

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 5 June 2019

Present: Cllr. G. Herbert - Chair
Cllr. R. Ball – Vice-Chair
Cllr. L. Major
Cllr. P. England
Cllr. E. England

Lynda Fisher, Clerk
County Cllr. M. Whiting
Borough Cllr. C. Woodford
PCSO, Lee Fennell
4 Parishioners

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone to the meeting. Apologies received from Borough Cllrs. Hunt, Clark and Baldock; Parish Cllrs. Cavanagh and Randall and the Community Warden.

2. Visitors/Public Time

1. **Residents** – A resident asked County Cllr. Whiting what is happening with Sonora Way and the Quinton development. Cllr. Whiting explained that it is a planning matter for Swale Borough Council. Residents mentioned speeding in The Watermark; Cllr. Whiting advised that not all the roads are adopted and still come under the control of the developer.

2. **County and Borough Councillors** – County Cllr. Whiting advised that Highways England are still putting a holding objection on any housing development. Car parking at Key Street; KCC Engineers have agreed to incorporate a small parking area on the green adjacent to the roundabout should the government grant money to improve the junction be forthcoming. We await a decision on that later in the summer. Yellow lines Wellington Road/Hilton Drive; has checked and cannot put term time only restriction on the lines. Cllr. Ball mentioned the ‘Keep Clear’ markings on roundabouts, Highways England have funded these in preparation for Brexit.

Borough Cllr. Woodford has looked at the Planning applications and called in the one relating to the Bobbing Car Breakers.

3. **Community Warden/PCSO** – No report from Community Warden. Lee Fennell, the PCSO, mentioned that PCSO Kirsty Linge is now back on desk duty, but will be out patrolling in the next month or so. Last month he dealt with thefts, drugs and shop burglary around The Meads, Bobbing Hill, Keycol Hill and Cold Harbour Lane. Shoplifting at the ‘One Stop’ is under investigation by Kent Police.

3. Minutes of the Previous Meeting

Proposed by Cllr. P. England and seconded by Cllr. Major, the Minutes of the Parish meeting held on the 15 May 2019 were agreed and signed as a true transcript.

Proposed by Cllr. Ball and seconded by Cllr. E. England, the Minutes of the Annual Parish Council meeting held on the 15 May 2019 were agreed and signed as a true transcript.

Proposed by Cllr. Major and seconded by Cllr. P. England, the Minutes of the monthly meeting held on the 15 May 2019 were agreed and signed as a true transcript.

4. Declarations of Interest – None.

5. Matters Arising from the Minutes and Last Month’s Meeting

1. **Network Rail Temporary Fencing, Hilton Drive** – It was felt that the Parish Council had pushed as far as it was able to get this matter resolved. Agreed to remove from the Agenda. **Action: Clerk**

2. **Sheppey Way (near Bobbing Apple) – Alterations to road layout and bollards** – Cllr. Whiting still awaiting feedback from KCC Officers. *Action: Clerk/County Cllr. Whiting*
3. **Bus Shelter, Crematorium** – Cllr. Ball still looking at prices. Clerk to obtain the landowner contact details from the Crematorium and write seeking his approval. *Action: Cllr. Ball/Clerk*
4. **Clean up Sheppey Way** – Swale Borough Council will carry out a litter pick of the area.
5. **Issues outside/nearby ‘One Stop’** – Sittingbourne’s Chief Inspector advised that action is underway.
6. **Parish Councillor Vacancies** – agreed Clerk to draft a newsletter and forward to Cllr. Randall, to include advertising the two vacancies. *Action: Clerk/Cllr. Randall*

6. Councillors’ Report

1. Clubs, Village Hall – agreed to place an article in the newsletter that if anyone wants to run or organise a club, e.g., garden, keep fit, etc., to contact the Village Hall who will be happy to help.

Cllr. P. England mentioned fly tipping and concerns that this will increase because of the new KCC charges.

