

**ASH-CUM-RIDLEY PARISH COUNCIL  
BURIAL GROUND COMMITTEE**

**Minutes of a meeting of the Burial Ground Committee held on Monday  
05 December 2016 at 4.00pm in the Viewing Gallery of Ash Green Sports Centre**

Present: Cllr M Brown  
Cllr Mrs Connell  
Cllr Mrs Howie  
Mr B Parlett

Mrs A de Jager – Parish Clerk

**1. Apologies**

Apologies for absence were received from Cllr Mrs Clucas

**2. Declaration of Interests**

None

**3. Minutes of the last meeting**

The minutes of the meeting held on 11 October 2016 were approved and signed as a true record.

**4. Current Maintenance Needs**

- The noticeboard has been removed to be refurbished
- No response has been received from the letter sent to the owner of grave number 110 and the letter sent to the owner of grave number 298 has been returned 'not at this address'. Notices were placed on graves on 18 November requesting the owner contacts the Clerk.
- The Green Waste area is full of oasis and furniture from a recent burial and the family has been contacted to remove this, however they will not remove the excess floral waste.
- The photographs were discussed and noted.

**5. Memorials**

Cllr Mrs Howie carried out a topple test on all memorials. Two headstones have been laid flat and two headstones are slightly loose, but do not require any further action.

**6. Future Provision**

6.1 The current availability was NOTED. The graphs were NOTED.

6.2 Memorial Garden – The quotations received were discussed and Cllr M Brown PROPOSED that the quotation from D C Hudson & Partner is accepted as the specified quotation followed the brief and subject to local knowledge. SECONDED: Cllr Mrs Connell and UNANIMOUSLY AGREED.

- 6.3 The samples of stone suggested by the stone mason were viewed and discussed and it was AGREED that the colour is not suitable and a request will be made to suggest a stone of a solid colour of light grey or rag stone colour.
- 6.4 Mr S Gay has provided some initial thoughts regarding the material for wall plaques and font for inscriptions. He will supply a sample for the next meeting.

**8. Date of next meeting**

DC Hudson & Partner will be invited to attend the next meeting of the Burial Ground Committee with a site visit if requested. The date of the next meeting will be set once the availability of D C Hudson & Partner is confirmed.

The meeting closed at 4.46pm

Signed: ..... Date: .....