

KIRKLINTON PARISH COUNCIL

Minutes of a meeting of Kirklington Parish Council held on Monday **12 May 2025**.

The venue for this meeting was St. Cuthbert's Church, Kirklington.

PRESENT

M Jack, Mrs M Story, Mrs B Irving, J Marston.

A Dawes Clerk/RFO, was also in attendance.

1 ELECTION OF CHAIR

M JACK was elected Chair unopposed. N Spedding was nominated for vice-chair but the decision will be made at the next meeting.

2 APOLOGIES

None received

3 REQUESTS FOR DISPENSATIONS

None received.

4 DECLARATIONS OF INTEREST

None received.

5 MINUTES of the Meeting held on Monday 27 January 2025 were approved as a correct record and duly signed by the Chairperson.

6 PLAY AREA – Inspection Report was received and identified no issues with regards to the equipment. The Chair asked if we could pass on to the Grass cutter our thanks and if possible, on those occasions when he would not consider it appropriate to cut the grass whether he could possibly utilise the time in a process of tidying and weeding. Also to ask if the repairs could be done. Clerk would also order the same quantity of bark for the Play Area

A further discussion took place regarding the long-term impact financially of continuing to invest in bark and whether it would be advantageous to (again) arrange for quotations for other suitable alternative materials. Clerk to progress.

7 PAYMENTS, SUBSCRIPTIONS AND RECEIPTS

7.1 The following payments were approved:

- (a) Green Team Services - **£120.00**
- (b) Clerk Wages & Exp - **£215.52**
- (c) HMRC - **£48.40**
- (d) Hugo Fox Website - **£11.99** per month
- (e) Clear Insurance - **£585.76**
- (f) Cumberland Council – Play Area Report - £70.20



7.2 Receipt of the precept £3,050 was confirmed.

8 **COUNCILLOR RESIGNATION** – D Bullya had indicated that he would be unable to continue in the Co-opted role of Council member.

9 **AGAR (Annual Governance and Accountability Return) FOR THE YEAR ENDING 31 MARCH 2025**

9.1 **RESOLVED** to ratify the appointment of the Internal Auditor for 2024/25

9.2 **RESOLVED** that the Parish Council should certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and authorise the Chairperson to sign the 'Certificate of Exemption' for 2024/25.

9.3 **RESOLVED** to receive and note the Annual Internal Audit Report 2024/25;

9.4 **RESOLVED** to complete Section 1 'Annual Governance Statement 2024/25'


9.5 **RESOLVED** to approve Section 2 'Accounting Statements 2024/25'

Income
Expenditure
Receipts and Payments Account
Variations
Bank Reconciliation
Asset Register

10 **CORRESPONDENCE** – Clerk informed Council of the resignation above and their followed a robust discussion on what the future would be for the Parish Council which has run for a number of years with vacancies and was now in danger of going below 4 council members. It was agreed that a more detailed discussion would take place at the next meeting where the issue would be an Agenda item. It was also agreed that consideration would be made to possibly starting the meeting at 6 to accommodate the Clerk's travelling from Wigton to enable him to Clerk 2 meetings on the same evening.

11 **Date of next Meeting** – 13 October 2025 @ 6.00 o'clock

Meeting closed at 20:30


13/10/2025