Cllr. Ball suggested not holding a meeting in August; bring back to the July meeting. *Action: Clerk*

Cllrs. Major and E. England – nothing to report.

7. Correspondence

2. **Environment Agency Consultation - Draft National Flood and Coastal Erosion Risk Management Strategy for England** - Agreed to respond the Watermark development is on a former water meadow and pumps provided by D.S. Smith Paper Mill keep the water level down. The Parish Council’s concern is that if this company no longer maintains the pumps housing will be flooded as will the nearby A249. Will the Environment Agency be making any provision for this possible scenario? *Action: Clerk*

8. Planning Applications

1. **SW/16/507594/RVAR (KCC/SW/0526/2018):** Details of Site Access Road & Internal Haul Road (Condition 13a), Weighbridge Details (Condition 13b), Fencing and Gates (Condition 13c), Staff Facilities & Parking (Condition 13d & 13e), Electricity Supply for Staff Facilities (Condition 13f), Complaints Procedure (Condition 14), Traffic Management Plan (Condition 27), PROW Management Plan (Condition 28), Noise Management Plan (Condition 34), Dust Management Plan (Condition 35), Sustainable Surface Water Drainage Scheme (Condition 37), Programme of Archaeological Works (Condition 40), Arboricultural Method Statement (Condition 54) & Aftercare Scheme (Condition 56) pursuant to planning permission reference SW/16/507594: Paradise Farm, Lower Hartlip Road, Hartlip, Sittingbourne, ME9 7SR – agreed to respond -

Bobbing Parish Council would refer you back to our original objections and ask that our comments are included within the Traffic Management Plan and in light of the recent events at Newington, ensure that a full Archaeological Programme is carried out.

9. Finance

1. **Approval of the Annual Return, 2017/18**

- a) Section 1. Annual Governance Statement 2018/19 – Proposed by Cllr. Ball, and seconded by Cllr. P. England, each section agreed by the Parish Council; Section 1 was then signed by the Chair and the Clerk
- b) Section 2. Accounting Statements, 2018/19 – Proposed by Cllr. P. England and seconded by Cllr. Ball, figures agreed by Parish Council, Section 2 was then signed by the Chair, having been already signed by the Responsible Financial Officer when completing the form.

2. **KALC Dynamic Councillor** – Proposed by Cllr. Ball and seconded by Cllr. Major; agreed Cllrs. Cavanagh, P. England and E. England attend this training session, at a cost of £60 per trainee.

3. **Church Memorial Bench** – bring back to July meeting. Action: Clerk
4. **Donation – Swale Citizens Advice Bureau** – Proposed by Cllr. P. England and seconded by Cllr. E. England, agreed the sum of £100, under the L.G.A. S.137.
5. **Accounts and Cheques Raised** – Proposed by Cllr. E. England and seconded by Cllr. P. England, agreed accounts to the 31 May 2019 and the following Cheques were agreed and signed:

| Date | Cheque | Details | | Amount |
|-----------------------|--------|-----------------------|--|----------|
| 05.06.19 | 0663 | L. Fisher | Expenses: Telephone, Office Use, Refreshments - May | £18.25p |
| 05.06.19 | 0664 | H.M. Revenue & Custom | Tax due for May | £85.40p |
| 05.06.19 | 0665 | Steve Wakeling | Grass cutting May 2019 | £120.00p |
| 05.06.19 | 0666 | GDPR-Info Limited | Services of Data Protection Officer 2019/20 – balance outstanding (VAT, reclaimable) | £70.00p |
| 05.06.19 | 0667 | KALC | Dynamic Councillor – three attendees | £180.00p |
| Five Cheques in total | | | | |

Paid Out:

Wages - salary May

£341.98p

Paid by Standing Order

10. **Any Other Matters Arising** – None.

11. **Next Meeting(s)**

Wednesday 3 July 2019, 7.30 p.m. in the Bobbing Parish Hall's small Committee Room.

The meeting closed at 9.30 p.m.

These minutes are certified to be a true and just record.

Signed: _____

Date: _____