,0343.06. The Current account balance is now £8,487.63.

The following cheques were agreed for payment.

Great Wyrley Gardens(Novemberr 2016)	1361	£	263.48
Society of Local Councils- subs	1362	£	103.00
Clerks salary -(less tax) Dec -Jan 2017	1363	£	320.14
Clerk: Use of Home as Office	1363	£	300.00
Inland Revenue (PAYE)	1364	£	213.42
Total		£	<u>1200.04</u>

Effective Cashbook balance £ 7287.59

17.07 Precept

The Clerk had circulated a draft budget and precept schedule for 2017/18 based on retaining the previous level. The Council reviewed the budget and agreed that it covered the expected expenditure on more activities and providing more for the villages.

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £22,000 for 2017/18 .

17.08 Highways

The traffic on Acton Hill Road is getting heavier . The Highways authority will be requested to carry out a traffic count. The drain is blocked again in Stych Lane and in Bednall. No drains are working from the Bednall Shop until Bednall Farm
The parking for Bednall School is an increasing problem. Cars are obstructing the footpath so that people have to walk in the road. This will also block any access for ambulances or emergency vehicles. The situation has become critical and a letter will be sent to the School.

17.09 Planning

The following applications are pending consideration.

- 16/01084/FUL Fairmont Top Road Acton Trussell
Single storey rear and first floor extension to bungalow
- 16/01060/LHSLD** Penkfields Lower Penkridge Road Acton Trussell
Extend existing conservatory
- 16/01055/FUL Aedion Top Road Acton Trussell
Proposed alterations and extensions to detached dwelling.
- 16/00686/AGGRES Yew Tree Farm, Pottal Pool Road, Penkridge
Barn for Sheep containment
- 16/00793/FUL Yew Tree Farm, Pottal Pool Road, Penkridge
Conversion of redundant pig units into 3 detached dwellings.
- 16/00841/LBC Brookhouse Farm Cottage, Acton Hill Road Acton Trussell
Extension to form utility, toilet and shower.
- 16/0865/FUL & 16/00866/LBC Keepers Lodge, Teddesley Park, Penkridge
Alteration and extension work to outbuildings to provide carers accommodation annex

17.10 Correspondence

<i>Staffordshire County Council</i>	Pothole repair updates
	Request for financial contribution to advice services
<i>South Staffordshire Council</i>	Survey on a Community Lottery

17.11 Matters raised by Councillors.

Potholes remain a problem and the excavator which has sunk on the land adjacent to Top Road may cause a earth slide and wall collapse. In the past Fire hydrants were regularly tested but this seems to have stopped. Request Fire Service to check the hydrants in the parish.

17.12 Date of the next meeting:

Wednesday 15th February 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.00 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15th February 2017 at 8.00 pm
in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams (Chairman),, B Golder , M Nicholas, R Howarth, S Calvert, A Rowland ,
T Holmes
District Councillor L Bates : Clerk D W Wright

There were no members of the public present.

Apologies were received from Cllr A Parrott, I Mckechnie,C Cllr D Williams

17.13 Declarations of Interest: None.

17.14 Minutes. The minutes of 23rd November had been previously circulated. Cllr L Bates had sent written apologies. The minutes were approved by the Council and signed by the Chairman.

17.15 Matters arising:

16.100 There are planned works on Meadow Lane. Residents are still concerned about builders rubble in the drains.

16.131 Cllr Sue Calvert agreed to undertake the role of "Good Life" champion on behalf of the Parish Council.

16.141 The hedge in Top Road adjacent to the Grange has been cut back.

17.04 CCTV Whilst this seems a good idea , there are problems as the cameras are only located in areas of anti-social behaviour or high crime levels. There have been no recent incidents in this Parish. It would cost about £1400 if the Parish Council wishes to buy a camera.

17.08 Parking at Bednall School and along Common Lane will restrict the access of emergency vehicles. The Governors of the School have been more concerned with how to cope with a federation of three schools

17.16 District Councillor Report

On 17th February there will be a Fuel Poverty Awareness day and SSDC will run some seminars. There will be another "Let's Work Together" session on 17th March.

Flytipping: SSDC Cleansing department has cleared 82 tips and they will prosecute and seek restitution. Please report any suspicious activity. The District Council is looking to build far more industrial units. At present there is 97% occupancy. The proposed rail terminal at Four Ashes is seen as a development in the green belt and the District Council will oppose it. The District Council wishes to visit Parish Councils to present the proposed Community Lottery.

17.17 Community Action - Community Centre.

New tables have arrived and new curtains for the front and side stairs of the stage have been ordered. A copy of the Public Liability Certificate has been obtained. The recreation field is now in regular use for football. A sign for " Overflow Car Park" is required.

The Website has now been updated.

There is a problem with litter on the roads through the villages. Cllr Bates will organise a litter pick.

17.18 Finance.

The accounts for the year up to 15th February were presented. The Investment account is currently £21,035.81. The Current account balance is now £7,287.59.

The following cheques were agreed for payment.

Great Wyrley Gardens(January 2016)	1365	£	263.48
Clerks salary –(less tax) Feb 2017	1366	£	160.07
Inland Revenue (PAYE)	1367	£	106.71
SPCA – training Courses	1368	£	35.00
Total		£	<u>565.26</u>

Effective Cashbook balance £ 6,722.33

17.19 Highways

A pothole report from the County Council Highways Department was presented.
Highway signs need cleaning and some are completely obscured by vegetation
There will a road closure on Acton Hill Road for works by Western Power on electricity supplies.

17.20 Planning

The following application has been approved.

16/01055/FUL Aedion Top Road Acton Trussell
Proposed alterations and extensions to detached dwelling.

The following applications are pending consideration.

17/00114/FUL Keepers Cottage Lodge, Teddesley Park, Penkridge
Alteration and rear and side extension
1700044/FUL & 17/00045/LBC The Moat House Lower Penkridge Road
Removal of window to form new door into laundry room
17/0024/FUL 4 Moathouse Close Acton Trussell
Two storey rear extension to detached dwelling house and associated works
16/01084/FUL Fairmont Top Road Acton Trussell
Single storey rear and first floor extension to bungalow
16/01060/LHSLD Penkfields Lower Penkridge Road Acton Trussell
Extend existing conservatory
16/00841/LBC Brookhouse Farm Cottage, Acton Hill Road Acton Trussell
Extension to form utility, toilet and shower.
The Council will write in support of the application.

17.21 Correspondence

<i>Staffordshire County Council</i>	Pothole repair updates
<i>South Staffordshire Council</i>	Proposed Community Lottery

17.22 Matters raised by Councillors.

Residents in Bednall requested the Parish Council to assist with the adoption of their private road. The Council discussed this and noted that the road which goes on to Teddesley Estate is actually supposed to be closed to limit traffic and there should not be any traffic except from the residents. This was an agreement proposed as a condition of the planning approvals for the housing development at Teddesley. Request comment from the enforcement officer. Maintenance of the road is currently the responsibility of the householders and it is unlikely that Staffordshire County Council would be willing to adopt the road.

17.23 Date of the next meeting:

Wednesday 19th April 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.30 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15th March 2017 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams (Chairman), A Parrott, M Nicholas, R Howarth, A Rowland
District Councillor L Bates : Clerk D W Wright

There were two members of the public present.

