MINUTES OF AN EXTRAORDINARY MEETING OF AVENBURY PARISH COUNCIL HELD ON TUESDAY 30th JUNE 2026, AT 7PM IN THE PUBLIC HALL

MEMBERS PRESENT: Cllrs Yvonne Berry, George Churchill, and Gill Churchill(Chairman).

ALSO, PRESENT: Jennifer Eva (Parish Clerk).

26/28 APOLOGIES

Apologies for absence were received and accepted from Cllr Mark Berry.

26/29 DECLARATIONS OF INTEREST

None.

26/30 FINANCE

1. To consider the End of Year 2025/26 Finance Report.

   Members received and reviewed the End of Year 2025/26 Finance Report. It was **RESOLVED** to accept the report as presented.

2. To consider and approve the Internal Audit Report.

   Members considered the Internal Audit Report. It was **RESOLVED** to receive the report.

3. To consider and approve the Annual Return Governance Statement.

   Members considered Section 1 of the Annual Governance and Accountability Return and responded **'YES'** to each assertion and **'N/A'** to the ninth assertion.

4. To consider and approve the Annual Return Accounting Statements.

   It was unanimously **RESOLVED** that the Chair and Clerk/RFO sign.

5. To confirm the following dates for the period for the exercise of public rights.
   - Date of announcement: Wednesday 1st July 2026
   - Commencement date: Thursday 2nd July 2026
   - End date: Wednesday 12th August 2026.

6. Certificate of Exemption – as the Council's higher gross income did not exceed £25,000.00 in the year to 31st March 2026 to RESOLVE to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities Regulation 2015).

   As the Council's higher gross income did not exceed £25,000 for the financial year ending 31 March 2026, Members **RESOLVED** to certify the Council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

7. To consider the internal auditor for 2026/27.

   It was **RESOLVED** to appoint Ruth Mallet as the internal auditor for 2026/27.

8. To consider the invoices for payment via online transfer.
   - HugoFox … hosting fee & email account provision – monthly direct debit.

- HugoFox … website creation … £238.00 inc. VAT.
- Autela … payroll … £57.37
- HMRC … PAYE … June – Aug
- J. Eva … Clerk salary… June - Aug

With no further business, the meeting was closed at 7.47 pm

Signed by Cllr Gill Churchill …….. Dated ……