

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE **COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON WEDNESDAY 8TH APRIL 2026 AT **7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH
Tel: 01732 844749

(Mrs) Nicola Greenaway
Clerk of the Council

Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

1st April 2026

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 16TH MARCH 2026**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING MARCH 2026**
 - (a) For Confirmation & Signing
 - (i) COMMUNITY CENTRE COMMITTEE, 16TH MARCH 2026 - herewith
 - (ii) PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE, 23RD MARCH 2026 – herewith
 - (iii) OPEN SPACES & AMENITIES COMMITTEE, 23RD MARCH 2026 – herewith
8. **CORRESPONDENCE**
 - (a) For Noting

| | |
|------------------------|--|
| Ditton Twinning Assoc. | <u>Minutes of Meetings held 04.03.2026 & 02.04.2026</u> |
| TMBC: | <u>Tonbridge & Malling Safety Advisory Group (SAG)</u> <u>S.106 Information</u> |

KALC: Newsletter April 2026

SLCC: The Clerk, March 2026

Ditton Heritage Centre: Thank you for donation

Air Ambulance: Thank you for donation

Heart of Kent Hospice: Thank you for donation

NW Kent Citizens Advice: Thank you for donation

(b) For Decision

KALC: Pledge for financial support for ACRE

9. **FINANCE**

(a) Accounts For Payment

March Payroll Summary

| | | |
|----------------|--------------|-------------------|
| <i>Monthly</i> | <i>Gross</i> | <i>£35,465.50</i> |
| | <i>Net</i> | <i>£24,845.92</i> |

Accounts (approved and paid 20.03.26)

| Community Centre | | | | |
|--------------------------------|---|-----|---------|-----------|
| Envirocure | Legionella Risk Assessment Legionella Monitoring | | 700.00 | |
| | | | 59.00 | |
| | | | 151.80 | £910.80 |
| 1 st A Pest Control | Pest Control | | 60.00 | |
| | | VAT | 12.00 | £72.00 |
| Capital Cleaning | Cleaning Supplies | | 148.45 | |
| | | VAT | 29.69 | £178.14 |
| KCS | Cleaning Supplies | | 92.91 | |
| | | VAT | 18.58 | £111.49 |
| EGM | Uniform | | 164.61 | |
| | | VAT | 32.93 | £197.54 |
| Bar | | | | |
| Lansdell | Bar Stock | | 168.03 | |
| | | | 144.37 | |
| | | | (7.39) | |
| | | | 113.72 | |
| | | VAT | 71.15 | £489.88 |
| Kent & Sussex | Bar Stock | | 420.91 | |
| | | VAT | 84.18 | £505.09 |
| TH Electrical | Surge Protection | | 914.28 | |
| | | VAT | 182.86 | £1,097.14 |
| F&A | | | | |
| NCS | Photocopy Charges | | (57.33) | |
| | | | 141.65 | |
| | | | 16.86 | £101.18 |
| OSA | | | | |
| Lister Wilder | Kubota Repairs | | 1649.32 | |
| | | VAT | 329.87 | £1979.19 |

Accounts (paid 30.03.26)

| Community Centre | | | | |
|-------------------------|------------------------|-----|---------|-----------|
| Office Boffins | Folding Tables | | 1679.50 | |
| | | VAT | 335.90 | £2,015.40 |
| Maidstone Cleaners | Window Cleaning | | 260.00 | £260.00 |
| BAR | | | | |
| Kent & Sussex | Bar Stock | | 484.98 | |
| | | VAT | 96.98 | £581.96 |
| Lansdell | Bar Stock | | 188.90 | |
| | | VAT | 35.78 | £224.68 |
| OSA | | | | |
| Travis Perkins | Redwood – Bench Repair | | 22.51 | |
| | | VAT | 4.50 | £27.01 |
| KCS | Pitch Marking Powder | | 75.95 | |
| | | VAT | 15.19 | £91.14 |

March BACS Payments (not previously listed)

| | | | |
|----------|------------------------|----------------------------------|-----------|
| 02.03.26 | TH Electrical | Workshop Lights/Heater | £1,566.00 |
| 06.03.26 | Triple A Events | Staging Deposit – Music Festival | £1,564.45 |
| 10.03.26 | Ditton Heritage Centre | Donation | £100.00 |
| 11.03.26 | Air Ambulance | Donation | £250.00 |
| 11.03.26 | Citizens Advice | Donation | £50.00 |
| 11.03.26 | Heart of Kent Hospice | Donation | £250.00 |
| 13.03.26 | Kent & Sussex | Bar Stock | £1,702.30 |
| 13.03.26 | TH Electrical | Mess Room Water Heater | £276.90 |
| 16.03.26 | Worknest | HR Support | £1,260.00 |
| 20.03.26 | J Dowle Fencing | Security Bollard Deposit | £520.00 |
| 25.03.26 | M Beautridge | Bar Services | £63.55 |
| 25.03.26 | D Beautridge | Playground Locking | £30.00 |
| 31.03.26 | J Dowle | Security Collard | £632.00 |

March Deposit Refunds

| | | |
|----------|------------------------|--------|
| 02.03.26 | Oaken Hall – 21.02.26 | £80.00 |
| 05.03.26 | Carman Room – 28.02.26 | £72.50 |
| 11.03.26 | Carman Room – 07.03.26 | £50.00 |
| 25.03.26 | Carman Room – 21.03.26 | £72.50 |

