

BARNBY VILLAGE COMMITTEE

MINUTES FROM BARNBY VILLAGE COMMITTEE MEETING Monday 23rd January 2023 at 7:00pm in the Village Hall

Attendees: Keith Stanton (Chair), Vicky Appleby (Vice Chair), Gill Powell, Yvette Wellard, Graham Bett, Clare Powell, Helen Cowlan (Clerk)

1. Apologies for absence

Marie Burgess – prior commitment. Apologies were accepted by the Committee.

2. Approval of minutes of the last meeting

Minutes from the meeting held on 28th November 2022 were formally approved as a true record of the meeting, although the date for the 70s night is 25th March not 18th March. Proposed KS, seconded VA.

3. Matters arising from the minutes

70s night – 25th March (not 18th).

Wifi – suggestion to research option for internet / wifi access at the Hall has been passed over to the Parish Council.

Ladies lunch – it was agreed to move this to a slightly later date of 7th Feb, at 12.30pm – soup, crumble, tea and coffee – aiming for 20 people. Clare to update the Village WhatsApp group.

4. Recent events

Graham thanked Keith and his wife for their work with the Christmas cards, for which nice feedback has been received. Formal thanks and a “well done” was given to the Committee for their hard work organising events.

Clarification / confirmation was outlined in terms of future events requiring a clear breakdown of money made / spent, and how they have been organised / by whom, although it was acknowledged that the two events before Christmas had required a change of plans at very short notice – further issues were not anticipated – and it was very encouraging to see funds being raised, and events being successful.

The Quiz night was also successful and another may be organised for the future / later in the year. An overview was given of all monies raised.

5. Events

i) 70s Night

Date 25th March. Aiming for 50 tickets (of which half have been sold already) which will generate £750 + bar takings. Music has been sorted, as has the food (although help may be needed on the day), décor, lighting and seating discussed / under review. Help will be needed to run the bar. Clerk confirmed day before is booked out for preparations.

Action – Keith to price bottles / cans for the bar.

Action – Vicky to speak to Geoff

ii) Coronation Event

7th May – ‘bring your own picnic’ event will have a family feel / children’s event and games. Free of charge.

iii) Summer fete / BBQ

17th June – gazebo will be used, with Hall as back up for bad weather (Clerk booked out). BBQ will be easier to manage, and there will also be a bar and live music.

Action – Clerk to double check food hygiene requirements.

iv) Wreathmaking - December

9th December – details tbc. Clerk has booked Hall.

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6. New proposals

- i) Sat 8th April – Easter Egg Hunt with tea and coffee, cake, crafts. Gill will speak to Lynn about crafts.
- ii) 9th September – Horticultural Show. Clerk has booked Hall.
- iii) Oct / Nov – plans could include Bonfire Night / Harvest Supper / Quiz.
- iv) Pilates / Yoga – Graham to enquire with residents who could offer evenings.

7. Constitution

An overview of discussion points at the Parish Council meeting was given. The Committee will have freedom and flexibility for decisions with ultimate responsibility being with the Parish Council, to which regular updates will be given. Managing through trust, the Parish Council will intervene by exception rather than rule, rather than having a blanket approach to everything (bearing in mind that Graham and the Clerk will also attend meetings). The Parish Council would want key decisions to be made at formal and minuted meetings, rather than casually, for visibility but flexibility could be given for more minor conversations / practicalities of running the events. The Parish Council would want to be kept in the loop about any future issues / concerns that arise. **Action - The Constitution will be reviewed / amended accordingly.**

8. Licensing

Options could include a group having responsibility for the license, rather than one person (disapply), but ultimate responsibility should sit with the Parish Council. There is also a need for greater flexibility in terms of days and times. Consideration needs to be given to training, and also to ensuring compliance at events. Booking forms could be amended to add disclaimers for responsibilities (food and drink). **Action – Clerk to chase NSDC Licensing meeting and consider options for booking form formats.**

9. Financial matters

An overview was given of year to date spend, expectations for costs for the remainder of the financial year, and the budget for the next financial year. Keith anticipated that income due for the remainder of the year should ensure that the Hall at least breaks even.

10. Booking system

Thought will need to be given to the booking system in terms of easily being able to see availability of the Hall. Keith suggested using DropBox where information could be updated in a read only format and, also, the website could be updated. The booking form will also need to be reviewed to ensure that all requirements are covered for responsibilities held.

11. Electric Hob – review feedback from Parish Council

The Parish Council have agreed to go forward with an electric induction hob rather than gas. Graham to liaise with Clerk for ordering / installation. New pans will need to be purchased.

Additionally:

- i) Table tennis bats are missing – may need to get more if they are not found.
- ii) Alarm – Clerk to speak to Geoff / Wilkins about issues with the fire alarm sensor.
- iii) Website – consider how to add booked dates / events.
- iv) Newsletter – next one will be issues at the end Feb / early March.

12. Date of Next Meeting – 13th March 2023 at 7pm.

Meeting ended 20.50

.....Signed by Chair

.....Date

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