

**TURWESTON PARISH COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL**  
**HELD ON 18 MAY 2021**

**Present:** Cllrs D Richards (Chairman), A Kirkland, H Morrison, J Tilley  
S Hosking (Clerk)  
Cllr P Fealey (Buckingham West Ward)

**In Attendance:** No members of the public were present.

**Action**

1. **Election of Chairman:**  
It was proposed by Cllr J Tilley, seconded by Cllr H Morrison and passed unanimously that Cllr Richards continue as Chairman.
2. **Chairman's Acceptance of Office:**  
Cllr D Richards accepted the nomination to continue as Chairman.
3. **Receipt of Declarations of Acceptance of Office by Members:**  
Declarations of Acceptance of Office were signed by Cllrs T Kirkland, H Morrison and J Tilley.  
It was agreed unanimously that Cllr A Green would declare his acceptance of Office to the Parish Clerk as soon as possible after this meeting.

**AG/Clerk**

4. **Apologies for absence:**  
Cllr A Green
5. **Declarations of Interest:**  
The Councillors declared an interest in item 13 of the Agenda as all their properties were affected by the proposed HS2 Rail Link. Members would take a practical view and represent the interests of the electorate.
6. **Confirmation of appointment of new Parish Clerk:**  
It was confirmed that Samantha Hosking is appointed as Turweston Parish Clerk. Proposed Cllr H Morrison, Seconded Cllr J Tilley
7. **Confirmation of Clerk as Responsible Financial Officer:**  
It was confirmed that the Clerk, Samantha Hosking, is also appointed as Responsible Financial Officer.  
Proposed Cllr H Morrison, Seconded Cllr D Richards
8. **Minutes:**  
The Minutes of the meeting held on 16 March 2021 were approved as a true and accurate record. Proposed Cllr T Kirkland, Seconded Cllr H Morrison.
9. **Ward Councillor Report:**  
In 2020 five councils came together as one unitary authority. It was a smooth transition. The Boundary Commission will review the current situation to decide if there are too many councillors - there are currently 147 councillors, 3 for each

ward. Buckingham West covers the new Buckingham estates and 12 villages. The 3 ward councillors will discuss who is responsible for each area/element.

Cllr Fealey used to be involved in planning issues and would like to continue to do so as well as continuing to look after Turweston.

Currently, demand on the planning departments is very high and it is difficult to recruit in this area. Cllr Fealey will be Chairman of North Bucks Area Planning Committee and will be involved on the Joint Strategic Planning Committee, which looks after the larger developments, waste and schools etc.

Martin Tett has been re-appointed as Leader of Buckinghamshire Council.

Buckinghamshire is one of the largest unitary authorities in England and has a huge expansion programme. It employs 4,000 staff and covers 169 parish/town councils, has a planned spend of £1.2 billion, currently is dealing with 12,000 planning applications, has a large population in child and adult care or in nursing homes and education is also a large undertaking.

HS2 - Applications for sections 4 and 17 (landscaping and highways) are progressing with 16 packages of work being looked at. Any above ground building elements will come through Bucks planning.

Current planned HS2 vehicle movement numbers are unacceptable.

Environment - Buckinghamshire Council will provide 543,000 mature trees over 10 years. More details on the Bucks website.

The old Aylesbury Vale site will become the new Buckinghamshire Centre. Old County Hall will be repurposed.

Planning regulations have been relaxed by central Government allowing, for example, conversion of bungalows to 2 storey dwellings without need for planning permission.

'Planning in Principle' enquiries have been coming through. Cllr Fealey is concerned that this does not engage with local democracy. Need to protect green belts, conservation areas, AONBs.

There is a huge push to build on brownfield sites, with expected Buckinghamshire population growth from 546,000 - 585,000.

## **10. Matters arising from Minutes:**

**10.1** Update by Cllr Fealey to update on the drag racing licence at Turweston Airfield. The 'drag racing' was set up to record the sound of racing cars for gaming. This activity has now ceased.

**10.2** Changes to planning law and how these might affect conservation areas as outlined by Cllr Fealey at the meeting on 6 October 2020 to be considered. Covered in report (item 9). No changes to rules for Conservation areas. More changes to planning laws are expected, especially on permitted development, but no details yet.