(b) Direct Debits

March Direct Debits

| | | | |
|----------|--------------------------|--------------------|-----------|
| 02.03.26 | Veolia | Refuse Collection | £472.04 |
| 03.03.26 | O2 | Mobile Phone | £14.18 |
| 04.03.26 | Carlsberg | Cellar Equipment | £201.60 |
| 06.03.26 | Kent Commercial Services | Electricity Supply | £7,357.64 |
| 06.03.26 | Carlsberg | Bar Stock | £1,945.72 |
| 09.03.26 | Rentokil Initial | Washroom Services | £371.97 |
| 09.03.26 | SKY | Sky Sports | £510.60 |
| 10.03.26 | Kent Commercial Services | Gas Supply | £1,445.59 |
| 13.03.26 | Carlsberg | Bar Stock | £1,415.92 |
| 13.03.26 | FDMS | Card Charges | £436.43 |

| | | | |
|----------|--------------------------|------------------------|-----------|
| 16.03.26 | Bankline | Bank Charges | £102.61 |
| 16.03.26 | Safety Effect | H&S | £126.00 |
| 16.03.26 | Sage | Sage Software | £307.80 |
| 16.03.26 | Kent Commercial Services | Electricity Supply | £7,523.13 |
| 16.03.26 | DHFE | Till Rental | £369.60 |
| 20.03.26 | Carlsberg | Bar Stock | £1,575.82 |
| 23.03.26 | Hugo Fox | Website | £23.99 |
| 25.03.26 | Everflow | Water Charges | £547.11 |
| 25.03.26 | HMRC | PAYE/NI | £7,401.61 |
| 25.03.26 | BOC | Bar Gas | £258.72 |
| 26.03.26 | Host My Office | IT Support | £840.12 |
| 26.03.26 | TNT | TNT Sports | £525.80 |
| 27.03.26 | NEST | Pension Contributions | £1,394.68 |
| 27.03.26 | Paymentsense | Card Payment Terminals | £84.00 |
| 27.03.26 | Carlsberg | Bar Stock | £1,515.59 |
| 30.03.26 | Focus | Telephone Charges | £93.26 |
| 30.03.26 | Focus | Telephone Lease | £165.00 |
| 30.03.26 | WEX | Fuelcard | £7.99 |
| 30.03.26 | Veolia | Refuse Collection | £453.94 |
| 31.03.26 | Natwest | Bank Charges | £150.12 |

(c) Debit Card Payments

March Debit Card

| | | | |
|----------|-----------------|---------------------|---------|
| 02.03.26 | Tesco | Refreshments/Raffle | £73.19 |
| 09.03.26 | Tesco | Refreshments/Stock | £129.54 |
| 11.03.26 | Amazon | Microwave | £67.99 |
| 11.03.26 | Amazon | Push Pins | £7.99 |
| 11.03.26 | Amazon | Cork Board | £25.24 |
| 13.03.26 | Trent Furniture | Round Tables | £509.40 |
| 13.03.26 | Amazon | Portable PA System | £326.69 |
| 16.03.26 | Tesco | Refreshments/Stock | £130.20 |
| 16.03.26 | Amazon | Fluorescent Pen | £6.21 |
| 17.03.26 | Amazon | Cork Board | £29.69 |
| 30.03.26 | Tesco | Refreshments | £69.43 |

(d) Asset Register – for approval and signing *[at meeting - if available]*

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORTS FROM NEIGHBOURHOOD POLICE TEAM**

Anti-Social Behaviour

12. **DATE SENSITIVE PLANNING MATTERS**

(a) Plans Received for Comment

TM/26/00170/FL - Conifers 66 Priory Grove Ditton Aylesford Kent ME20 6BD

Removal of existing detached garage. Removal of existing chimney stack, and construction of a ground floor rear and side extension

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00170/FL>

TM/26/00250/RD - Cobdown Sports Ground Station Road Ditton Aylesford Kent
Details of floodplain compensation strategy submitted pursuant to condition 8 of planning permission TM/25/01144/FL (Re-laying of 1 no. grass pitch into a new hybrid football pitch with associated infrastructure, installation of internal and external boundary treatment, and associated hard and soft landscaping)
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00250/RD>

TM/26/00328/FL - Park Farm Cottage Bradbourne Lane Ditton Aylesford Kent ME20 6PE
Section 73 application to discharge condition 5 (Historic Building Recording) of planning permission TM/24/00271/FL Proposed demolition of existing dwelling and the erection of 2no semi-detached dwellings, with associated landscaping and parking
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00328/FL>

(b) Decisions from TMBC Area 3

TM/26/00168/FL - 43 Pear Tree Avenue Ditton Aylesford Kent ME20 6EB
Access ramp with hand rails to front of property and replacement front door with wider opening
Approved 30/03/2026

TM/ 25/01676/LDP - Unit 1 Newsprint Avenue Panattoni Park Aylesford Kent ME20 7XH
Lawful Development Certificate Proposed: Internal alterations to the existing warehouse
Certified 24/03/2026

(c) Orchard Mill (Ditton Edge) [Update if available]

(d) Bradbourne – EMT Proposal [Update if available]

13. **ANNUAL PARISH MEETING**

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

15. **CONFIDENTIAL MATTERS**

- (a) CM453
- (b) Changes to Staff Salaries from 01/04/2026

16. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting may exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.