

Minutes of Nether Wallop Parish Council Meeting held at 7.00 pm

on Monday 16 November 2020 via Zoom online meeting.

- 5232 Present online:** Cllrs Cotterell, Carpenter, Souter, Whitaker, Sangster.
- 5233 In Attendance:** Mrs G Foster, Parish Clerk, The footpaths officer and 3 members of the public.
- 5234** Cllr Cotterell welcomed everyone to another zoom meeting of the parish council.
- 5235 Apologies for absence:** None received.
- 5236 Absent:** Cllr Roberts.
- 5237 Declarations of Interests, changes in Register of Interests, Requests for dispensations:** There were no changes to be declared.
- 5238 To receive reports from HCC Cllr A Gibson:** Cllr Jeffrey had sent issue 16 of Mid-Test matters 17 on 2 November which had been distributed and posted on the website. Cllr Gibson had sent an HCC update which was on the website.
- 5239 Points from the floor** – Two residents asked to speak at the end of the meeting.
- 5240** Cllr Sangster arrived at 19.05 and confirmed he had no changes to his previous declaration of interests.
- 5241 To note the minutes from the NDP Steering Group previous meeting and to decide if any action should be taken:** Cllr Souter reported that the meeting minutes were in draft form. The last meeting had mainly been concerned with hearing a verbal review from the Neighbourhood Planning Officer at Test Valley, commenting on the content of the plan which displayed at the last public presentation. A written follow up report was awaited but had not yet been received. The report would be chased again. **Action: Clerk.**
- 5242** Councillors noted that the consultant is not able to proceed until the comments from the Borough Council had been received.
- 5243 To consider planning applications and agree comments to be sent to Borough Council.** The following applications were considered and comments as below were **RESOLVED:**
- 5244** 20/02608/FULLN 1 Agricultural Cottages Cottage Road – **No objection - Unanimous.**
- 5245** 20/02576/TREEN 2 Fifehead Manor, Salisbury Hill – **No comment - Unanimous**
- 5246** 20/02517/FULLN Barn Acre, School Lane – **No objection – Unanimous.**
- 5247** 20/02445/CLEN The Grain Dryer Romsey Road – **No comment – By Majority**
- 5248** The comments would be forwarded to the Borough Council. **Action: Clerk.**
- 5249 To approve the Minutes of the previous meetings: 12th October 2020:** The minutes had been circulated and were approved. It was **Resolved:** Unanimously, that the Chairman would sign the paper copies at his earliest opportunity. **Action: Clerk.**
- 5250 To approve the bank reconciliation, Trial Balance, payments and receipts, and budget reports.** All reports had been filed in the council’s dropbox and posted on the website prior to the meeting. **RESOLVED:** Unanimously, that payments be approved as below. **Action: Clerk.**

Counterparty	Cost	Net	£ VAT	£ Total Amnt
All Able Ltd	Accessibility Audit	£ 100.00	£ 20.00	£ 120.00
BT	Oct phone and broadband	£ 41.99	£ 8.40	£ 50.39
D Robins	Mowing playing field	£ 928.00	£ 0.00	£ 928.00
Feria Urbanism	Invoice task 4+5 & printing	£ 4,808.85	£ 827.38	£ 5,636.23
Gail Foster	Salary and Expenses	£ 1,133.63	£ 24.46	£ 1,158.09
GFC Garden Services	Gardening Oct	£ 72.00	£ 0.00	£ 72.00

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HMRC	Tax & NI November	£	276.64	£	0.00	£	276.64
ICO	Yearly Subscription	£	35.00	£	0.00	£	35.00
PKF Littlejohn	External Audit	£	200.00	£	40.00	£	240.00
Sparkles	Cleaning July	£	29.00	£	5.80	£	34.80
SSE	Electricity DD	£	1,260.57	£	192.38	£	1,452.95
TVBC	Premises Licence	£	70.00	£	0.00	£	70.00
		£	8,955.68	£	1,118.42	£	10,074.10

5251 Receipts that had been received were noted as below:

			NET	VAT	Gross
Andover Royals	Pitch hire	£	62.50	£ 12.50	£ 75.00
Edward Souter	Tennis Bulk booking	£	40.00		£ 40.00
Pam Quick	Tennis Bulk Booking	£	40.00		£ 40.00
Salisbury Ladies Football	Pitch Hire	£	25.00	£ 5.00	£ 30.00
Tim Toyne-Sewell	Tennis Bulk Booking	£	40.00		£ 40.00
			£ 207.50	£ 17.50	£ 225.00

5252 The Clerk confirmed that the difference on the bank reconciliation had been resolved as the receipt had been identified as a refund payment from HMRC. The Bank Reconciliation would be signed as soon as possible.
Action: Cllr Cotterell and Clerk.

