

Llanfair Waterdine Parish Council

Minutes of scheduled meeting Thursday 17 March 2022, 7:30pm at the Pavilion.

Present: Cllrs Mark Hughes (Chairman); Darren Knipe, John Lane; and Roy Lloyd.

In attendance: Mrs Maggie Brown, Clerk

1. **Welcome.** The Chairman welcomed everyone to the meeting.
2. **Apologies for absence were received from** Cllrs Zoe Croose, Abbie Price and Andrew Beavan.
3. **Declarations of Interest and requests for dispensations.** Cllr Lloyd declared an interest in item 9.4. No requests for dispensations received.
4. **Open Discussion**
 - 4.1. No views were raised by the public on agenda business items.
 - 4.2. Shropshire Councillor Nigel Hartin sent his apologies and provided a report. See Appendix 1 attached to these minutes. Thanks to Cllr Hartin were recorded.
5. **Minutes.** Minutes of the Scheduled Parish Council Meeting held on 20 January 2022 were agreed as a true record and will be signed at a later date.
6. **Matters arising from the previous meeting.** None raised.
7. **Reports from Councillors.** No reports were received.
8. **Planning.** Noted: 21/05112/FUL Garbett Hall, Llanfair Waterdine, Knighton, Shropshire, LD7 1TR Proposal: Erection of agricultural worker's dwelling and detached garage, formation of vehicular access, installation of package (sewage) treatment plant and other associated works. Decision: Refused
9. **Finance.**
 - 9.1. Implementing increase in Clerk's pay, in line with National Pay Award for 2021/22. The Clerk only took part in discussions when requested. Cllr Knipe reported: It is general practice for a Council to award an extra Scale Point when a clerk gains the CiLCA (Certificate in Local Council Administration) qualification. Without a qualified clerk, the Parish Council could not have General Powers of Competence (GPC). The Clerk was asked when the CiLCA qualification was gained and when GPC were implemented. Following a discussion, it was **RESOLVED** to increase the Clerk's pay scale from SCP11 to SCP12 backdated to 1 April 2021 in line with National Pay Award.
 - 9.2. To consider subscribing to [Parish Online Digital Mapping software](#). £36 per annum. **RESOLVED** to explore use of Shropshire Council maps to see if they provide information required.
 - 9.3. Noted: Barclays Bank Account balance £4,817.42; RESOLVED to approve payments: Pavilion Hall Hire £50. Clerk's pay Months 11 & 12 £313.33 & HMRC PAYE £78.40; Cllr John Lane for Llanfair Times postage costs £5.76; Clerk's expenses: 123.reg domain name for www.llanfairparish.co.uk £14.39 and Clerk's annual home working allowance £50 - total £64.39.
 - 9.4. Invoices relating to the Environmental Maintenance Grant for drainage works in the Parish were received. Cllr Roy Lloyd took no part in decisions in accordance with his

declaration of interest.

£500 from I G Waters – locating & clean out gullies; form grips to remove water from the highway; and

£264 (£220 net) from G M Lloyd to make and fit a drain grid cover and clear ditches within the Parish with a digger. **RESOLVED** the invoices be paid, and the Clerk ask for more specific detail in relation to the bill for £500.

- 9.5. **RESOLVED** invoice from Craven Design for printing of Llanfair Times March edition be paid on receipt, prior to year-end on 31 March.

10. The Queen's Green Canopy / Platinum Jubilee.

Reported: a meeting of parties involved in planning Jubilee events was well attended and highly productive. An outline programme will be printed in the March edition of the Llanfair Times. Arrangements have been made as follows.

10.1. Llanfair Singers have been invited to sing the chosen song at the beacon site once lit. The Parish Council is pleased to note that a Llanfair Waterdine resident was on the adjudicating panel, selecting the winning song. See Llanfair Times March edition.

10.2. It was **agreed** that Cllr Hughes will liaise with The Women's Institute to discuss provision of The Queen's Platinum Jubilee Beacon Tart. Noted: not all members of the WI live in the Parish, and they may be committed elsewhere.

10.3. It was **agreed** that Cllr Knipe will source a supplier of quality Jubilee mugs, of which a set number will be presented to children under 16 (free of charge) and the remainder will be available for purchase by residents. The Jubilee emblem and *Llanfair Waterdine* will be printed on the mugs, which it is proposed will be available at Jubilee events. More information to follow.

Costs will be confirmed prior to applying to the Llanfair Trust for a potential grant.

10.4. Further arrangements. Noted: bunting is not required as it already exists in the Parish.

11. Review of location of Parish Council meetings. **Agreed** – meeting at both the Everest Hall and the Pavilion would be constructive. **RESOLVED** to meet at the Everest Hall in May, July and September, and at the Pavilion in November, January and March. Clerk to ascertain if dates are available and liaise with Councillors if a change to the normal third Thursday is required.

12. **Broadband.** Noted: update received from Clive Leworthy, Airband. *"The project is still being finalised due to some unforeseen issues with the design of the build and we are working towards Q3 this year but I will keep you advised if I get further updates from our project team."* The clerk was asked to convey the Parish Council's disappointment that further delays have occurred, and to ask to be kept informed of progress.

13. West Mercia Police, Bishops Castle & Rural.

Issues in the Parish and priorities for the Policing Charter.

RESOLVED that Livestock theft and theft/burglary remain the Parish Council's priorities.

14. **Update on the AED (Automated External Defibrillator) at Everest Hall.** None received this month.

15. Highways / Public Rights of Way

- 15.1. FixMyStreet. Recommending [FixMyStreet](#) as a method of reporting problems on the roads and the footpath network in the Parish was considered. **RESOLVED** to put both FixMyStreet & information from the Ramblers on the Parish Council website.
- 15.2. Noted: additional option on [The Ramblers website](#) see above.
- 15.3. No issues were raised to report to Footpaths Warden. Noted: Thanks were recorded to the Warden for offering to arrange a Parish Walk over the Jubilee weekend.

16. **Environmental Maintenance Scheme.** Works have been completed. See item 9.4.

17. Correspondence

- 17.1. Letter from The Parochial Church Council about Welcome Packs in the Parish. Noted: Cllr Abbie Price has indicated her willingness to continue with this project. Cllr John Lane offered to assist. Agreed that as a Parish Council is apolitical and does not represent any religion, it would continue to prepare and distribute packs. The clerk will write to the PCC to confirm arrangements, and to thank them for their kind offer.
- 17.2. Letter from West Mercia Police about Smartwater ‘We Don’t Buy Crime’ crime prevention initiative. Agreed: The Parish Council will not sign up to the initiative. Clerk to add information on purchasing Smartwater on the website.
- 17.3. Letter received from The United Pack, Bishops Castle, and response from the Parish Council. Correspondence was noted. No further action required.
- 17.4. Noted: A resident has removed the Dutlas notice board (as agreed by the Parish Council).
- 17.5. Letter from Mike Crawshaw, Social Inclusion Facilitator, The Shrewsbury and Telford Hospital NHS Trust
 - 1. [Get Involved - information about Community Membership.](#)
 - 2. [Shrewsbury & Telford Hospital Newsletter.](#)
 - 3. [Link to Women’s Health Survey](#)Correspondence was noted. Clerk to circulate as a News item, if consultation deadlines are not passed.

18. **Dates of next meetings** – the Annual Parish Meeting – Tuesday 10 May 2022 and the Annual Meeting of the Parish Council - Thursday 19 May 2022 – depending on availability - to be confirmed.

Agreed: letter inviting residents to the Annual Parish Meeting will be circulated with the Llanfair Times in March. Clerk to forward draft letter to Cllr Knipe.

19. The meeting closed at 20:56

Original signed and on file.

Signed

Dated 19 May 2022

Appendix 1

Report from Shropshire Councillor Nigel Hartin

Shropshire Council has just this week launched its updated Library Strategy. It's not said it's going to close any but is looking to review all of its 21 static and three mobile libraries to "maximise their potential" It will be looking at co-location with other community services apparently, with self-service kiosks in all libraries, contactless card payments introduced.

The new Riverside development, including the new Council offices, will include a bus station (unlike original plans) and leisure complex and transport hub and flood resilient buildings the Council Leader has just announced. I'll let you know how things develop on this as I know it.

RE the proposed meeting with the Portfolio Holder for Highways, I am currently awaiting a final Yes or No from Dean Carroll as to a joint meeting with Prof Whitelegg from Shropshire Climate action group after the 23rd April when Prof Whitelegg returns from Sweden. Dean is currently on holiday out of the country I think but is expected back on the 21st March so should have a response from him soon after that. I am envisaging a meeting at one of my more rural communities with invites going out across my Division – Newcastle is my preference at present, as this will give an taste to the presenters of just how rural things can get in Shropshire. I'll be able to confirm once I have a response from Dean. If he decides not to do a joint meeting I will revert to an early April meeting with just him and highways officers.

The Boundary Commission will be launching later this year a review of all the Counties 74 electoral divisions with a view to equalizing the electorate across the County, also potentially including new Parish & Town Council boundaries. All of the changes will come into effect for the 2025 elections across the County. As yet no information as to what changes might be being considered for Clun Division or the parishes within have yet come forward. The review will begin in October, final changes will be published by the end of 2023.