

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 12 NOVEMBER 2019

PRESENT: Cllrs A Lambourne (Chair), R Cross (RC), P Evershed (PE), D Leonard (DL), J Smith (JS) and E Taylor (ET)

In attendance: CC Angela Macpherson (AM), C Jackman (Clerk), and 1 member of the public

The meeting commenced at 7.30pm.

Chair welcomed CC AM and the member of the public.

1. **APOLOGIES**

Cllr I Metherell (IM).

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **MINUTES OF THE MEETING HELD ON 8 OCTOBER 2019**

The Minutes of the Parish Council Meeting held on 8 October 2019 were agreed by those present and signed the Chairman.

4. **MATTERS ARISING**

4.1 **Rectory Close Rubbish Bin**

Cllr ET had not had an opportunity to check whether the rubbish bin had been taken.

Action: Cllr ET to follow up.

4.2 **Ware Pond**

4.2.1 Cllr ET reported that Peter Ferens is trying to get another group together to finish cutting the hedge at Ware Pond.

4.2.2 The drainage work at Ware Pond will now be carried out in the Spring.

4.3 **Tree adjacent to the school**

The Transport for Bucks Local Area Technical had reported that the footpath, from a safety point of view, is fine and the trees look healthy and don't seem to be causing any obstruction to pedestrians or vehicles. He is 95% sure that these trees are boundary trees and are owned and maintained by the school but is checking to make sure. He also pointed out that Marsh Gibbon is in a conservation area, as you look at the school all the trees to the left of the drive entrance fall within the conservation area, and to carry out any works on these trees first we would need to contact AVDC.

4.4 **Fly Tipping**

Cllr ET reported that the fridge/freezer had been removed. AVDC had removed the tyres and batteries from the ditch near the allotment.

4.5 **Local Area Forum (LAF)**

Chair had attended the previous LAF but was unable to attend the next meeting on 3 December. Cllr PE will attend the meeting if she is available.

4.6 **Unitary Authority**

CC AM reported that a huge amount of work is continuing to consolidate the five councils by 1 April 2020. Information regarding the consolidation and budget consultation is available on-line at:

<https://www.buckscc.gov.uk/services/council-and-democracy/our-plans/buckinghamshire-unitary-council/>

Emphasis has also been placed on formalising arrangements for the planning department.

5. PUBLIC PARTICIPATION

The member of the public present wished to discuss the skateboarding.

6. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

AVDC		From	Subject	Action
i	3 Dec	Planning	19/03906/APP - St Marys Church Station Road Replacement of the stolen lead from the nave and north transept roofs with terne coat stainless steel roof covering	Minute 7
ii	1 Nov	Parish Liaison	Aylesbury Garden town	To Councillors
iii	31 Oct	Street Scene	Dog Waste Collection Service	Agreed
iv	25 Oct	Planning	19/00324/APP Status: Approved	Noted
v	24 Oct	Planning	19/01227/APP Status: Pending Decision	Noted
vi	11 Oct	Planning	19/03519/APP Stable yard Cottage Blackthorn Road Part single storey front extension. Erection of an oak 3-bay garage with a log store. Hipped porch roof alteration.	Noted
vii	9 Oct	Planning	19/03611/ACL - 49 Little Marsh Road Marsh Gibbon Application for a certificate of lawfulness for existing use of land used as garden amenity area for a period of more than 10 years	Noted
BCC		From	Subject	Action
i	4 Nov	Prevent Coordinator	Invite to the Community Roundtable - 28 November 2019	To Councillors
ii	31 Oct	Waddesdon LAF	minutes for Waddesdon LAF, 2nd October 2019	To Councillors
iii	30 Oct	Waddesdon LAF	Change of meeting date	To Councillors
iv	25 Oct		MyBucks - New Buckinghamshire Council Budget Special	To Councillors
v	24 Oct	Communications Officer	Remembrance Sunday - 10th November 2019	To Councillors
vi	23 Oct	Unitary Comms	Latest news for the Local Area Forums	To Councillors
vii	22 Oct		Together: One Council newsletter - special edition announcing new council's Corporate Management Team	To Councillors
viii	21 Oct	TfB	TfB Road Safety Updates #4	To Councillors
ix	18 Oct		MyBucks	To Councillors
x	15 Oct	Local Area Technician	Water Leak and Pot Hole / TREES	Noted
xi	10 Oct	Local Area Technician	Water Leak and Pot Hole	Noted
ALC/NALC		From	Subject	Action
i.	8 Nov		Chief executive's bulletin	To Councillors
ii.	7 Nov		information relating to elections	To Councillors
iii.	6 Nov	BALC	VALP Main Modifications consultation	To Councillors
iv.	6 Nov	BALC	Parish Liaison Notes from 24 July	To Councillors
v.	6 Nov	NALC	NALC and LGA launch new guide to tackle loneliness	To Councillors
vi	5 Nov	NALC	NALC NEWSLETTER	To Councillors
vii	1 Nov	NALC	CHIEF EXECUTIVE'S BULLETIN	To Councillors
	30 Oct		Agenda for the Parish Liaison Meeting on 6 Nov 19	To Councillors
ix	30 Oct		Public airport consultation invitation	To Councillors
x	30 Oct		The National Association of Local Councils (NALC) has launched a new joint guide with the Local Government Association (LGA) on tackling loneliness	To Councillors
xi	30 Oct		Your council, your services, your views	To Councillors
xii	25 Oct	NALC	Chief executive's bulletin	To Councillors
xiii	18 Oct	NALC	Chief executive's bulletin	To Councillors
	17 Oct		UPDATE FOR LOCAL COUNCILS & VE DAY 75 – 8/5/2020	To Councillors
	14 Oct		BMKALC - Upcoming Courses	To Councillors
	11 Oct	NALC	Chief executive's bulletin	To Councillors
	11 Oct		Neighbourhood Planning and Health and Well Being Article - legal update	To Councillors
	11 Oct		AVALC AGM Papers	To Councillors
Other		From	Subject	Action
i	6 Nov	Charity Commission	Election Special	To Councillors
ii	5 Nov	Bob Evans, Chair Charndon Parish Council	Election 12 December 2019 - FOR THE ATTENTION OF CHAIRS	Chair responded
iii	4 Nov	Network Rail	EWR2 deliveries through Marsh Gibbon 30 August 2018:	Noted
iv	3 Nov	HMRC	Confirmation: VAT refund has been submitted	Noted

v	24 Oct	Thames Valley Police	Police and Crime Commissioner newsletter - October 2019	To Councillors
vi	21 Oct	No Expressway Group	No Expressway Group - Parish and Campaign Group Update	To Councillors
vii	13 Oct	Thames Valley Police	Police & Crime Bulletin October 2019	To Councillors
viii	11 Oct	Ramblers Association	Marsh Gibbon footpath improvements	Donation agreed
ix	10 Oct	HS2	Edgcott Information Drop In	To Councillors

7 PLANNING

7.1 Applications

19/03611/ACL | Application for a certificate of lawfulness for existing use of land used as garden amenity area for a period of more than 10 years. | 49 Little Marsh Road.

Decision: No objection (deadline 6 November dealt with by email).

19/03519/APP | Part single storey front extension. Erection of an oak 3-bay garage with a log store. Hipped porch roof alteration. | Stableyard Cottage Blackthorn Road.

Decision: No objection (deadline 6 November dealt with by email).

19/03906/APP | Replacement of the stolen lead from the nave and north transept roofs with terne coat stainless steel roof covering | St Marys Church Station Road Marsh Gibbon.

Decision: No objection

Action: Clerk to inform AVDC

7.2 AVDC Approved applications

19/00324/APP: Erection of dwelling - Plot 1 Box Farm House Castle Street Marsh Gibbon

7.4 Ewelme Sites (Sites A and C)

It was noted that the owners of the Box Farm building plots next to the Site B development would be objecting as they considered the garages to be too close to the Box Farm site.

No other updates were available.

8 CLERK'S REPORT AND ADMINISTRATION MATTERS

8.1 Finance Report

Clerk presented the Financial Report for November 2019. Payments totalling £3,409.95 were approved as detailed on page 1941.

8.2 2020-2021 Draft Budget

The Finance Committee had drawn up a draft budget. It was noted that the deadline to submit the precept request is 12 January 2020.

Action: Clerk to circulate draft budget to Councillors.