5253 The Natwest bank account had been closed and the balance transferred to the Unity Trust account.

5254 The suggestions for virements of Ear Marked Reserves were reviewed and it was **RESOLVED:** Unanimously that no movements would be made.

5255 **To consider Grass and Hedge cutting contracts for the next year; prices and no.s of cuts.** A schedule showing the current costs and proposed cost for the coming year was considered. Several decisions were **RESOLVED** unanimously:

5256 The current grass contractor would be asked to continue the contract for next year, and the amount of cuts required would vary between 15-20 for the year at a cost of £56 per cut. The contractor would be contacted.
Action: Clerk.

5257 It was noted that the hedge around the playing fields had just been cut, and the cost for next year using the same contractor was approved at £130. The hedge around the Tennis Courts had previously been trimmed by volunteers, but these had recently been hard to find. A quote would be requested from the current contractor for hedge cutting around the court. **Action: Clerk.**

5258 The costs for strimming around the trees at the playing fields were discussed as during the year the contractor had been asked to additionally trim around the pavilion. It was agreed that the amount paid last year would need to be increased. The contractor would be approached and asked if he could also trim around the tennis court. A revised quotation would be requested. **Action: Cllr Sangster.**

5259 Separate quotations for marking the adult and junior football pitches had not been received for the current year. The booking manager would be approached and asked to additionally quote for next year. **Action: Cllr Souter.**

5260 Budget adjustments for next year would be made where necessary. **Action: Clerk.**

5261 **To review the project plan for the coming year, and to make suggestions for projects / spending:** The following were **RESOLVED:**

5262 The **Website Improvement** project was not considered to require any extra budgeting.

5263 The **Neighbourhood Development Plan** Earmarked reserves of £14,368 were considered sufficient for the coming year.

5264 The **Safe Travel** project did not have a suggested budget, this would be considered after receiving results from the survey. **Action: Clerk.**

5265 The playground refurbishment budget would be considered in the next agenda item.

5266 No budget would be allocated to the **Communications, Climate Emergency, Covid-19 in the Community or Renewable Energy** projects. These schemes would be reconsidered for a budget allocation once more detailed proposals were shared.

5267 **To review the proposed budget for the year 2021 / 2022 and to suggest alterations.**

