



**DALTON PARISH COUNCIL ACTING AS SOLE  
TRUSTEE TO SUNNYSIDE COMMUNITY CENTRE  
“THE CHARITY” (REGISTERED CHARITY 523569.)**

Dalton Parish Hall,  
Doncaster Road,  
Dalton,  
Rotherham.  
S65 3ET

Telephone (01709) 853364  
Mobile 07887 623674  
Email [daltonparishcouncil@outlook.com](mailto:daltonparishcouncil@outlook.com)

10<sup>th</sup> April 2024

Dear Councillors,

You are hereby summoned to attend the **Ordinary meeting of Dalton Parish Council acting as Sole Trustee to the Charity Sunnyside Community Centre**, known as “**The Charity**”, to be held at Dalton Parish Hall on **Thursday 18<sup>th</sup> April 2024 at 6.00 p.m.** for the purpose of transacting the following business:

*J Holsey*

Joanne Holsey  
Clerk to the Charity and Dalton Parish Council

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**AGENDA**

**Enclosure:**

1. To receive apologies for absence given in advance of the meeting
2. To consider approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Charity Meeting held on 18<sup>th</sup> January 2024 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note any issues from members of the public in attendance
7. To receive any community matters from Trustees
8. To receive a verbal update from the Clerk regarding matters from previous meetings



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## 8.1 Wi-Fi

(B)

8.1.1 To consider and agree alternative Wi-Fi provider

## 9. To consider financial matters and agree further action where necessary including: -

9.1 The authorisation of payment of accounts from 19<sup>th</sup> January 2024 to 18<sup>th</sup> April 2024 (to be distributed at the meeting)

9.2 Bank Reconciliation for 31<sup>st</sup> December 2023, 31<sup>st</sup> January 2024, and 29<sup>th</sup> February 2024 to be checked against the bank statements at the meeting (information distributed at the meeting)

9.3 Confirmation of payments schedules from 31<sup>st</sup> December 2023- 29<sup>th</sup> February 2024  
(C)

9.4 Confirmation of receipts schedules from 31<sup>st</sup> December 2023- 29<sup>th</sup> February 2024  
(D)

9.5 To review any outstanding invoices and take further action where necessary –information to be provided at the meeting

9.6 To confirm signatories on Unity Trust account and add/remove members

9.7 To consider information received from HSBC regarding mandate and agree new signatories on the account, to facilitate the account closure

9.8 To consider quotation for ramps on fire doors (internal and external)

9.9 To receive information regarding a donation to the Charity

9.10 To consider cover for the centre following caretaker’s resignation – in particular, regular bookings at the centre

9.11 To consider and agree amended financial statements for 31<sup>st</sup> July 2023 (E)

10. To notify Parish Clerk for any matters for inclusion on a future agenda

11. To note the date of the next Charity Meeting: -

18<sup>th</sup> July 2024

## **PUBLIC NOTICE**

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance,” BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON**