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| **MINUTES**  **SUTTON AT HONE & HAWLEY PARISH COUNCIL MEETING**  **Held on 15th Dec 2022** |

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|  | Agenda Item |  |
| 1. | **Apologies for Absence**    Council noted the resignations of Cllrs Murphy & Law for personal reasons. Members to consider co-options as a priority |  |
| 2. | **Declarations of interest**  **2.1** No updates against Register of Interests received  **2.2** Declarations against an agenda item Cllr Newitt FCSD  **2.3** Dispensation received from the Clerk to discuss the budget |  |
| 3. | **Minutes**  **3.1** The Minutes of the meeting held on Nov 17th 2022, proposed by Cllr O’Sullivan seconded by Cllr Harbud were agreed by all as a true record  **3.2 Matters arising from minutes not detailed on the agenda.**  **3.2.1. DBC Santa Run.** Sun 18/12/22 Venue Sutton at Hone Primary school 12.30pm noted. SAH school PTA to manage  **Other matters:**  Cllr Newitt reported all bulbs have been planted  It was agreed to order the noticeboards and that they be delivered to an agreed destination.  Village gate sign-Clerk has chased this with KHS and the latest is that it is in production. |  |
| 4. | **Questions from the public & press (10 min maximum). NONE** |  |
| 5. | **Announcements from the Chair. NONE** |  |
| 6. | **Items for discussion**  **6.1 Pavilion hire fees.** Matter deferred  **6.2 Community Cupboard.** Members discussed the matter of a donation and agreed to donate a sum of up to £500. Clerk to contact the charity  **6.3. Groundsman/Facilities Manager.** Matter deferred  **6.4 Community Award**  No nominations |  |
| **7.** | **Reports**  **7.1** **Councillors/Groups/Committee Reports**  7.1.1 Recreation grounds QEF/KGF Football cancelled due to weather  7.1.2 Burial ground  7.1.3 Jubilee Field. Planting of orchard planned for early 2023. Cllr O’Sullivan reported that the play equipment needs repair, Cllr Newitt to inspect and report. Members agreed to look at replacing equipment-Clerk to obtain quotes.  7.1.4 Barfield Green Overgrowth cut back  7.1.5 Burnthouse Lane  7.1.6 Allotments.  7.1.7 Hawley Pavilion Trust. New kitchen worktops & fridge installed following Env Health Inspection. Holding Trustees to update communication  7.1.8 The Orchard |  |
| **8.** | **Finance**  **8.1. Budget 23/24.** It was proposed by Cllr Newitt and agreed by all to approve the budget as tabled**.** The parish rate will be £71.94 a 0.78% reduction on 22/23  **8.2 Streetlighting Energy Contract.** Clerk has had all lights re-rated by UKPN which has resulted in a considerable reduction in monthly costs. Re-assess next quarter.  **8.3** **Monthly Summary** Acknowledged |  |
| **9.** | **GDPR**  No matters to consider at publication |  |
| **10** | **Correspondence/Matters dealt with:**  **KHS HIPs.** Response received from KHS to request for information re traffic calming measure on A225 in that this will need to be referred to engineers for assessment  **Waste Bin PL car park.** Bin disappeared, replaced by contractor  **Bus Shelters.** Repeated graffiti, remedial work undertaken |  |
| **11.** | **Clerk’s Report**  **11.1** Work in progress on ICCM Charter for the bereaved  **11.2** HiKent (post issue help for the hard of hearing/deaf) grant request received. Members agreed to a grant of £480 to cover costs of clinics in SAH for one year.  **11.3.** It was noted that DBC had apparently undertaken gritting of pavements in parished areas, Clerk to establish protocol.  **11.4.** Open letter to all councillors from NALC distributed. |  |
| 12 | **PLANNING**  As determined by the planning reps: No comments  Single storey side extension, together with changes to fenestration to all elevations of planning permission DA/21/01710/FUL.  The Vicarage  51A Main Road  Sutton At Hone  Provision of a new vehicular access onto classified road Clement street C277 and associated engineering works to create driveway and new boundary wall  Northview  Clement Street  Swanley  Erection of front boundary works with proposed alterations to height of fence, angle of fence and proposed brickwork to overclad concrete (part retrospective)  Yew Tree Cottage  Shirehall Road  Hawley  Demolition of existing rear conservatory and erection of a single storey rear extension.  64 Barfield  Sutton At Hone  Erection of a two storey side & rear extension  24 Cedar Drive  Sutton At Hone  Demolition of existing single storey rear extension and erection of single storey rear extension with raised patio  33 Ash Road  Hawley |  |

The meeting closed at 8.30pm

K Gale

CLERK TO THE COUNCIL