Apologies were received from Cllr S Calvert, B Golder, I McKechnie, T Holmes , C Cllr D Williams

Public Session

South Staffordshire District Council is proposing to run a local lottery to provide funds to support the local communities. Clodagh Peterson, Policy and Partnerships Manager, gave a short presentation and summary of the initial proposals. Two existing ones are now in operation in this country. The lottery will be run by a lottery company on behalf of the council who receive about 18% A further 20% paid out in prizes and 58% goes either into a central fund for support of good causes or to a specific good cause nominated by the lottery supporter. There will be a weekly lottery with a draw at 8pm on Saturday. Each ticket costs £1 per week and consists of 6 numbers. The more numbers matched, the bigger the prize. Winners will be notified by email when they win. Good causes which support the lottery will get their own page on the lottery website. SSDC will check that each cause qualifies and approve them. All the good causes need to do is to market the lottery to their supporters. Any funding of the good causes must be spent in South Staffordshire and cannot be spent on structural purchases. A survey showed that about 87% of people would be willing to buy a £1 ticket to support their local community. An application has been made to the gambling commission and Councillors have been briefed. Now involving community groups, engaging businesses and developing the website and brand. It is hope to launch in June.

17.24 Declarations of Interest: None.

17.25 Minutes. The minutes of 15th February had been previously circulated. Item 17.04 CTTV should have read good rather than god. The minutes were approved by the Council and signed by the Chairman.

17.26 Matters arising:

16.141 The hedge in Top Road adjacent to the Grange has been cut back but needs trimming much harder.

17.04 CCTV . Actual cost would be about £3000 if the Parish Council wishes to buy an additional camera in conjunction with the SCC schemes.

17.17 There has been dog fouling on the Playing Field and the Children's Play Area. Although there are signs already we could consider more obvious signs or the installation of CCTV. The Council considered the infection risk to the children and young people who use the field and play area due to dog fouling to be extremely serious and did not think that merely highlighting the health risks by a notice would be effective in preventing further dog fouling. It is not feasible to ensure that all dog owners will adequately avoid dog fouling and therefore the Parish Council will prohibit all dogs from the complete area of the recreation field and play area. The situation will be highlighted on the GrapeVine and the Parish Newsletter.

17.22 Road at Gypsy Green and access to Teddesley Home Farm development. The information obtained from SCC shows that the planning response in 2002 and 2003 to the development request was for access to be provided off A34 as a private ungated road with provision for maintenance by the developer. The road into Bednall should not be being used for access. The enforcement officer will be asked to investigate.

17.27 District Councillor Report

There has been concern about activity on Teddesley Road by the motorway bridge as it seems to be a scrapyard. The Enforcement Officer is investigating.

17.28 Parish Plan

a) Community Centre. 20 new chairs have arrived and new curtains for the front and side stairs of the stage will be delivered at the end of April. An entertaining Murder Mystery' evening was held recently. Signs for " Overflow Car Park" are now on order.

- b) Communication. The website domain name has been renewed for £39. The Parish newsletter and Grapevine is good but is mainly crime reporting
- c) Environment. Entries have been made for the Best Kept Village competition again. New signs will be manufactured for Acton Trussell.

17.29 Finance.

The accounts for the year up to 15th March were presented. The Investment account is currently £21,036.70. The Current account balance is now £6,722.33.

The following cheques were agreed for payment.

Great Wyrley Gardens(Jan& Feb 2017)	1369	£	526.96
Clerks salary –(less tax) Mar 2017	1370	£	160.07
Inland Revenue (PAYE)	1371	£	106.71
Total		£	<u>793.74</u>

Effective Cashbook balance £ 5,928.59

The Clerk explained why the Men's Society donation towards defibrillators was listed as part of the Parish Council's income in 2016/17. The Parish Council had paid for the supply and installation of three defibrillators in early 2016 at the start of this financial year. The accounts for 2016/2017 are being prepared for audit and the Revenue & Payments Summary will be presented at the next Parish Council meeting on 19th April.

17.30 Highways

A pothole report from the County Council Highways Department was presented. Potholes are still a problem in Bednall, Acton Hill Lane and Stych Lane. A tree had blown down in Acton Hill Lane and needed removal and road repair. The river bridge is getting hit regularly and the sandstone is being moved by impact. It needs to be repaired before the stones fall into the river.

17.31 Planning

The following applications are pending consideration.

- 17/00114/FUL Keepers Cottage Lodge, Teddesley Park, Penkridge
Alteration and rear and side extension
- 17/00044/FUL & 17/00045/LBC The Moat House Lower Penkridge Road
Removal of window to form new door into laundry room
- 17/00049/OHL Grass verge opposite The Stables Meadow Lane, Acton Trussell
New overhead electricity pole in grass verge and new pole in grounds of The Stables
- 17/00064/FUL Moors Covert Farm Cock Lane Bednall
Retrospective permission for 20 x 12ft mobile home situated on the farm.
- 17/00114/FUL Keepers Cottage, Teddesley Park, Penkridge
Alterations and rear and side extensions
- 17/00155/FUL & 17/00156/LBC The Moat House, Lower Penkridge Road, Acton Trussell
Installation of roof mounted solar PV systems

17.32 Correspondence

<i>Staffordshire County Council</i>	Pothole repair updates
<i>South Staffordshire Council</i>	Proposed Community Lottery
<i>Community Centre</i>	Annual Accounts

17.33 Matters raised by Councillors.

A hedge has been planted at the root of the wall in Barn End Road. This will grow out and overhang the road. Consult with the Enforcement Officer and Highways.

17.34 Date of the next meeting:

Wednesday 19th April 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.25 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th April 2017 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present, B Golder , (ViceChairman), A Parrott, M Nicholas, S Calvert, A Rowland, T Holmes,
I Mckechnie : Clerk D W Wright

There were no members of the public present.

Apologies were received from Cllr T Williams, CCllr D Williams SSDCouncillor L Bates

17.35 Declarations of Interest: None.

17.36 Minutes. The minutes of 15th March had been previously circulated. The minutes were approved by the Council and signed by the Chairman of the meeting.

17.37 Matters arising:

Letters have been written regarding the hedge in Barn End Road and the sandstone bridge damage on Mill Lane.

17.38 District Councillor's Report . None

17.39 County Councillor's Report. None.

17.40 Parish Plan

- a) Community Centre. Signs for " Overflow Car Park" now installed. Stage curtains (Blue) will be fitted on Friday. The curtain operation is electrical.
- b) Recreation Field. Signs to added to reinforce the Dog prohibition. Information about the problem of Dog Fouling and why the Parish Council has decided to ban all dogs will be circulated in the Parish Magazine.
- c) Website. Difficulty had been experienced by some users in accessing the Parish Website. This seems to be linked to the particular internet browser being used. Serif, (the suppliers of the website software) will be asked to comment on any known problem.
- d) Environment. The Best Kept Village judging starts on 1st May. There is a problem of litter in Acton Trussell and Bednall.. Much of this is from vehicles passing through but litter notices will be put up and a comment in the Parish Magazine.

17.41 Finance.

The accounts for the year up to 19th April were presented. The Investment account is currently £21,037.51. The Current account balance is now £5,928.59.

The following cheques were agreed for payment.

