

## ULLESTHORPE PARISH COUNCIL

### **Minutes of the Meeting of Ullesthorpe Parish Council held virtually via Zoom on Monday 7<sup>th</sup> December 2020 at 7.30pm.**

**Present Councillors:** Simon Smith, Hugh Robertson Smith, Steve Smith and Geoff Turley.

**In attendance:** Katherine Clarke (Parish Clerk) and District and County Councillor Rosita Page, Sergeant Ryan Coleman from Leicestershire Police and three members of the public.

#### **20-153 To receive apologies for absence**

Apologies for absence received from Cllr Lesley Chamberlain.

#### **20-154 To receive Declarations of Members' Interests on items on the agenda**

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.*

- Cllr Simon Smith declared an interest in agenda item 20-164.

#### **20-155 To note any questions or comments from the public (15 minutes)**

Cllr Simon Smith welcome Sergeant Ryan Coleman to the meeting to discuss anti-social behaviour concerns. Sergeant Coleman explained the 'Neighbourhood Link – Police Alert and Messaging System' that parishioners can sign up to for notifications from the police. The system also allows parishioners to highlight issues that they would like to see the police focus on.

<https://www.neighbourhoodlink.co.uk/>

**PS 26 Ryan Coleman – 07977017542 – ryan.coleman@leics.police.uk**

**PC 2872 James Day – 07976881550 – james.day1@leics.police.uk**

**PC 2192 Paul Farrar – 07976880826 – paul.farrar@leicestershire.pnn.police.uk**

**PC 2178 Malc Roberts – 07814771145 – Malcolm.roberts@leics.police.uk**

**PCSO Jay Bellamy – 07970169402 – jaynicholas.bellamy@leicestershire.pnn.police.uk**

**PCSO Courtne Ayres – 07557867147 – courtne.ayres6620@leicestershire.pnn.police.uk**

- Sgt Coleman advised that the Lutterworth policing team is extremely visible, the most recent crime statistics show that the Lutterworth Beat has the fourth lowest crime levels in the Harborough district.
- There are numerous agencies working together to try and combat anti-social behaviour.
- Social media is not helpful, and rumours and fear are being circulated through these channels.
- A parishioner thanked Sgt Coleman for the hard work being undertaken.
- One of the parishioner's present will liaise with Cllr Simon Smith to get some positive messages regarding the matter on social media.
- UPC thanked Sgt Coleman for attending the meeting and the parishioners in attendance for their input.

***At this point Sgt Coleman and two members of the public left the meeting.***

#### **20-156 To approve and sign the minutes of the meeting held on 2<sup>nd</sup> November 2020**

Cllr Simon Smith proposed signing the minutes of the meeting held on 2<sup>nd</sup> November 2020 as accurate, Cllr Robertson Smith seconded, all agreed. The minutes are to be signed electronically.

**20-157 To review any actions arising from the meeting held on 2<sup>nd</sup> November 2020**

The application forms for two wildflower verges have been submitted to LCC.

**20-158 Matters arising from District and County Councillor Rosita Page**

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

*At this point in the meeting a parishioner joined and then subsequently left the meeting.*

**20-159 Financial Matters**

**a) To note the Bank Reconciliation to 07.12.20**

The last bank statement received, dated 05.11.20, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £32,933.43.

**b) Accounts for payment**

Item deferred until agenda item 20-167.

**c) Other financial matters**

It was noted that UPC has s106 monies available that expire in 2025 and 2027.

**20-160 Planning Matters**

**a. To consider planning application 20/01783/FUL**

**Change of use of land from 1 traveller pitch and stables to the provision of 5 traveller pitches for extended family**

**Mere Meadows, Mere Lane, Bitteswell**

*Resolved: The Parish Council has queries and objections to submit on the application.*

**b. To consider planning application 20/01905/TCA**

**Works to tree**

**The Chequers Country Inn, Main Street, Ullesthorpe**

*Resolved: The Parish Council has no objections to the application.*

**c. Other planning matters**

No matters raised.

**20-161 To discuss anti-social behaviour in the village**

The matter was discussed in detail during agenda item 20-155, Cllr Simon Smith noted thanks to the multi-agencies and Cllr Page for all their hard work in tackling concerns.

