

# BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,  
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## PARISH COUNCIL MEETING Thursday 1<sup>st</sup> September 2022 at 6.30pm Burniston & Cloughton Village Hall

### Parishioners Invited to attend

#### AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.**

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 7<sup>th</sup> July 2022 (*enclosed*) to approve and sign.  
**Meeting to be suspended by Chairman to allow for next item.**
4. Public Open Forum.  
**Meeting to be re-convened to continue with business on the agenda.**
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Clerk - not to exceed 15 minutes in total.
7. Vacancies unfilled at the election by reason of insufficient nominations – to receive any applications for co-option to the three existing Ordinary Vacancies & agree action as appropriate.
8. Burniston Show [*Minute 56/22 refers*] – to receive Chairman's verbal report on meetings of 15<sup>th</sup> and 30<sup>th</sup> August and agree action as appropriate.
9. Parish Councillors reports to receive [max. 5 mins/councillor please].
10. Correspondence:-
  - a) Email from Citizen's Advice requesting donation towards their services – to receive and agree action as appropriate.
  - b) Correspondence received after 24/8/22 & requiring a response before next meeting – to agree action as appropriate.
11. Planning Matters:-
  - a) Applications Received (to agree comments):-
    1. 22/01329/FL Erect 18 dwellings, landscaping & associated works following demolition of existing buildings, land adjacent to 38 Limestone Road;
    2. 22/01359/FL Erect two detached dwellings, associated garaging and amended parking arrangements for 53 Limestone Grove, land east of Limestone Grove;
    3. 22/01398/HS Erect two storey side extension, 2 Burniston Gardens;
  - b) Decisions Received (to note):-
    1. 21/02545/HS Erect first floor on existing single storey extension, 35 Scalby Road – granted;
    2. 22/00559/RM Reserved Matters application in relation to access, appearance, landscaping, layout, scale for erection of 1no. detached bungalow approved in outline under ref 19/00625/OL, 2 Limestone Road – granted;
    3. 22/01156/HS Erect single storey rear extension, 9 Overgreen Lane – granted;
  - c) To agree comments/note any planning matters/decisions received after 24/8/22.
12. Finance & Regulatory Matters:-
  - a) 21/22 External Audit – to note an unqualified audit report has been received from PKF Littlejohn and published on the Council's website;
  - b) Signatories – to note the signatories for the NS&I Bonds and the Santander account need amending & agree action as appropriate;
  - c) Electric supply for xmas lights Woods Close corner – to receive Clerk's report and agree action as appropriate;

13. Accounts to Authorise for online payment:- Countrywide (grounds maintenance 5/7 and 6/7) £2,844-96; PKF Littlejohn (21/22 external audit) £240-00; B&CH Hall (hire for 2 show meetings) £18.
14. Date of next Ordinary meeting – 6<sup>th</sup> October, Burniston & Cloughton Village Hall, 6.30pm start.

*J. Marley*

J. Marley (Mrs)

Clerk to the Parish Council

24<sup>th</sup> August 2022

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 7<sup>th</sup> JULY 2022 AT 6.30PM**

**Present:** Councillor R Parsons (Chairman)  
Councillor Mrs P Grimwood  
Councillor A Hill (out of meeting 8.01pm to 8.09pm)  
Councillor B Marley  
Councillor P Tidd

3 members of public, Mrs J Marley (Clerk).

**Absent:** County Cllr. D Bastiman.

**48/22** **APOLOGIES FOR ABSENCE** None.

**49/22** **DECLARATIONS OF INTEREST** Cllr. Hill pecuniary interest in agenda items 10 and 13c).

**50/22** **MINUTES**

The minutes of the meeting of 2<sup>nd</sup> June 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

**51/22** **PROCEDURAL MATTER** Standing Orders suspended at 6.31pm to allow the Public Open Forum.

**52/22** **PUBLIC OPEN FORUM** Matters raised included 1] boundary of Mary Leefe Walk/Wandales Drive, 2] Burniston Show, 3] dog fouling especially on the High Street.