Great Wyrley Gardens(March 2017)	1372	£	263.48
Clerks salary –(less tax) April 2017	1373	£	160.07
Inland Revenue (PAYE)	1374	£	106.71
SPCA subscription	1375	£	333.00
Total		£	<u>863.26</u>

Effective Cashbook balance £ 5,065.33

The Revenue & Payments Summary was presented and explained. This was then approved by the Parish Council. The accounts for 2016/2017 have been prepared for audit.

17.42 Highways

A large van is being parked on the verge on St James crescent and Camper van is being parked on the corner by No 1. This affects visibility and creates a hazard. PCSO Andy Poxon will be asked to visit and talk to the vehicle owners.

Potholes are still a problem in Bednall, Acton Hill Lane and Stych Lane, which is almost impassable.. A tree which had blown down in Acton Hill Lane has been removed and a pipe put into the ditch. However it needs piping all the way along the road as the ditch gets filled in by traffic.

17.43 Planning

The following applications are pending consideration.

17/00332/LUP 10 Kenderdine Close, Bednall, Stafford

Rear single storey extension

17/00195/FUL Bednall Hill Farm, Vicarage Lane, Bednall

Proposed residential development with two new dwellings

The Parish Council reviewed 17/0195/FUL Bednall Hill Farm. This is a repeat application. The development will be very visible with 3 stories and will be visible from and affect the openness of the AONB. It is not in keeping with the surroundings. Although a start is claimed on an earlier expired permission it is not considered that this was sufficiently substantial. The Parish Council will object to the application.

17/00114/FUL Keepers Cottage Lodge, Teddesley Park, Penkridge

Alteration and rear and side extension

1700044/FUL & 17/00045/LBC The Moat House Lower Penkridge Road

Removal of window to form new door into laundry room

The following applications have been decided.

17/00064/FUL Moors Covert Farm Cock Lane Bednall

Retrospective permission for 20 x 12ft mobile home situated on the farm.

Refused

17/00114/FUL Keepers Cottage, Teddesley Park, Penkridge

Alterations and rear and side extensions

Approved

17.44 Correspondence

Staffordshire County Council

South Staffordshire Council

Penkridge First Resopnders

Cannock Chase -AONB

Pothole repair updates

"Good Life"

Address change

Annual Report

17.45 Matters raised by Councillors.

None

17.46 Risks. Problem of dog fouling noted.

17.47 Date of the next meeting:

Wednesday 17th May 2017 at 8.00 pm in Acton Trussell Community Centre.

This is the Annual Parish Council meeting and follows immediately after the Annual Parish Assembly

The meeting was closed at 9.45 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 17th May 2017 at 8.55pm immediately following the Annual Assembly in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, T Holmes, I McKechnie, S Calvert, M Nicholas, A Parrott
DCllr L Bates ,PCSO A Poxon

One member of the public in attendance Clerk D W Wright

17.48 T Williams was nominated and elected as Chairman of the Parish Council. He then signed his Declaration of Acceptance of Office.
Barbara Golder was nominated and elected as Vice-Chairman.

17.49 Apologies
Apologies were received from Cllr R Howarth.

17.50 Declarations of interest: Cllr Parrott declared an interest in the suggested development at Acton Hill.

17.51 Minutes.
The minutes of 19th April 2017 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

17.52 Matters arising:
17.42. The Van parked on the verge of St James Crescent has now gone.

17.53 Chairman's report
The Chairman had given a full report in the preceeding Annual Assembly

17.54 District Councillors Report.
Councillor Bates had given a report in the preceeding Annual Assembly

17.55 County Councillors Report. None

17.56 Police Report
PCSO A Poxon reported that there had some attempted break-in to one property. Somebody had been growing cannabis for personal use at a unit at Buxtons but this has now ceased. A new inspector has been appointed for the area. PCSO A Poxon's next visits to the Community Centre will be on 22nd June and 13th July.

17.57 Acton Hill Development.
The Council had been sent a letter suggesting a preliminary meeting with the developer for a new housing proposal on land between Wildwood and Acton Hill Road. This land is in the parish and South Staffordshire Area but adjoined Stafford Borough. Councillor Bates reported that he had requested a pre-application meeting with the SSDC planning department as the ward councillor and wanted to know the Parish Council view. This land had been raised by Stafford Borough as part of the Spatial strategy in 1996 but SSDC were opposed and had objected to development at this site. The Council were concerned that Acton Hill Road would become even more of a rat-run and that the development was completely isolated from the Acton Trussell Village. The Parish Council does not support such a development and Acton Trussell had not been zoned for development. The land is currently farmed by Cllr Parrott as a tenant. As yet no formal planning application has been made and the developer is currently sending out details of his proposals to neighbours and interested parties. This development is for about 220 executive houses and if development is also started on the site of the Police Headquarters there could be up to 500 additional house generating traffic along Acton Hill Lane.

17.58 Parish Plan

a) Community Centre

The Council viewed the hall and its new curtains. It was considered excellent. It was noted that the blue window curtains matched the chairs. The longer length windows had much improved the room and it might be appropriate in the future to modify the other windows which had not been lengthened. The centre is attracting a lot of children parties.

b) Recreation Field

There is now only one Junior football team now playing on the field. Dog fouling signs are in process. Concern was expressed about dog-fouling on the play area. The

provision of wire or a multi-coloured palisade fence to keep the dogs out was discussed. Cllr Nicholas will investigate fences and put forward information at the next meeting. The Council will review the effect of dog prohibition notices.

c) Website

There had been questions about accessing the archived minutes using a tablet computer. Cllr Nicholas had checked with the webhost and no problem should be expected, suggesting that the difficulty was related to the particular set up of the internet browser on a tablet. The need to display information to meet the transparency requirements was highlighted. The Council accounts and audit returns will need to be displayed.

d) Environment

The Best Kept Village competition is underway. The first visit of the judges may have already taken place. Scarecrows are appearing but the childrens's posters are not yet on display in Bednall.

17.59 Finance

The accounts for the year up to 17th May were presented. The Investment account is currently £21,038.43. The first instalment of the precept (£11,000) had been received.. The Current account balance was £16,065.33.

The following cheques were agreed for payment.

Great Wyrley Gardens (April 2017)	1376	£	1031.20
Clerks salary –(less tax)May	1377	£	160.07
Inland Revenue (PAYE)	1378	£	106.71
AON UL Limited Insurance	1379	£	659.72
M Nicholas BKV supplies	1380	£	<u>480.37</u>

Total £ 2,438.07

Effective Cashbook balance £ 13,627.26

It had not been possible to bring the Audit return for completion at this meeting as an internal audit could not be arranged before the end of May. A new auditor had been required as the previous auditor had ceased undertaking this work

The Community Centre is covered by a Commercial Insurance policy arranged through brokers and the premium is paid by the Parish Council. It was questioned whether this policy covered hirers of the hall for public liability or whether they needed to have their own insurance. The management committee will consult the brokers to obtain a clear statement of the actual insurance situation.

17.60 Highways and Transport

Stych Lane has improved. There is a broken manhole cover in Leese Lane and the kerbs at the bottom of Acton Hill Road have moved and need concreting in place.

The drains in Bednall are still not working properly. This keeps being reported but Highways are not doing anything.. The grids in Top Road were cleared but are still blocked whilst at Acton Gate there is a blocked drain. The hedging trees at the property in Barn End Road are bushing out and could be a problem in the future.