**11. Parish Roads/Paths/Verges:**

Road condition has deteriorated due to increased volume in traffic. Vehicles need to be slowed down too. A link to FixMyStreet will be sent to residents and included on the Village website to encourage everyone to report pot holes etc to Bucks Highways.

Clerk

**12. Report on Planning:****Applications:**

**21/00651/APP** and **21/00652/ALB** - The Stratton Arms Ph Main Street Turweston Buckinghamshire NN13 5JX Change of use of vacant land at the rear of the Stratton Arms to ten motor home pitches - **PC commented that a revised more sympathetic proposal might be considered - Awaiting Decision**

**21/00192/APP** - Hill Top Stables Brackley Road Turweston Buckinghamshire Variation of condition 2 (date required for the removal of the temporary Groom / Managers accommodation and ancillary Storage facilities to be extended up until Tuesday 31 August 2021) relating to application 17/01651/APP - **Awaiting Decision**

**20/03358/APP** and **20/03359/ALB** - Court Cottage and Barn Main Street Turweston Buckinghamshire NN13 5JX Court Cottage - non-structural internal alterations and general internal refurbishment, replacement windows, new retaining wall and patio to rear. Barn at Court Cottage - structural repairs to roof truss with general roof repairs. Installation of supporting structure over door heads and replacement rolled lead roof to stable. **Awaiting Decision and Pending Consideration**

**20/03979/APP** - Land Off Chapel Lane Turweston Buckinghamshire Demolition of existing garage building and erection of two detached dwellings with access, parking and amenity space together with a replacement garage. **Pending consideration**

**19/02942/APP** and **19/02943/ALB** - Manor Farm House, Main Street, Turweston. Conversion of barn opposite Manor Farm to part 2 bedroom flat and part family room. Proposed works include raising the roof and its pitch, the insertion of conservation style rooflights and the replacement of all windows and doors. **Awaiting Decision and Pending Consideration - HM to update on whether this is still being considered by the Applicants.**

**Decisions:**

**21/00833/APP** - 1 High Elms Oatleys Road Turweston Buckinghamshire NN13 5JX Variation of condition 3 relating to application 19/00439/APP - Replace the following drawings on condition 3 from 2019: 466/03 Rev D - Proposed plans, 466/04 - Site layout plans, New details for 2021 application, 466 5 B (Revised Floor Plans), 466 8A (revised Elevations), Velux Product information July 2020, Velux product information WK 06 - **No objection by PC - Application granted**

**13. HS2 Rail Link update:**

**13.1** Update on meeting planned for April - Cllr Morrison

Chris James and Lucy Colls have not replied to HM yet regarding details of effects of HS2. HM has asked for a meeting to also discuss volumes of traffic through village. This could perhaps be tied in with Annual Parish Meeting.

HM

**13.2 Road Safety Fund - Cllr Morrison to update**

HM sent letter to Bucks Highways, a road safety brochure has been received. The Parish Council needs to decide on which road calming measures to pursue. Consideration will need to be given to the potential 'urbanising' effect on Turweston. The second tranche of HS2 Road Safety Funds can be claimed up to May 2022. Councillors will consider possible options for further discussion at the next Parish Council meeting. Proposed: Cllr H Morrison Seconded: Cllr J Tilley

DR/TK/HM/JT/AG

**14. Report on the Playing Field:**

**14.1 Monthly inspection rota - report and actions.**

The Parish Council has received the £3,700 deed of grant from HS2. The second payment will be determined at a later date. The most likely complaint might be ground not restored to original condition. The appointed land agent is dealing with HS2 and FIT.

Inspection rota will continue in current format.

Some moderate risk issues noted during last safety inspection. The Clerk will ask Wicksteed to quote on moderate risk repairs and lubrication of parts.

Proposed: Cllr H Morrison, Seconded Cllr T Kirkland.

Clerk

Playground surfacing will be cleared of moss by Councillors.

TK/HM

The Parish Council will consider the renewal of equipment in the next 1-2 years and will view brochures to consider the type of new equipment available and the cost.

**14.2 David Sharman's email of 6 August 2020 to be discussed.**

This issue could be taken to the Community Board. Defer to next meeting.