**53/22** **PROCEDURAL MATTER** Standing Orders resumed at 6.41pm.

**54/22** **MATTERS RAISED IN PUBLIC OPEN FORUM** Matters 1] boundary of Mary Leefe Walk/Wandales Drive, and 2] Burniston Show were already on the agenda and Council **agreed** to bring these matters forward and consider them before reports. The dog fouling is to be referred to SBC dog warden for action.

**55/22** **Agenda Item 12b) brought forward MARY LEEFE WALK/WANDALES DRIVE** Emails (*circulated with agenda in redacted form*) from two residents of Wandales Drive (present) regarding the south east boundary of their property which abuts Mary Leefe Walk were **received & noted**. Also **received** was a letter dated 7/7/22 from one of the neighbouring residents. There was a long discussion about the problems on the south east boundary of the properties in question as a result of which it was **agreed** the Council would get all the undergrowth cut back on its land in the next couple of months in order to more easily identify boundaries and see what has been happening. With respect to a path running alongside Burniston Beck in a northerly direction before turning up onto Wandales, Council fully supported the householder enquiring with NYCC as to the status of this path.

**56/22** **Agenda Item 9 brought forward - Burniston Show** Councillors considered the options/feasibility of re-starting the show. The effects of Covid had rendered previous attempts useless. Members of public spoke in support of re-starting the show if possible. Council **agreed** it needed to try once more to resurrect the show and to that end a village meeting was needed (with much prior publicity). Chairman & Clerk authorised to arrange. Clerk to contact village hall and see what evening dates were available in next three weeks or so.

**57/22** **REPORTS**

- a) **Police:** July report (*emailed to councillors 4/7/22*) was **received & noted**.
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Clerk:** No matters to report.

**58/22** **VACANCIES UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS:-** **Noted** the three Ordinary vacancies had now expired as they had not been filled within the requisite time. Council therefore declared there were three Casual Vacancies and instructed the Clerk to post the relevant notices.

**59/22** **FUTURE PARISH COUNCIL MEETINGS:-** **Received** email from Village Hall [*circulated with agenda*] cancelling our bookings after September 2022 in favour of

the Short Mat Bowls Club. Chairman & Clerk reported this had now been amended and we would be able to use the Supper Room.

- 60/22** **PRICKYBECK** [*Minute 43/22.2 refers*] - Cllr. Hill reported the picnic table and benches legs had been cleaned of cement and the ridges on the concrete removed. In accordance with his Declaration of Interest (*Minute 49/22 refers*) he then left the room for the debate and decision. There was a robust debate about whether payment should be made – while the final appearance and quality of workmanship still left something to be desired, it was considerably better than it had been. A recorded vote was taken on the proposal that the invoice of £308 be paid – Cllrs Grimwood, Marley and Tidd for, Cllr. Parsons against. **Resolved** the invoice be paid. Online authorisation to be done by Cllrs. Marley and Parsons. Cllr. Marley wished the minutes to show that he had reluctantly voted in favour.