The Highways department had repaired 330 potholes in the previous week but this is only keeping up with pothole creation and not dealing with the backlog. SCC will put an extra £4M a year from reserves for several years into the Highways budget to try to deal with this backlog.

The bus service still runs through Acton Trussell but it is only a skeleton service.

17.61 Planning

The following applications are still pending consideration

17/000366/FUL 11 Kenderdine Close, Bednall

Erection of garden room at rear of dwelling house.

The parish council considered this was too large for the purpose and might be expected to lead to a later application for conversion to a dwelling.

17/00332/LUP 10 Kenderdine Close, Bednall
Rear single storey extension

17/0195/FUL Bednall Hill Farm Vicarage Lane Bednall
Proposed residential development with two new dwellings

The following application has been permitted.

17/00249/LBC Oldcroft Cooks Bank Acton Trussell
Alterations to kitchen in modern extension

17.62 Correspondence

Staffordshire County Council -Pothole repair situation
Gladman Land -- Proposed residential development-public consultation
HAGS -Special offers on Play Equipment

A campaign group had highlighted the delays by Staffordshire County Council in putting footpaths on the definite map. They pointed out that an application had been made more than 20 years ago for the footpath from Top Road to Lower Penkridge Road to be added to the map but this has not yet happened.

17.63 Reports from Councillors

A resident had asked that something be done about the Cedar Tree at the entrance to Hempits Grove which is too large.

Cllr Nicholas had been approached by Channel 4 for a new programme about villages. The success in the Best Kept Village competition seemed to interest them,

17.64 Risks

Potholes and dog fouling

17.65 Date of the next meeting

Wednesday 21st June 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.10 pm.

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ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 21st June 2017 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), B Golder, A Parrott, M Nicholas, S Calvert, A Rowland, T Holmes,
R Howarth, I McKechnie. : Clerk D W Wright

There were five members of the public present.

Apologies were received on behalf of CCllr D Williams.

Public Session

A beer festival and other events were being organised in Bednall to raise funds for a Teenage Cancer Charity and Bednall Church. A request was made for financial assistance towards the cost of hiring a marquee and tables. A sum of £500 was suggested. The Council advised that although the individual Councillors were supportive of the fund raising, it was difficult for the Parish Council to provide funds for a charity fund raising event. It appeared that the contract for these items had already been committed, so that the Parish Council could not itself pay for the items directly.

The Parish discussed this matter later at some length but as this involved public funds, the only power available was for S137 discretionary payments and this item did not meet the criteria of the cost being commensurate with the benefit for some or all of the electors..

The Parish Council does discuss proposals for donations and grants at intervals but these do need to be documented and submitted in advance of the meeting.

There was a public discussion on the proposed development of land off Cannock Road. Cllr Anne Edgeller,, the Stafford Borough Councillor for Baswich Ward spoke about the development and asked for support to fight to stop the development. Cllr Bates outlined the history of the site which had been proposed in the Stafford Local Plan in 1996 but had been rejected by South Staffordshire District Council. The site is in South Staffordshire in the Acton Trussell Ward but is immediately adjacent to Stafford Borough and any residents would be unconnected with Acton Trussell village itself.

Concern was expressed about extra traffic along Acton Hill Road and through the village towards Junction 13. Local services and Schools would be overloaded and proposed development at the nearby site at the old Baswich Police Headquarters would also cause traffic problems both on the roads into Stafford and along Acton Hill Road. The developer has chosen not to organise or attend a public meeting on the proposals but instead has sent out a brochure to local residents. A meeting of residents in Wildwood and Baswich had been held earlier that evening and there was general opposition.

17.66 Declarations of Interest: Cllr Parrott – Planning 17/0055/OUT and 17/00466/FUL

17.67 Minutes. The minutes of 17th May had been previously circulated. Cllr A Rowland attended that meeting. The minutes were amended and approved by the Council and signed by the Chairman of the meeting.

17.68 Matters arising:

17.58 Fencing around play area should be a low level palisade ~ 1 metre height
New signs for Dogs prohibited have been installed. The Parish Council is concerned about the presence of dogs on the recreation field because of the risk to children of catching Toxocara from dog fouling. The Parish Council intends to take photographic evidence of dogs being let onto the field contravening the restriction.

17.69 District Councillor's Report . Nothing to report

17.70 County Councillor's Report. None.

17.71 Parish Plan

- a) Community Centre. The Management Committee is facing continuing challenges. The hot water supply needs changing from the current individual heaters. The water supplies to the showers need to be reviewed because of the risks associated with Legionaire's disease. The extractor fan in the main hall roof has burnt out and will be replaced when scaffolding is erected for replacement of the hall lighting. The floor in the main hall needs work but the requirements of a non-slip surface for the keep-fit

and a slippery surface for the dance groups are in conflict. Now need to consider the heating requirements of users. Looking at a system to control heat by switching on or off. This is still likely to be gas convection panel heaters. The insurance requirements for hall booking is still under investigation and a consultation with the insurance brokers is needed.

- b) Recreation Field. The portable football goals are not being moved around and it is difficult to cut the grass. The goals are too heavy for one person to move.
- c) Website. It will be necessary to include much more Parish Council information on the website to meet transparency requirements.
- d) Environment. The Best Kept Village competition is underway. There are 34 scarecrows now in Acton Trussell. The Children's posters have been displayed in Bednall. There has been no further contact from Channel 4 about a programme. Styck Lane keeps flooding at Acton Gate. A bit of rain and it floods and is wearing the hedge away. The grass has been cut at Rock House, the blue cedar at Hempits Grove has been trimmed and a tree stump by Penny Farthings has been ground..

17.72 Finance.

- a) The Parish Council agreed the appointment of Alan Topliss as the Council's Internal Auditor. The Clerk noted that his audit had been much more comprehensive than in previous years.
- b) The Report of the Internal Auditor was presented to the Council. As in previous years the need to initial the invoices and cheques stubs as a financial control measure was emphasised. The Parish Council does not meet the transparency requirements and has not published all the required information. It was suggested that the Council applies for a grant from SPCA for funding to pay for a professional website development. There was confusion as to the status of the Parish Council as a custodian trustee of the Community Centre because the Parish Council is taking actions more appropriate to a Management Trustee.
- c) Approval of Governance Statement.
The Council considered and approved the Governance statement and the explanations to be submitted for non-compliances.
- d) Approval of The Annual Return of Accounts
The Council considered and approved the Annual Return of Accounts
- e) The accounts for the year up to 21st June were presented. The Investment account is currently £21,039.27. The Current account balance is now £13,627.26.

The following cheques were agreed for payment.

Great Wyrley Gardens(May 2017)	1381	£	1031.20
Clerks salary –(less tax)June2017	1382	£	160.07
Inland Revenue (PAYE)	1383	£	106.71
Topliss Associates-Audit fee	1384	£	72.00
M Nicholas BKV and dog signs	1385	£	141.95
M S Calvert BKV expenses	1386	£	65.89
Total		£	<u>1577.82</u>

Effective Cashbook balance £ 12,049.44

17.73 Highways

Styck Lane keeps flooding at Acton Gate. A bit of rain and it floods and is wearing the hedge away. The grass has been cut at Rock House, the blue cedar at Hempits Grove has been trimmed and a tree stump by Penny Farthings has been ground.
The drains in Bednall are still not fixed and with any amount of rain the standing water is undermining the hedge banks.