**14.3 To consider action required over baby swings, weed control and surface moss. As above, item 14.1**

**15. To report on other Organisations: *For report only.***

Nothing to report.

**16. To report on Turweston Airfield (TA):**

Nothing to report.

**17. Insurance Policy Renewal:**

The Parish Council approve Came & Company's recommendation, The insurance policy is due for renewal on 1 June 2021. Payment is approved as per Came & Company quote dated 29 April 2021, pending confirmation of dates.

All in favour.

Clerk

**18. Report on the Accounts:**

**18.1** The 2021/2022 accounts and payments were received and noted.

**18.2** The internal audit report was received and noted.

**18.3** The PC considered the effectiveness of the system of internal financial control and was satisfied.

Proposed: Cllr J Tilley                      Seconded: Cllr T Kirkland

**18.4** The Parish Council confirmed that it meets the audit criteria for 2020/21 and wishes to certify itself as exempt from a limited assurance review.

Proposed: Cllr H Morrison                      Seconded: Cllr J Tilley

**18.5** The Annual Governance Statement for 2020/21 was considered and it was resolved that this be approved.

Proposed: Cllr J Tilley                      Seconded: Cllr H Morrison

**18.6** The Accounting Statement for 2020/21 were considered and it was resolved to approve these statements.

Proposed: Cllr T Kirkland                      Seconded: Cllr D Richards

**18.7** The Accounting Statements were signed and dated by the Chairman.

**18.8** Copies of the accounts to 1 May and the bank reconciliation were received and noted.

Treasurers A/C at 1 May 2021: £5,242.65. Business A/C: £41,703.82

#### Receipts:

Bank Interest    0.35

Buckingham AVDC area                      4,050.00                      Precept 1<sup>st</sup> Payment

The following payments made since 16<sup>th</sup> March meeting were approved.

Proposed: Cllr H Morrison                      Seconded: Cllr J Tilley

Payee	Nett	VAT	Gross	Method	Details
Cartwright	220.60	44.12	264.72	FPO	Grasscutting
E-On	74.49	3.72	78.21	FPO	Electricity 01/01/21-31/03/21
Cllr Richards	11.99	2.40	14.39	FPO	Reimb Zoom Subs
123-Reg	23.98	4.80	28.78	DD	Domain Renewal
S Hosking	256.48	0.0	256.48	SO	Incoming Clerk Salary
V Knight	276.90	0.0	276.90	SO	Outgoing Clerk Salary
123-Reg	29.88	5.98	35.86	DD	ATLAS Renewal

**18.9** The following invoices were approved for payment.

Proposed: Cllr J Tilley                      Seconded: Cllr H Morrison

Payee	Nett	VAT	Gross	Method	Details
BMKALC	20.21	11.74	31.95	FPO	Annual Subscription
Cllr Richards	11.99	2.40	14.39	FPO	Reimb Zoom Subscription
ICO	35.00	0.00	35.00	DD	Annual Fee
Came & Co	893.05	0.00	893.05	FPR	Insurance renewal
Cartwrights	180.60	36.12	216.72	FPO	Grass Cutting - April
HMRC	57.60	0.00	57.60	tbc	Salaries HMRC Payment - Apr

S Hosking	256.48	0.00	256.48	SO	Salary - May
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- 19. Annual Parish Meeting:** Due to Covid restrictions on meeting numbers. It was decided by the Parish Council to publish the annual reports by the end of May and to hold a village meeting later in the summer when restrictions allow, to give residents the opportunity to meet with HS2.
- 20. Elections 6 May 2021:**  
Turweston Parish Council elections were uncontested. Cllrs A Green, T Kirkland, H Morrison, D Richards and J Tilley were re-elected.  
Election results Bucks West Ward - Caroline Cornell (Con), Patrick Fealey (Con) and Robin Stuchbury (Lab)
- 21. Community Board Representation:**  
Clerk will review Community Board emails for relevance.
- Clerk**
- 22. Matters raised by Councillors:**  
None.
- 23. Clerk's Correspondence:**  
All as circulated previously by email.
- 24. Date of next meetings:**  
Annual Parish Meeting - tbc  
Next Full Parish Council Meeting 20 July 2021
- The meeting closed at 8.45pm.

**Signed:** ..... **Date:** .....