*Cllr. Hill returned to the room.*

- 61/22** **PARISH COUNCILLOR'S REPORTS.** Cllr. Mrs Grimwood reported on a meeting of the Village Hall Committee on 13/6/22. There was now a youth club twice a month and the CCTV was to be improved. The committee had asked if the Parish Council could help fund the new bridge – Clerk to write to village hall asking them to make a formal request for funding (with costings). Cllr. Hill reported the trees on the south west corner of Bridge Close were restricting visibility at the junction – Clerk to refer to Highways. He also reported on the recent YLCA Scarborough Branch meeting. Cllr. Marley reported 1] that on several occasions recently when on Prickybeck there had been a strong smell of cannabis but no obvious source; 2] the street nameplate signs at the Three Jollies were in need of repair – Clerk to refer to SBC; 3] Cloughton churchyard was very untidy with grass not cut and he asked if we could find out why, especially as we had contributed just over £550 to their churchyard maintenance costs only seven weeks ago – Clerk to contact the PCC. Cllr. Tidd commented on the unkempt state of the front garden of 33 High Street and how the overhanging vegetation was restricting the pavement width – Clerk to pass to Highways. Cllr. Parson reported 1] he had attended the tree planting ceremony in memory of Michael Pitts; 2] he had attended the licensing of Rev. Canon Chris Coates as the new vicar for Cloughton St. Mary's and Ravenscar St. Hilda's; 3] he had attended a meeting with the chairman of the Village Hall committee and Maria Kitching at which they had expressed an interest in the residual funds from Burniston Show being donated to the village hall in order to fund improvements; 4] a goods vehicle regularly parking on the pavement on Coastal Road (away from its Operating Centre) – Clerk to pass to Traffic Commissioners; 5] a considerable amount of pavement parking in the parish – Clerk to write to SBC Parking Services; 6] the hedge on north west side Rocks Lane was growing over the pavement and a lot of vegetation growing out of the wall – Clerk to make arrangements to get cut back, and refer to Duchy of any of their land was involved; 7] Council should consider having a Facebook page in order to better communicate with residents – to consider at a future Council meeting.

**62/22** **CORRESPONDENCE**

- a) Possible non-compliance with planning conditions on 21/01504/FL [*Minute 44/22c refers*] – **noted** the matter is under investigation.
- b) National Park Parish Member Elections (Coastal Area) – **noted** Bob Marley received the majority vote (the appointment is subject to confirmation by the Secretary of State).
- c) Correspondence received after 29/6/22 & requiring a response before next meeting – none.

**63/22** **PLANNING MATTERS**

**a) Applications Received:-**

- 1. 22/00559/RM – Reserved matters application in relation to access, appearance, landscaping, layout, scale for erection of 1no. detached bungalow (approved in outline under ref. 19/00625/OL), 2 Limestone Road. **Agreed** no objections to the principle of the development but object to render and slates as these are not in keeping with the surrounding area.

**b) Decisions received:-**

1. 22/00493/HS Erect timber single storey granny annexe for ancillary use to main dwelling, 4 Hawthorne Close – **granted**;
2. 22/00494/CLP Certificate of lawfulness for installation of caravan for ancillary use to main dwelling at 4 Hawthorne Close – **withdrawn**;
3. 22/00793/HS Erect two storey side extension, single storey porch to front and single storey rear extension at 36 Scalby Road – granted.

**c) Planning matters received after 29/6/22:**

1. 22/00929/OL Application to demolish existing bungalow and erect 4 bungalows at Thoralby Two, 31 Limestone Road – **object** site too small for 4 properties, no flood risk assessment, tree survey, ecology report or great crested newt survey, no turning circle at end for vehicles, proposals contrary to Local Plan policies DEC1 and DEC4.
2. 22/00991/P3Q Decision on change of use of agricultural buildings to form 1no. 4bed and 1no. 2 bed dwellings (use class C3) at Holmefield, Scalby Road, Burniston. **Prior approval refused.**

**64/22 VILLAGE PAINTING (funded from Model Agreement)**

This related to the painting of seats, bus shelters, railing etc. Clerk reported the contractor who had done this work in previous years was no longer available. Alternative contractors had been approached for a price, all had been more expensive than in previous years (mainly due to the railing needing doing this time). Council **agreed** to accept the £1,100 estimate which would result in council only having to fund £140 from reserves. Clerk to instruct the contractor to proceed.

**65/22 ACCOUNTS TO CERTIFY** – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Marley and Parsons to do the online authorisations within 24 hours):-

Countrywide	Grounds maint./verges, inst. 3 and 4 of 7	£2,844-96
Sneakytrick	Web hosting & support to 31/5/23	£144-00
HMRC	Tax/NI April-June	£224-40

**66/22 DATE OF NEXT COUNCIL MEETING**

**Agreed** 1<sup>st</sup> September (Covid permitting), Village Hall Supper Room, 6.30pm start.

There being no further business, the Chairman declared the meeting closed at 8.54 pm.

Draft Approved  
 for approval  
 1/19/22