**20-162 To receive an update on environmental matters**

No matters raised.

**20-163 To receive an update on village maintenance**

- Cllr Simon Smith noted contractors from LCC spent two days clearing the footpath between Claybrooke Magna and Ullesthorpe. Claybrooke Magna applied for funding to the EDT fund to have these works undertaken.
- Cllr Page received complaints regarding mud on Manor Road which she reported to LCC. When the inspector came out there was no mud. Cllr Page asked UPC to take photos if this problem arises again. Cllr Steve Smith offered to take some photos. UPC will also write a polite letter to Manor Farm regarding the matter.
- A parishioner has reported to Cllr Simon Smith that the hedge opposite the Congregational Chapel is overgrown. Cllr Simon Smith will send an image of the hedge in 2009 and a current image to Cllr Page.

**20-164 To discuss the maintenance of the railway cutting**

- Cllr Simon Smith has obtained three quotes for palisade fencing at the railway cutting. The Clerk will circulate the quotes to UPC, and a decision will be made at the next meeting.
- Cllr Simon Smith has removed some overhanging branches etc.
- Cllr Simon Smith reported that there is a fencing issue which he will circulate the details of.
- Cllr Turley will work on the vision document over the Christmas period, if anyone has any contributions, they should send them to Cllr Turley asap.
- Cllr Simon Smith has obtained a quote to remove problem trees, planning consent will be required to remove any trees in the conservation area.

**20-165 To receive an update on the Neighbourhood Plan**

No update to report due to current circumstances.

**20-166 To discuss s106 contributions**

Cllr Turley asked if anyone had any suggestions for projects, it was noted that a lot of the monies are delegated to other bodies.

**20-167 To discuss the precept requirement for 2021/22**

- The Clerk has circulated the budget to UPC for discussion at the meeting.
- Cllr Turley suggested that a decision should be made about the future of the mower. It was resolved that UPC will monitor its use of the mower over the next year and then review what to do with the mower.
- The Clerk confirmed that Parish Councils do not depreciate fixed assets.
- UPC held a long discussion on the budget figures and the precept level. Cllr Turley proposed that surplus funds from this year are used to reduce the precept level for 2021/22, the proposal was not supported. Cllr Simon Smith proposed that the precept is maintained with a zero-percentage increase to parishioners, Cllr Robertson Smith seconded the proposal.
- The Clerk has requested that her pay is reviewed and backdated against the NALC guidelines. UPC will review the matter prior to the next meeting, therefore, the matter was deferred.
- Following these discussions UPC considered agenda item 20-159b which had been deferred earlier in the meeting:

Cllr Simon Smith proposed and Cllr Turley seconded payment of the following accounts:

CHQ NO	PAYEE	DETAIL	AMOUNT
001355	Royal British Legion	Wreath and donation	£50.00
001356	PKF Littlejohn LLP	External audit	£240.00
001357	K Clarke	Parish Clerk salary and expenses	£453.72
001358	Npower	Streetlighting – MPAN1	£318.68
001359	Npower	Streetlighting – MPAN2	£379.47
001360	UPFA	Insurance 2019	£563.91
001361	UPFA	Insurance 2020	£575.40
001362	K Clarke	Parish Clerk salary – post-dated 01.01.21	£299.96

**20-168 To agree the content of next UPC newsletter**

- Parish Council details
- District and County Cllr contact details
- Precept
- Neighbourhood Link
- Wildflower verges
- Railway cutting

- Volunteers
- Highways issues
- Unadopted roads
- Responsible parking
- Ullesthorpe Pre-school
- Baldwins Charity Trust

**20-169 A.O.B. - FOR NOTIFICATION ONLY**

- Cllr Robertson Smith reported that the mechanism on the flagpole has failed, it is an unusual design as the mechanism is encased in the flagpole. Cllr Robertson Smith is trying to find out who the flagpole was supplied by, if it can't be repaired, it will have to be replaced.

**20-170 Clerk's Report and Correspondence**

No matters raised.

**20-171 Date of next meeting**

The date of the next meeting of the Parish Council will be Monday 1<sup>st</sup> February 2021 at 7.30pm and will be held remotely via Zoom.

***The Chair closed the meeting at 11.04pm.***

**Signed:**

**Date:**