8.3 Skateboarding

An application to the Aylesbury Vale District Council crowdfunding platform "Our Vale" had been verified.

Other funding needs to be investigated. It was suggested that parents should contribute. Cllr DL reported that the Hine Memorial Trust had not received any applications for recreational funding.

Action: Clerk to follow up with Hine Memorial Trust.

9 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

9.1 Maintenance

9.1.1 All Weather Pitch fencing

B Leonard (BL) had informed Chair that the netting he had received was sub-standard and that he had returned it to the supplier. BL will make a temporary repair and the permanent repairs will be made in the New Year on receipt of the new netting.

9.1.2 Bi-Monthly inspection

Cllr DL will carry out an inspection before the next Parish Council meeting.

10 BCC DEVOLUTION OF SERVICES

10.1 Devolved Services

- 10.1.1 Urban grass cutting: Nothing to report.
- 10.1.2 Hedging: Nothing to report.
- 10.1.3 Siding out: Nothing to report.
- 10.1.4 Rights of Way: Nothing to report.
- 10.1.5 Weed Killing: Nothing to report.
- 10.1.6 Maintenance: Nothing to report.

10.2 Grass Cutting Contract

Council agreed to the Finance Committee's recommendation that the grass cutting contract with RTM should be renewed.

Action: Clerk to update the contract with the additional grass cuts and circulate to Councillors prior to sending to RTM .

11 ROADS AND PATHWAYS

11.1 Pot holes

None was reported.

11.2 HGV weight limit

Chair reported that he is meeting with Cllr IM and David Cairney, TfB Project Engineer, to discuss the way forward with the HGV weight limit survey.

11.3 Speed watch

No speed watch updates were available.

11.4 Footpaths

A resident had noted that a tree, on Bucks County Council (BCC) land, close to Rose Cottage, Church Street was blocking light. It was noted that this was the responsibility of the resident to report to BCC.

12 STREET LIGHTING

No faults were reported.

13 ENRONMENTAL MATTERS

13.1 Street Furniture

Chair had spoken to A Miller regarding the repair of the notice board at Mud Pond.

13.2 Dog and Waste bins

Council agreed to the extension of the AVDC Waste agreement from 20 January 2020 to 31 March 2020.

13.3 Removal of dead trees

Cllr RC has this in hand.

13 OXFORD TO CAMBRIDGE EXPRESSWAY

Council had received a further request from the Marsh Gibbon No Expressway Group (NEG) to write a flyer to residents and fund its production. Councillors' view is that currently Council wished to remain neutral regarding the proposed expressway and would not be contributing to the flyer but did wish to congratulate NEG on their successful fund raising evening. Once the Expressway route has been confirmed the PC will respond to the consultation.

The PC considered that the NEG should contact Ewelme directly to ask them for their views on the Expressway.

Action: Clerk to inform the No Expressway Group accordingly and to make sure that the Parish Council website it uptodate.

14 REPORT FROM VILLAGE HALL REPRESENTATIVE

Cllr JS report that:

- The next meeting is on 25 November;

- £600 has been spent to repair a leaking roof;
- £400 has been spent to repair the boiler;
- All officers will be resigning at the Annual General meeting and if these positions are not filled the village hall will have to close.

15 CHRISTMAS TREE

Chair reported that he was trying to get the electrician to check the electrics and had spoken to Charlie Cruise regarding the pipe.

Cllr PE reported that she is continuing to get volunteers.

CC AM confirmed that she would be pleased to attend the 'Carols Around the Tree'.

16 CEMETERY MATTERS

16.1 Burials, interments and Advance bookings

A burial had taken place on 28 October. An interment of ashes had taken place on 25 October.

16.2 Memorial / Additional inscription Applications

There were no memorial requests.

16.3 General Maintenance

Cllr JS reported that the village hall had recently changed its water contract to Everflow which meant that the installation of the water to the cemetery would have to be held in abeyance.

16.4 New Homes Bonus (Cemetery paths/roads improvement)

Council agreed to Cllr PE's recommendation to appoint Tim Voss as the surveyor to replace MK Architects. Council agreed to the increase in the fee to £4,000.

It was agreed to apply to BCC as soon as possible for a Section 184 licence.

It was noted that the public would only be allowed in the cemetery during the construction work between the hours of 3-4pm.

