

SWINTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE ANNUAL PARISH COUNCIL MEETING HELD AT THE SWINTON READING ROOMS, THURSDAY 9th MAY 2018

PRESENT: Councillors V Farrow (Chairman), R Harrison, R Liversidge and A Thomas

IN ATTENDANCE: Gail Cook (Clerk & Responsible Financial Officer), no members of the public in attendance

19.01 ELECTION OF CHAIRMAN

Cllr V Farrow was nominated by Cllr R Liversidge, this was seconded by Cllr A Thomas

19.02 DECLARATION OF ACCEPTANCE

Cllr V Farrow duly accepted this role and signed the declaration

19.03 ELECTION OF VICE CHAIRMAN

Cllr R Harrison was nominated by Cllr R Liversidge, this was seconded by Cllr V Farrow. Cllr R Harrison duly accepted this role.

19.04 APOLOGIES FOR ABSENCE

Cllr R Harrison

19.05 DECLARATIONS OF INTERESTS

None

19.06 PUBLIC PARTICIPATION SESSION

None

19.07 MINUTES OF THE LAST MEETING

To receive and confirm the minutes of the meeting of the Parish Council held on 10th April 2019.

19.08 MEMBERSHIP OF REPRESENTATIVES TO OUTSIDE BODIES

- | | | | |
|-----|------------------------|---|---|
| (a) | Reading Room Committee | - | Cllr V Farrow |
| (b) | BSA Sports Centre | - | Members to alternative attendance quarterly |

19.09 FINANCIAL MATTERS

- | | | |
|-----|---|---------|
| (a) | To receive the report of the internal auditor and to consider any action required | |
| (b) | To approve the Annual Return for 2018/2019 for submission to the external auditor | |
| (c) | To receive and approve current financial statement | |
| (d) | To note and approve payments | |
| | • Clerks (Salary & Expenses) Standing Order | £97.00 |
| | • Clerk (Reimbursement of materials) & (additional salary) Chq 100892 | £131.80 |
| | • BHIB (Insurance) Chq No: 100893 | £559.87 |
| | • A Hayton (Internal Audit) Chq No: 100894 | £75.00 |
| | • Swinton Reading Rooms (Room Hire) Chq No: 100895 | £50.00 |
| | • Amberol Ltd (Planter) Chq No: 100896 | £428.40 |
| | • J E Clifford (Grass Cutting) Chq No: 100897 | £306.00 |
| | • HMRC (Tax) Chq No: 100898 | £40.00 |

RESOLVED

- (i) That the internal auditor report and annual return for 2018/2019 be approved
- (ii) That eight accounts be approved for payment
- (iii) Cllr R Liversidge and Cllr V Farrow to carry out the Internal Controls half yearly

19.10 PLANNING APPLICATIONS

19/00472/HOUSE

Formation of vehicular access at Longacre, High Street, Swinton, YO17 6SL

RESOLVED: Recommend Approval

19.11 PARISH MATTERS

(a) Street Lights

No issues

(b) Highways Issues

The potholes in Middle Street have been reported in addition to the small sink hole outside Lowfield Barn, East Street.

It was **agreed** to purchase an additional grit bin to be installed near the triangle.

(c) Footpath Maintenance

Thank you to the volunteers who worked hard carrying out maintenance and improvements to the footpath on East Street.

(d) Bird Mouth Fencing West Street

The installation of the fencing will be carried out on 20th May 2019, following which a call to action will be made to carry out maintenance work to the footpath.

(e) Parish Council Storage Sheds

All rental payments are up date. Clerk to issue electricity invoices to tenants.

(f) Grass Cutting

Clerk to instruct Mr Clifford to carry out a grass cut.

19.12 CORRESPONDENCE

All Members duly signed their Declaration of Acceptance of Office.

19.13 MEMBERS QUESTIONS

None

19.14 ITEMS FOR THE AGENDA OF THE NEXT MEETING

Council to consider co-options to the council

RESOLVED

Clerk to advertise the post of Parish Councillor for Swinton on the notice boards.

19.15 DATE OF NEXT MEETING

Wednesday 17th July 2019 at 7.30pm

19.16

SWINTON IN BLOOM

It was agreed that the summer planting will be carried in the next couple of weeks.

19.17

SWINTON PLAY AREA COMMITTEE

Gate Duty

20 th May	R Harrison
27 th May	R Davies
3 rd June	V Farrow
10 th June	A Thomas
17 th June	R Cook
24 th June	R Harrison
1 st July	R Davies
8 th July	V Farrow
15 th July	A Thomas
22 nd July	R Cook

Signed

Chair of Swinton Parish Council