17.74 Planning

The following applications are pending consideration.

17/00496/LHSHLD 3 St James Crescent Acton Trussell ST17 0RP
Proposed single storey sunroom extension to rear.

17/00505/OUT Land off Cannock Road adjacent to Wildwood. ST17 4 SH
Outline planning application for the erection of up to 155 dwellings and 55 apartments.

The Parish Council objects to this application and the Clerk will write to the planning department setting out its reasons for the objection..

17/00502/FUL Richfield Cottage Richfield Lane Bednall. ST17 0SA
Single storey extension to increase habitable space

17/00446/FUL Brookhouse Cottage Acton Hill Road Acton Trussell ST17 0RY
Extension and alteration to a barn conversion to form a shower room and bedroom

17/00195/FUL Bednall Hill Farm, Vicarage Lane, Bednall
Proposed residential development with two new dwellings
The Parish Council has objected to this application.

The following applications have been approved.

17/00332/LUP 11 Kenderdine Close, Bednall, Stafford ST17 0YS
Erection of garden room at rear of dwelling house

17/00332/LUP 10 Kenderdine Close, Bednall, Stafford ST17 0YS
Rear single storey extension

17.75 Correspondence

Staffordshire County Council
Topliss Associates

Pothole repair updates
Internal Audit report

17.76 Matters raised by Councillors.

The hedge by Ivy House is affecting visibility. The Parish Council thinks that this might help to slow down traffic but it needs to be cut back. The Highways sign on Mill Lane is completely obscured by vegetation and a tree. Some of the speed limit signs are obscured and therefore speed limits are probably not enforceable.

Financial support for the Beer Festival was discussed. As it was intended to raise money for both a Charity and the local church, the council decided that whilst it could not support the event because it was prevented by the existing legislation related to the use of public money, it could perhaps make some contribution to the Churches. It was agreed that the Parish Council would propose to make donations at its next meeting of £200.00 to each church for Churchyard maintenance.

17.77 Risks. Problem of dog fouling noted.

17.78 Date of the next meeting:

Wednesday 19th July 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.10 pm

Following the meeting, the actual trust deed for the community centre and recreation field was examined. It confirms that the Parish Council is a custodian trustee only. As such its role is to accept the deeds of the property if the trust ceases to function but it has no liability for any debts.

The management committee however lease the property from the Parish Council on terms which include the Parish Council taking responsibility for items of maintenance and insurance which would otherwise be the responsibility of the Management Committee under the Trust Deed as managing trustees.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th July 2017 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present, B Golder (Chairman) M Nicholas, S Calvert, A Rowland, T Holmes, R Howarth.
SSDC Cllr L Bates : Clerk D W Wright

There were no members of the public present.

Apologies were received on behalf of Cllr T Williams Cllr I Mckechnie, Cllr A Parrott and CCllr D Williams.

17.79 Declarations of Interest: None.

17.80 Minutes. The minutes of 21st June had been previously circulated. Cllr L Bates had attended that meeting. The minutes were amended and approved by the Council and signed by the Chairman of the meeting.

17.81 Matters arising:

17.58

New signs for "Dogs prohibited" have been installed but some residents are still walking their dogs across the field and not co-operating. The Parish Council will consult with the Environmental Officer and consider appropriate action.

17.82 District Councillor's Report .

Although Councillor Bates had asked for refusal for the application for Bednall Hill Farm but it was supported by the other District Councillor for this ward. it was still approved for the erection of two houses although the planning inspector has refused similar applications on appeal. Cllr Bates has written to the Chairman of the planning committee setting out his dissatisfaction. He spoke in support of the application for the shower room extension at BrookHouse Cottage and it has at last been approved.
Action has been taken on Caravans where 40 caravans had moved onto private land. The Council does not have power to move them of private land but the land owner and the police do have such powers as it is trespass. In a case such as trespass onto the recreation field, it is necessary to talk to the District Council and liaise with the Police.

17.83 AONB

The AONB for Cannock Chase has initiated a further survey on the management of Bracken and heather on the Chase. It is proposed to have cattle on the Chase controlled by boarder fencing and with internal subdivision by "invisible" fencing using electronic collars. Local residents and interested parties have been invited to contribute to an internet survey.

The Council discussed the proposals but were completely opposed to placing cattle on the Chase. Cattle clump together and see dogs as a threat. It was noted that cattle do not distinguish between dogs and children and are likely to try to chase them away. Most people would not wish to risk taking children onto the Chase if there are cattle. It was reported that 11 people have been killed by cattle when walking in farmland in the last 10 years. Placing cattle will reduce seriously the public access to the Chase. The presence of cattle on the chase is also a concern because of the presence of TB in the deer in this area.

The Clerk will communicate the Council's view to the Staffordshire County Council survey team.

17.84 County Councillor's Report. None.

17.85 Parish Plan

a) Community Centre

The hall lights have been completed but the extraction fan is still to be completed. There will be a barbecue & fund day on 2nd September for the whole of the Parish at the Community Centre. This will be non-profit making but self-funding. The Cats protection society, the Church and the Art group will run stalls.

The Trust deed had been re-examined following questions from the Auditor. The Parish Council is a custodian trustee and not a management trustee. The Beer Fest at Bednall was a roaring success and raised significant funds for a charity and the Church.. It will be run again next year.

- b) Website. After discussion with the existing Website controllers, a new website primarily dedicated to the Parish Council has been created and now contains the information required to be available to meet the Transparency requirements. This website will be linked to the BAATH site, which meets a more of the community requirements. The website address is www.actontrussell-pc.co.uk . It is hosted by HugoFox who provide free websites for community groups.
- c) Environment. The Best Kept Village competition is underway. There are more than 40 scarecrows and they are now on Facebook and many people are coming to drive round and view them like Christmas lights . Litter is a problem in Bednall and Acton Trussell from passing traffic.
- d) Highways
The pavements in Bednall are very rough and the children trip up. The pavements need to be done as the children are walking to school and along to the playing field. The sign at the top of Mill Lane by the A449 is now more overgrown. Below this is a large drain which is blocked and there is a pool across the road every time there is heavy rain. Vehicles take avoiding action and this may lead to a collision. The School has reported that there is a grant available for parking provision. However this is not a large sum. Cllr Golder has tried bollards but these are moved. The only reasonable solution would be to provide a car park but land is unlikely to be available. The playing field is too far away and would not be used by the parents. There have been 290 potholes treated this week and the pothole in Roseford Lane has been filled. The County Council is receiving about 400 reports a week and filling 300, so they are not keeping up. Additional money has been allocated by the County Council.

17.86 Finance.

- a) Defibrillators. We had agreed to provide costs of the supply and insurance cover for those installed on people's property. A legal framework is required and the Men's Society has written to remind the Parish Council. The cost for electricity is between £5 and £18 per year.
- b) The accounts for the year up to 19th July were presented. The Investment account is currently £21,039.27. The Current account balance is now £12049.44.

The following cheques were agreed for payment.

Great Wyrley Gardens(June 2017)	1387	£	1031.20
Clerks salary –(less tax) July2017	1388	£	160.07
Inland Revenue (PAYE)	1389	£	106.71
St James Church S137 donation	1390	£	200.00
All Saints Church Bednall S137 donation	1391	£	200.00
P Fuller Bednall BKV expenses	1392	£	484.57
	Total	£	<u>2182.55</u>

Effective Cashbook balance £ 9866.89

17.87 Planning

The following applications are pending consideration.

