

Tutnall & Cobley Parish Council

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69 Cavendish Street
Worcester
Worcestershire
WR5 3DX

Dear Councillor

8th September 2025

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Thursday 11th September 2025 at 7.20pm at Tardebigge Community Hall.**

Yours sincerely

Lorraine Griffiths
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

A G E N D A

1 To receive apologies and to approve reasons for absence.

2 DECLARATIONS OF INTEREST:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.*
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the Ordinary meeting of the Council on 10th July 2025 (attached).

4 PROGRESS REPORTS FOR INFORMATION: Items raised for a decision will appear on the agenda for the next meeting:

- a) Clerk:**
- b) Chairman:**
- c) District Councillor:**
- d) County Councillor:**

- e) **Footpath Warden:**
- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

5 CORRESPONDENCE FOR INFORMATION – correspondence has been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Wellbeing in Partnership newsletter – emailed
- c) The Rural Bulletin – emailed
- d) CALC update – emailed
- e) RSN Rural Funding Digest - - emailed
- f)) PCC newsletter – emailed
- g) Rural Funding Digest – emailed
- h) Get expert planning support—Join CPRE as a member today- emailed
- i) RSN Weekly News - Free Edition (3 September 2025) - emailed
- j) West Mercia Police - Economic Crime Unit monthly bulletin - September 2025 - emailed
- k) CALC Health and Wellbeing Newsletter - September 2025 - emailed
- l) Message to Ramblers group Redditch Group - emailed
- m) Survey on Local Government Re-organisation - Getting your views - emailed
- n) Review of Worcestershire County Council's Rights of Way Improvement Plan - emailed
- o) West Mercia PCC - Town and Parish Council Survey - emailed
- p) The Good Practice Mentors – emailed
- q) Staff Payscales 2025-26 and Job adverts – attached
- r) Withdrawal of the MyParish Web Portal - attached

6 PLANNING MATTERS:

Applications for consideration: 25/00744/FUL - Land Off London Lane, Tardebigge, Worcestershire, B60 3AG, - Change of use of land to dog exercise field, including associated parking, fencing, and retention of existing southern vehicular access – closing date for comments 2nd October 2025.

Approvals: none

Refusals: none

Appeals:.. none

Withdrawn: none

7 LENGTHSMAN SCHEME:

8 HIGHWAY MATTERS:

9 FINANCE: To consider

-*	a) Bank Balances:	as at 3 rd August 2025 Current Account	£ 5,155.07
		as at 3 rd August 2025 Deposit Account	<u>£ 9,179.56</u>
		Total Balance 31 st August 2025	£ 14,334.63

b) Receipts:
217.18 Worcestershire CC

c) Payments for Approval:		
L Griffiths: Clerk's salary for July 2025		£ 404.31
Clerk's expenses for July 2025		£ 53.05
Clerk's salary for August 2025		£ 311.22
Clerk's expenses for August 2025		£ 29.00
Lengthsman duties @£20 per hour		
Tutnall – 11.5 hours		£ 230.00
Burcot – 4 hours		£ 80.00
Sally-Ann Reeves – internal auditor		£ 250.00
Grass Cutting – C Evans		<u>£ 180.00</u>
	Total	£ 1,537.58

Unpresented Cheques: 0.00

d) Outstanding Invoices: None

e) Finance Items - Proposed and Seconded

10 INTERNAL AUDIT REPORT 2025 - attached

11 PARISH NEWSLETTER

12 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

13 DATE OF NEXT MEETING: 9th October 2025