Bardon Mill Parish Council
10th May 2022
Draft Minutes

Present	Cllr S Furlong Cllr G Gill Cllr M Robson Cllr G Walton	Cllr V Furlong Cllr J Oliver Clerk – Susan Saunders
Time	7.10pm	
19/22	**Apologies for Absence -** Cllr M Nixon and Cllr A Sharp.	
20/22	**Election of Chairman & Vice Chairman** Cllr S Furlong was nominated as chair and accepted. **Proposed Cllr J Oliver Seconded Cllr G Gill Approved** Cllr G Gill was nominated as vice chair and accepted. **Proposed Cllr V Furlong Seconded Cllr M Robson Approved**	
21/22	**Clerk's Financial report-**the report was noted.	
22/22	**Declaration of Interests** The Chair reminded everyone to declare interests where appropriate. Both Cllr V Furlong and G Gill will declare interest at the appropriate planning items.	
23/22	**Minutes of the previous meeting held on Tuesday 8th February 2022** The minutes were approved. **Proposed Cllr G Gill Seconded Cllr G Walton Approved**	
24/22	**Matters Arising from the minutes of Tuesday 8th February 2022** – no matters	
25/22	**Matters arising from the Annual Parish Meeting** – no matters	
26/22	**Public Questions** – no questions.	
27/22	**Planning Applications** For Determination: 22/01236 – Extension to house and bungalow – 2 Woodlands, Scroggwood. – No objection was agreed. 22/01242 LBC repair to roof, chimney etc. Beltingham House. – Members support as it is an improvement of an historic building. 22/00698 – Extension, The Hott – No Objection was approved. *G Gill declared an interest* The above comments were approved. **Proposed Cllr G Walton Seconded Cllr S Furlong Approved** 22/01191Land at South East of Whitshields Farm – Lodge style dwelling for agricultural worker. *Cllr V Furlong declared an interest* Members supported as this will allow rural workers to stay on site in reasonable accommodation. **Proposed Cllr G Gill Seconded Cllr S Furlong Approved** 21/03959/FUL Land South Of Woodside Cottage – Resubmission to he heard on 10/5/22 4pm. It was reported that this plan has now been passed.	
28/22	**Planning Applications** 22NP0031 – Temporary art installation at Housesteads Members approved the application as long as it was taken down after the event. **Proposed Cllr G Gill Seconded Cllr S Furlong Approved**	
29/22	**Local Cycling and Walking Consultation** Hexham town Council have invited members to attend a meeting of councils in the area to discuss the consultation and work together to create a traffic free cycle route along the Tyne valley. Members are happy to be involved.	
30/22	**Northumberland County Council** – no report.	
31/22	**Bardon Mill Railway Station** Work has already been competed at the station before the councils had had a chance to submit their views. The road leading to the station is in disrepair and does not appear to belong to anyone. Members agreed to ask Northern Rail if they would repair the road as a goodwill gesture.	
32/22	**A69** – nothing to report.	

Signed Chair Date

33/22 **Reports on Financial Matters**

33/22.01 Bank reconciliation, Income & Exp and accounts for payment as at 30th April 2022

BARDON MILL PARISH COUNCIL				
BANK RECONCILIATION	*Appendix 2*		33/22.01	
BANK	£	£	£	
Balance as at	30/04/2022			
Current Account			£7,351.38	
Plus outstanding lodgements				
Less outstanding payments	0		0.00	
NET BANK BALANCES AT	30/04/2022		£7,351.38	
The net balances reconcile to the Cashbook - receipts and payments account - for the year as follows				
CASH BOOK	£		£	
Opening Balance as at 31st March 2022	4920.38		£4,920.38	
			£4,920.38	
Add: Receipts in the Year	£2,440.00			
Less Payments in the Year	£9.00			
Closing balance per Cash Book [Receipts & Payments]			£7,351.38	
as at	30/04/2022			£0.00
Appendix 2				
33/22.01 Payments for 10th May 2022				
Impact China - To SMS		171.60	Share of commemoration mugs	
Sms Exp		28.40	Printer Ink & Auditor Gift £15	
Zurich Insurance		348.14	Quotes asked for so may change	
NALC to SMS		187.13	Website & subscription: BACS preferred	
HSBC		45.00	Bank Charges to Sept plus 4 ccs	
Beltingham PC		60.00	4 meetings	
Tyne Valley CRP - to SMS		10.00	Subscription: BACS Preferred	
Total Payments		850.27		
Balance forecast to 31st May 2022		6849.25		

The payments of £850.27 were approved.

Proposed Cllr G Walton **Seconded Cllr S Furlong** **Approved**

33/22.02 AUDIT REPORT

33/22.02.01 To consider and agree any actions arising from the report of the internal auditor (copy attached)

33/22.02.02 To approve the Annual Governance Statement

33/22.02.03 To approve the annual accounts for 2021/2022

33/221.02.04 To approve the Accounting Statement and Explanation of Variances

33/22.02.05 To confirm and approve the Certification of Exemption

The accounts, statement and certificate were all approved and signed by the chair and RFO.

Proposed Cllr G Gill **Seconded Cllr M Robson** **Approved**

33/22.03 Insurance – the insurance is due 1st June 2022 and 2 quotes have been received. Members agreed to continue with Zurich with the addition of the bus shelter and 5 wood benches.

Proposed Cllr S Furlong **Seconded Cllr V Furlong** **Approved**

34/22 **General Power of Competence -** It was agreed to adopt the policy.

Proposed Cllr S Furlong **Seconded Cllr G Gill** **Approved**

35/22 **Correspondence received since last meeting.**

A request has been made from Henshaw Parish Council for volunteers to help with a 'Jubilee' park tidy in readiness for the Jubilee party on 5th June. The dates suggested are the bank holidays on 2nd and 3rd June. Members will try and attend.

The Village Hall has asked for a donation to the party on the 5th. Members agreed to donate £60.

Proposed Cllr S Furlong **Seconded Cllr V Furlong** **Approved**

A request for financial help has been received from Deneholme Care, this will be considered in the February meetings when all applications are discussed.

The WI have asked if they can plant a tree in the memorial green. Members are happy with a shrub and suggest a site visit.

Henshaw have requested electric charging points in the village from the county council. Members agree to write to NCC to support this.

36/22 **Any other relevant business –** no matters

37/22 **Dates and times of next meeting**

Tuesday 13th September 2022 - 7pm Henshaw Church Hall.

The meeting closed at 8.10pm

Signed Chair Date