17/00496/LHSHLD 3 St James Crescent Acton Trussell ST17 0RP
Proposed single storey sunroom extension to rear.

17/00469/AGGRES Yew Tree Farm Pottal Pool Road, Penkridge ST19 5RN
Conversion of redundant pig shed into 3 residential units

The Council thinks that this is a rebuilding of a temporary building, as it is a portal frame building with cladding. The location will not affect other properties.

17/00505/OUT Land off Cannock Road adjacent to Wildwood. ST17 4SH

Outline planning application for the erection of up to 155 dwellings and 55 apartments.

The Parish Council objects to this application and the Clerk will write to the planning department setting out its reasons for the objection..

17/00502/FUL Richfield Cottage Richfield Lane Bednall. ST17 0SA

Single storey extension to increase habitable space

The Parish Council has objected to this application.

The following applications have been approved.

17/00195/FUL Bednall Hill Farm, Vicarage Lane, Bednall

Proposed residential development with two new dwellings

17/00446/FUL Brookhouse Cottage Acton Hill Road Acton Trussell ST17 0RY

Extension and alteration to a barn conversion to form a shower room and bedroom

The Four Ashes development will be determined by the Secretary of State and not the District Council. The District Council do not think that the scheme is of any benefit to the area. Such schemes are being considered for several motorway junctions.

17.88 Correspondence

Rotary Club

sites for planting crocuses along the tow path in aid of their "End Polio Now"

Noted that this area is normally mown by the Canal Trust and this would cut down the crocuses when they flower

Staffordshire County Council

Pothole repair updates

Subsidised bus review survey- Four options

Parish Council will vote for option 4 - support dial & ride

Staffordshire Police

SPACE activities

17.89 Matters raised by Councillors.

Asset register- a draft asset register was presented by the Clerk and Councillors were asked to review it and identify missing items.

17.90 Risks. Problem of dog fouling noted. Displaced kerbs on corner of Acton Hill Road

17.91 Date of the next meeting:

Wednesday 20th September 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.05 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20th September 2017 at 8.00 pm
in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), B Golder M Nicholas, S Calvert, A Rowland, T Holmes, R Howarth.,
I Mckechnie A Parrott SSDC Cllr L Bates : Clerk D W Wright

There were two members of the public present.

Apologies were received on behalf of CCllr D Williams.

Public Session.

PCSO Andy Poxon gave a short police report. There was a new Police Inspector for this area.. He mentioned the Smart Alert system available on the telephones. There was a problem of car break ins and keys being stole. .No other problems. He will back at the Community Centre on 5th October at the Tea Room.

17.92 Declarations of Interest: Councillor Parrot declared an interest in a current planning application as tenant of land proposed for development.

17.93 Minutes. The minutes of 19th July had been previously circulated. Cllr L Bates had attended that meeting. The minutes were amended and approved by the Council and signed by the Chairman of the meeting.

17.94 Matters arising:

17.86a The agreements for the Defibrillators would be in the form of a license. There are a significant number of properties in Teddesley Hay and an approach will be made to Ken Lees, the owner about provision of a defibrillator.

17.95 County Councillors Report.

Cllr Williams was not present but previous and current items relating to Staffordshire County Council were reviewed.

We need someone from the Highways to come to talk about drains as most drains in Bednall and some in Acton do not seem to be working and roads are awash when it rains causing bank erosion and vehicles veering into the centre of the roads. The Trees have been cut and drains cleared in Mill Lane following Cllr Bates chasing highways when there was serious flooding. Water problems in Meadow Lane do seem to be sorted. A rodding point has been put in by Cllr Parrott and this makes it easier to clear blockages. Flooding in Stych Lane overflows out of the ditch and down the road. Highways need to dig the ditch out.

17.96 District Councillor's Report .

The application for development at Acton Hill is likely to be refused by the district council on the basis of increased traffic. The medical centre at Wildwood cannot cope with the present level and additional elderly people at the site would be a further overload. The new local plan for South Staffs has been submitted on 15th September following a 3 year consultation. New housing sites, local gypsy sites are included. The examination process will have a number of sessions in October and November. A lot of pressure is being put on local councils to have more housing, whilst SSDC wants to maintain the green belt. There is a need to provide additional housing for West Midlands.

There are grants available to help local initiatives to improve the environment. The funding is provided by Veolia in conjunction with the district council, SSDC is running a number of courses on digital. Sessions with tea and advice and residents have the opportunity to talk to IT specialists about digital matters. They do however need to bring their own devices. The medical facility in Penkridge is overloading due to new houses and there are not enough places in the Schools.

There have been further meetings with the Four Ashes Rail Depot developer and SSDC not happy with the proposals which are in the green belt and would add very large amount of traffic to the A5 and A449. The decision however is down to the Secretary of State, rather than the district council. There is no benefit to South Staffordshire, it is meant to serve the West Midlands.

17.97 Parish Plan

a) Community Centre

The barbecue run by the Social Committee was at success. The weather was good and there was a big turnout and many people came and paid at the door. This was an opportunity to say thankyou to villagers for the efforts of the community. . Repairs to the Community Centre are on-going but the list keeps growing. The Curtains are now functioning correctly with a remote control. The roof extractor fan is awaiting work but it is possibly burnt out. The heads from some of the showers have been lost. The heating and water systems are being reviewed. The Community Centre committee is currently investigating possible funding to replace the tables in the small room. It was proposed to put a sign on the Community Centre –“The Community Centre”. Cllr Nicholas will get a price and some drawings.

b) Environment. The Best Kept Village competition is now complete. Acton Trussell again came first in its category for the area and the county. Bednall came second in the first round. Litter is still a problem in the villages.

The Mens Society has some funds remaining from the purchase of the defibrillators and would like to spend it in Acton Trussell. It was suggested that some play equipment might be provided. A visit to Nash Lane Play Area as a possible site will be made next week.

The grass cutting and village maintenance contracts come up for renewal t the end of March 2018. A new schedule of work will be prepared so that tender requests can go out by the end of this year. The road signs and verges need tidying up by Great Wyrley Gardens.

c) Highways

The bridge at Mill Lane is narrow and really requires give way signs on the road. Parking in the villages is a continuing problem and vehicles park on the pavement around Bednall School, in a morning and afternoon. It was suggested that the school could approach Little Acorns to provide some parking for staff. Also it seemed possible that an unused width of Cock Lane might be used as the area is only partly blocked with a heap of soil. Perhaps it could be removed and used for all-day staff parking. An approach will be made to the Highways Department.

17.98 Finance.

- a) The accounts for the year up to 20th September were presented. The Investment account is currently £21,41.91. The Current account balance is now £9,866.89.

The following cheques were agreed for payment.

Great Wyrley Gardens(July-August 2017)	1393	£	2062.40
Clerks salary –(less tax) Aug-Sept2017	1394	£	320.14
Inland Revenue (PAYE)	1395	£	213.42
Information Commissioner –Data protection	1396	£	35.00
M Nicholas BKV expenses	1397	£	38.03
Total		£	<u>2688.99.</u>

Effective Cashbook balance £ 7177.90

17.99 Planning

The following applications are pending consideration.