Action: Notices to be put in Life Together, Cllr IM's Bulletin and the Notice Boards

Council will wish to discuss a matter of a confidential nature and will exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960.

17 ANY OTHER BUSINESS

17.1 Cllr JS reported that there didn't appear to be many trees at the Jubilee Plantation.

Action Cllr JS to investigate further with the possibility of using some of the spare trees from Marsh Gibbon School.

18 DATE AND VENUE OF NEXT MEETING

The next Parish Council meeting will be held at 7.30pm on Tuesday 10th December 2019 in the committee room of the village hall.

Chair closed the meeting at 9.40pm.

SIGNED:

DATE:

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
12-Nov-19

COMMUNITY ACCOUNT			Notes
30-Sep-19		£28,904.30	
Outstanding Cheques and cheques approved at meeting on 8 October 2019		-£3,933.66	
Unpresented cheques at 30 September 2019		£974.17	
Income:		£0.00	
Balance of Community Account at 30 October 2019		£25,944.81	
Cheque No	Payee	Amount	Authority
Payments to be approved at meeting 8 October 2019			
DD	Everflow: Inv: 384179: Recreation ground water 8 Dec 2019 - 7 Jan 2020	25.26	LGA(MP) 1976 s.19
102928	SSE: Inv: 11772331 0023 - Street lighting 2 Oct 19 - 1 Nov 2019	221.52	PCA 1957s.3,HA 1980s.301
102928	SSE: Inv: 591772404 0023 - Street lighting 2 Oct 19 - 1 Nov 2019	12.73	PCA 1957s.3,HA 1980s.301
102928	SSE: Inv: 861786437 0012 - Street lighting 2 Oct 19 - 1 Nov 2019	2.86	PCA 1957s.3,HA 1980s.301
102929	RTM: Inv 2019: Grass cutting	1,071.00	Highways Act 1980 s. 96
102930	Playground Services Ltd: Inv 1286: Cableway inspection and seat repair	984.60	LG (MP) A 1976 s 19
102931	The Ramblers Association: Donation for gate	50.00	LGA 1972 s.111
102932	MGVH: Inv 1909/10: Village Hall hire September	17.68	LGA 1972 s133
102933	C Jackman: Clerk Oct salary	334.50	LGA 1972 s. 112(2)
102934	HMRC: Clerk Oct PAYE	159.80	LGA 1972 s. 112(2)
102935	G Hodges: Inv 84: Grave digging 24 Aug / 25 and 28 Oct	530.00	Local Authorities Cemeteries Order 1977
Totals yet to be deducted from balance of Community Account		£3,409.95	
Cheques for approval at meeting on the 10 September 2019		£974.17	
Unpresented cheques at 30 October 2019			
Totals yet to be credited		-£1,434.78	
Transfer from Earmarked Reserve Account			
Total		£2,949.34	
Anticipated balance		£22,995.47	

£22,995.47

EARMARKED RESERVE ACCOUNT		
30-Oct-19		£29,189.78
Balance of Earmarked Reserve at 30 October 2019		£29,189.78

Bank Reconciliation - 30 October 2019

COMMUNITY ACCOUNT

CASH BOOK			Notes
Balance at 1 April 2019		£15,072.00	
Less Total Payments to 30 October 2019		-£24,639.17	
Add total receipts to 30 October 2019		£34,537.81	
Cash book balance at end October 2019		£24,970.64	
		£24,970.64	
EARMARKED RESERVE ACCOUNT			
Balance of Earmarked Reserve A/C as at 1 April 2019		£30,175.49	No movements during October
Less total payments to 30 September 2019		-£1,015.54	
Add Total Receipts to 30 September 2019		£29.83	
Balance at 30 September 2019		£29,189.78	
NB: the balance in the Earmarked Reserve Account is made up of:			
Replacement of the synthetic carpet at the 5-a-side		£21,920.00	
Refurbishment of synthetic carpet at 5-a side		£2,007.00	
Ware Pond clearing		£2,080.00	Includes Transfer to CA
New Street Lamps		£1,696.00	
Election Expenses		£775.00	
Fencing Repairs at 5-a-side		-£773.00	Includes Transfer to CA
Defibrillator		£50.00	
Interest			
TOTAL		£27,755.00	Balance when transfers to CA have been made