17/00469/AGGRES Yew Tree Farm Pottal Pool Road, Penkridge ST19 5RN

Conversion of redundant pig shed into 3 residential units

The Council thinks that this is a rebuilding of a temporary building, as it is a portal frame building with cladding. The location will not affect other properties.

17/00505/OUT Land off Cannock Road adjacent to Wildwood. ST17 4SH

Outline planning application for the erection of up to 155 dwellings and 55 apartments.

17/00703/FUL The Lane House Top Road Acton Trussell ST17 0RQ

Proposed residential development with four new dwellings.

The Parish Council objected to the previous proposal which was finally rejected on appeal. This is a resubmission. The developers are arguing that the District Council's interpretation of the rule on development adjacent to Cannock Chase AONB is faulty. The inspectors did not accept any of the other District and Parish Council objections. The Parish Council remains concerned about the access which is over land where the owner does not want to grant access.

The Parish Council objects to this application.

17/00790/FUL Rose Cottage Gypsy Green

Demolition of existing rear projecting gable, rebuild larger rear extension to accommodate kitchen at ground floor, bedroom and ensuite at first floor.

The Parish Council was concerned that the work might destabilise the adjoining semi-detached property

The following applications have been approved.

17/00843/LUP Brixen, Top Road Acton Trussell ST17 0RQ

Single storey side extension

17/00502/FUL Richfield Cottage Richfield Lane Bednall. ST17 0SA

Single storey extension to increase habitable space

Cllr A Parrott thanked the Parish Council and Cllr Bates for their support of his application for a shower room extension at Brookhouse Farm Cottage. 17/00446/FUL

Ivy House. Lower Penkridge Road Acton Trussell.

Conversion of a barn at this Grade 2 listed property into garage and kitchen extension

This seems to have been a previous granted permission. Design seem to be sympathetic and It seems acceptable and the Parish Council will not object.

The Parish Council discussed a suggested redevelopment of Teddesley Hall with rebuilding of the demolished property. The servant quarters and stables remain and would be incorporated. It is suggested to be a high quality hotel. The Parish Council has no objection in general and await the formal planning submission.

17.100 Correspondence

HAGS

Play Equipment

Oil Club Uk Ltd

Group Oil purchase scheme

There is already an existing scheme run by the Community Council who shop around for the best price and this would be of interest to residents of Teddesley Hay and parts of Acton Trussell where there is no gas supply.

17.101 Matters raised by Councillors.

Cllr Holmes had received further correspondence relating to the private road between Teddesley Hay and Bednall. This had been discussed at length in a previous meeting but there was really nothing that the Parish Council could do to assist. The planning conditions on the Teddesley Hay development had been examined and discussions held with Ken Lees, the land owner. The access to Teddesley is from the A34 Cannock Road and only a school bus uses this private road. The planning conditions do not mention a gate or its closure on this private road, (but there seems to be a memory of this being discussed at the time) but perhaps a gate or a central post might be installed by the householders to control its use, although it remains a right of way, so cannot be completely closed off. The County Council is unlikely to adopt any private road unless it is made up an adequate standard and it understandably does not wish to take on any additional costs such as this type of private road.. The Clerk will write to the resident.

17.102 Risks.

Problem of dog fouling noted. Displaced kerbs on corner of Acton Hill Road

Flooding in Bednall. Potholes!

17.103 Date of the next meeting:

Wednesday 18th October 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.00 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 18th October 2017 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), B Golder M Nicholas, S Calvert, A Rowland, R Howarth.
A Parrott SSDC Cllr L Bates : Clerk D W Wright

There were no members of the public present.

Apologies were received from Cllr I McKechnie and Cllr T Holmes

17.104 Declarations of Interest: Councillor Parrot declared an interest in a current planning application as tenant of land proposed for development.

17.105 Minutes. The minutes of 20th September had been previously circulated.. The minutes were approved by the Council and signed by the Chairman of the meeting.

17.106 Matters arising:

The environmental Officer had written to Cllr Bates and the Clerk explain the possibility of a Public Space Protection Order to control dogs on the recreation field but also suggesting other approaches. The Council will continue to monitor the problem and further coverage of the dog fouling problem will be given in the parish magazine and 'GrapeVine' Arrangements have been made to have trees cut in Hempits Grove and Ivy Close. The Parish Council noted the recent death of Nathan Ewart Buxton who had been a member of the Parish Council for 20 years from 1978 to 1997 and Chairman for 11 years from 1944 to 1995. The chairman led a period of silence and reflection.

17.107 County Councillor's Report
None.

17.108 District Councillors Report.
The South Staffs Lottery is designed to help good causes in the district. So any group in the area looking for help should contact SSDC. The Council is emphasising helping business and is running start-up sessions for new businesses. This includes one-to-one support and mentoring to help a new business become a success. SSDC have sent a response to the Secretary of State on the Four Ashes Rail Depot development on the grounds that the development is on all Greenfield. The application for development at Acton Hill has been opposed by Highways on the grounds of safety. However it is noted that tests are being made across the site on the soil to determine its drainage properties.

17.109 Parish Plan

a) Community Centre

A management committee meeting was held last week. Bookings are up and the painting contractor will start on 15th January. The heating and water systems are being reviewed including gas, water and warm air methods. The Parish Council declined the offer of the professional goal posts previously used by the previous Football Team.

Veolia have supplied two plaques to be attached to the play equipment as recognition of their major contribution to the funding of the equipment. These will be affixed and photographed.

Drawings for the proposed signs for the Community Centre were discussed and the Parish Council agreed to option 2 which is a set of individual letters in two rows to mounted on the wall of the Community Centre at a cost of approx £400. Cllr Nicholas will now arrange purchase and installation.

b) Environment.

The hedge in Top Road has now been cut back, improving visibility. One parapet on the river bridge in Mill Lane is starting to lean and needs to be repaired before it falls in the river. The wall by the Moat House bridge is still leaning. Canal & Rivers Trust are aware and will put a team on it.

The puddle at the end of Acton Hill Road is getting wider. The Highways need to look at this road and clear out the ditch
Great Wyrley have been asked to cut back vegetation around the road signs and to clean the 30mph roundels.
A visit to Nash Lane Play Area as a possible site for more play equipment has made by SSDC.

c) Highways

The Highways Department has been to visit Cock Lane and seem to be taking the suggestion seriously to provide additional school staff parking in Bednall.
White lines have been painted around the potholes in Wattles Lane

17.110 Finance.

- a) The Accounting Statement has now been audited by the external auditor and approved. The External Auditor highlighted the comments of the internal auditor about compliance with the Council's own financial regulations. The invoices and cheques stubs need to be initialled by two Councillors. Financial Regulations and Standing Orders will be submitted to the Council for approval at the next meeting.
- b) The accounts for the year up to 18th October were presented. The Investment account is currently £21,042.86. The second instalment of the precept has been received. The Current account balance is now £18,179.90.

The following cheques were agreed for payment.

Great Wyrley Gardens(September 2017)	1398	£	1031.20
Clerks salary –(less tax) Oct2017	1399	£	160.07
Inland Revenue (PAYE)	1400	£	106.71
Grant Thornton UK LLP – audit fee	1401	£	240.00
Total		£	<u>1537.98.</u>

Effective Cashbook balance £ 16,641.92

17.111 Planning

The following applications are pending consideration.

17/00829/FUL Fairview Vicarage Lane Bednall ST17 0SE
Proposed rear extension and alterations

17/00801/FUL The Seven Stars Cannock Road Bednall ST17 0SU
Installation of new bi-fold doors to side elevation, erection of lean to structure to rear & general landscaping and decorative works

17/00505/OUT Land off Cannock Road adjacent to Wildwood. ST17 4SH
Outline planning application for the erection of up to 155 dwellings and 55 apartments.

17/00703/FUL The Lane House Top Road Acton Trussell ST17 0RQ
Proposed residential development with four new dwellings.

The following application has been approved.

17/00790/FUL Rose Cottage Gypsy Green
Demolition of existing rear projecting gable, rebuild larger rear extension to accommodate kitchen at ground floor, bedroom and ensuite at first floor.

17.112 Correspondence

Staffordshire County Council
South Staffs Council

Rights of Way Consultation -Website
Street homelessness survey
Site Allocation Document-Sustainability
Advice on Dog-fouling issues
Responsibility for trees –recommended work

The Clerk has replied to a resident of Lordswood, Teddesley regarding the suggested adoption of a private road between Bednall and Teddesley

17.113 Matters raised by Councillors.

The totem pole for the best kept village competition has now been transferred from Acton to Brewood as although both came first in the County in their category, Brewood scored more points in the stages of the competition. It was suggested that some form of permanent record of the current and previous wins should be erected. Consideration of including it in the signs at the five entrance to the village. Village signs for the various parts of the parish and based on the Chairman's badge are being designed. These might be put on the poles which support the Village sign.

Play and exercise equipment for adults was discussed and a survey of residents to see if there is interest will be organised.

Planting of the beech trees which are a prize from the Best Kept Village Competition might be offered to the Moat House to add to their line of trees.

Investigation of fences around the Play Area to keep out dogs shows that this would be very expensive. Consideration will be given to moving the fence from the front to the back.

17.114 Risks.

Problem of dog fouling noted. Displaced kerbs on corner of Acton Hill Road.
Flooding in Bednall. Potholes!

17.115 Date of the next meeting:

Wednesday 15th November 2017 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.20 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15th November 2017 at 8.00 pm
in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), B Golder, M Nicholas, A Rowland, R Howarth, T Holmes
A Parrott , I Mckechnie Clerk D W Wright

There were no members of the public present.

Apologies were received from Cllr S Calvert and SSDC Cllr L Bates

17.116 Declarations of Interest: None.

17.117 Minutes. The minutes of 18th October had been previously circulated. The minutes were approved by the Council and signed by the Chairman of the meeting.

17.118 Matters arising:

17.109(a) Playground fencing. Investigation of fences around the Play Area to keep out dogs shows that this would be very expensive. Consideration will be given to moving the fence from the front to the back. It was suggested that a fence be put to delimit the play area and the reinforced area of parking. Grants might be available for additional fencing on the basis of child safety.

The sign for the Community Centre is now installed. It would probably benefit from some flood lighting so that it is visible at night.

17.109(b) The wall by the Canal Bridge has now fallen over. Canal trust will repair it next financial year when money is available.

17.109(c). Concern has been raised about removal of the soil bank in Cock Lane because it had been planted with bulbs and wild flowers as part of the BKV. Currently waiting for Highways to respond on the suggested work.

17.119 County Councillor's Report
None.

17.120 District Councillors Report.
None

17.121 Parish Plan

a) Community Centre

A management committee meeting will be held shortly to decide on heating systems and on redecoration. A barn dance held last week was very successful and took advantage of the stage. The recreation field has plenty of trees so the trees won by the BKV will be planted elsewhere. The beech tree has gone to the Mill House and the crab apple will be planted in Ivy Close to replace a dead tree.

b) Environment.

Great Wyrley have been asked to cut back vegetation around the road signs and to clean the 30mph roundels.

Village signs at the entrance to the villages were discussed.. Friends of Bednall are raising money for an ornamental sign for Bednall. Signs to commemorate the success in BKV are being considered. As a separate project large metal cut-out signs which might be mounted on the existing posts are being designed. These will be based on the elements of the Chairman's Badge. Cllr Nicholas will obtain prices and details for signs recording the BKV successes.

c) Highways

Some of the potholes have been filled in Bednall and Acton Trussell. Suggested that white lines be painted on the approaches to the bridges on Mill Lane as cars tend to cut the corner and vehicles meet each other in the middle of the road. The Highways Department has been to visit Cock Lane and seem to be taking the suggestion seriously to provide additional school staff parking in Bednall.

White lines have been painted around the potholes in Wattles Lane.

Highways had done a traffic survey on Cooks Bank. Unfortunately the traffic count was done during school holidays and was removed before the highways work started on Radford Bank.

17.122 Finance.

- a) The accounts for the year up to 15th November were presented. The Investment account is currently £21,043.67. The second instalment of the precept has been received. The Current account balance is now £16,659.92.

The following cheques were agreed for payment.

Trustee of the Sale of the Old Village Hall	1402	£	766.00
Clerks salary –(less tax) Nov 2017	1403	£	160.07
Inland Revenue (PAYE)	1404	£	106.71
M Nicholas – Community Centre Sign and BKV	1405	£	458.12
Total		£	<u>1490.90.</u>

Effective Cashbook balance £ 15,169.02

17.123 Planning

The following applications are pending consideration.

17/01010/FUL Brixen Top Road Acton Trussell
Two storey extension to side and front of dwelling

17/00985/LUE Hazelstrine Wood Hazelstrine Lane Stafford
Cycling/BMX track with jumps made of dirt in small area off Hazelstrine Wood

17/00970/FUL Bryher Cottage Common Lane Bednall ST17 0SF
Erection of two dwellings with associated car parking and landscaping works

17/00801/FUL The Seven Stars Cannock Road Bednall ST17 0SU
Installation of new bi-fold doors to side elevation, erection of lean to structure to rear & general landscaping and decorative works

17/00505/OUT Land off Cannock Road adjacent to Wildwood. ST17 4SH
Outline planning application for the erection of up to 155 dwellings and 55 apartments.

17/00703/FUL The Lane House Top Road Acton Trussell ST17 0RQ
Proposed residential development with four new dwellings.

The following application has been approved.

17/00829/FUL Fairview Vicarage Lane Bednall ST17 0SE
Proposed rear extension and alterations.

17/00505 is progressing but Highways have objected to the amount of traffic generated on the A34. Developer has provided counter argument which shows a much smaller amount of vehicle movements.

17.124 Correspondence

Staffordshire County Council
South Staffs Council

Glasdon
Staffs Parish Councils Assoc

Completion of consideration of bus subsidies.
Community Lottery Posters
Street homelessness survey
Brochure – Local Council Street furniture
Annual Report and notice of AGM

17.125 Matters raised by Councillors.

Noted that planning application had been granted for a housing development in Great Wyrley and that this was related to a proposal to refurbish Teddesley Hall at some time in the future as a hotel complex. The additional traffic may have an impact on the villages.

17.126 Risks.

Footpaths in Bednall. Potholes in Stych Lane are deep and fill with water so are a particular danger to cyclists.

17.127 Date of the next meeting: ***note changed from 17th January***

Wednesday 24th January 2018 at 8.00 pm in Acton Trussell Community Centre.

This meeting will consider the budget and set the precept request for 2018/9

The meeting was closed at 9.15 pm