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- 5268 Councillors had been given a full breakdown of the costs in the accounting system with notes that described the expenditure. A summary of changes was suggested by the RFO. Increases to the following codes for Salary, Playground Improvements, Village Green mower replacement fund were approved. Any losses sustained by the Village Hall would be met from the General Reserves. Cllr Souter reported that the Wallops Parish Hall had its own contingency fund and therefore no extra budgeting would be necessary.
- 5269 Changes to the budget report would be made and forwarded to council as soon as possible, and prior to the next meeting where the budget would be approved subject to Band D notification. **Action: Clerk.**
- 5270 **To note Councillors' written reports / update / approve any cost implications:**
- 5271 **Safe Travel & Highways:** Cllr Whitaker reported that the Safe Travel Working Group (WG) had met on 29th October and agreed the format for a questionnaire to go out to both parishes. **Action: Cllr Whitaker and Clerk.**
- 5272 **Playing Fields, Playground and Tennis Court:** Cllr Sangster advised that the Tennis courts had been locked again. The Playing fields were busy with football matches and the schedule of football payments was noted.
- 5273 **Village Green:** Cllr Carpenter noted with thanks that a lot of work had been done by the volunteers clearing the ditches. It was questioned if there had been a reply from HCC regarding the Ice Signs and who would be responsible to open and close them. HCC would be chased. **Action: Clerk.**
- 5274 The lengthsman had been asked to clear a ditch alongside the Village Green and it was questioned where the resulting waste should be left. Cllr Souter kindly offered that it may be deposited on his land. The lengthsman would be advised. **Action: Footpaths Officer.**
- 5275 **Village Hall:** Cllr Souter reported that the Hall remained open for allowable activities. Work had been done to repair the gutter. Cllr Cotterell asked if there were any checks being done in case the hall needed to be used for resilience purposes for the village. **Action: Cllr Souter and the Bookings Manager.**
- 5276 **Footpaths:** The footpaths officer was thanked for his report which had been sent prior to the meeting and had been published on the website.
- 5277 **Wallops Parish Hall:** Cllr Cotterell reported he had attended a virtual presentation given by the Rural Communities Energy Fund, and that the Parishes Hall would be eligible for the feasibility study. The applications would be progressed. **Action: Clerk.**
- 5278 **To review and if appropriate approve the publication of the questionnaire and advert from the Safe Travel WG:** The first draft of the survey had been sent to the WG on 15th October and the document was discussed and approved, subject to minor amendments, at their meeting on 29th October. OWPC had been sent a copy but their response had not yet been received. Cllr Whitaker thanked the Clerk for the hard work that had been put in to collate the questions and create the form. It was **RESOLVED:** Unanimously, to publish the survey as soon as OWPC had approved it. **Action: Clerk.**
- 5279 It would be advertised on village notice boards, and on the pump email and FaceBook and Nextdoor.com. **Action: Clerk and Cllr Whitaker.**
- 5280 A few hard copies would be printed, ready for a weekly distribution, but residents would be encouraged to ask for a hard copy rather than waste paper and ink providing a large supply up front.
- 5281 **To receive and if appropriate to adopt recommendations from the HR Working Group, Policies to be approved:** The agenda item would be deferred to the next meeting. **Action: Clerk and HR WG.**
- 5282 **To review the Model Publication Scheme and if appropriate to adopt.** The scheme had been drafted in line with recommendations from the ICO and in accordance with the Freedom of Information Act which required every public authority to have a publication scheme. It was **RESOLVED:** Unanimously, to adopt the scheme and publish it on the website. **Action: Clerk.**
- 5283 **To consider actions to take to combat persistent dog fouling at the playing fields.** Some residents had complained that the problem was getting worse. Consideration was given to extra signage, to requiring dogs to be kept on leads and installation of CCTV. No decisions were made. The TVBC Dog Warden would be asked for a report on effective solutions. **Action: Clerk**
- 5284 **To note the Clerk's report and correspondence received and to determine actions required:**
- 5285 A resident had queried building work in Hollom Down Road. TVBC had been contacted and will investigate under reference 20/0623/REG.
- 5286 Flooding in the square had been reported on the HCC website.

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- 5287 All three electricity supplies have been switched to Octopus on a 12 month contract of renewable energy supply. The change takes effect on 11th November. The meters reading from 5th November had been photographed.
- 5288 Tangley Parish Council have been contacted regarding their advert to sell a Speed Indicator Device. The cost was thought to be £1200. The subject would be revisited if the SAFE TRAVEL survey showed that a speedwatch team might be possible.
- 5289 A resident had reported the condition of the road surface along Heathman Street to HCC and asked when it could be improved. An answer was awaited.
- 5290 A letter had been received from the commandant of the Army Air Corps regarding dog walkers trespassing on the airfield. Information had been sent to the Parish Magazine to publish, and also distributed via the pump email.
- 5291 Test Valley School had requested a donation towards the prizes given to pupils at the annual prizegiving for the end of November. It was **RESOLVED:** Unanimously, that two £25.00 prizes be donated. **Action: Clerk.**
- 5292 A resident had replied to an email from the pump asking if a dialogue could be opened with the airfield regarding the training flight paths. Cllr Souter advised that the Army were sympathetic to the wishes of their neighbours and had previously consulted with Parish Council Chairmen regarding the flight paths and times of training. The Airfield had been active since the 1940s and probably longer than the vast majority of residents that were living in the Parish. It was not felt that a new dialogue would bring forth any significant change. The council did however support concerns over the recent breaches of security.
- 5293 **Matters raised by councillors for noting, or adding to the next month's agenda.:** Cllr Whitaker mentioned there had been some aggressive comments made towards the owners of Jesmond Cottage due to the noise of the tree felling the previous weekend. She had spoken with the owners and it was clear that some residents had blamed them for the noise of tree felling at another property nearby.
- 5294 **Points from the floor.** The owners of Jesmond Cottage in Heathman Street spoke to apologise for the noise of tree felling during the last weekend. The trees were supposed to come down on the Saturday but the works overran until the Sunday, however the tree surgeons did stop for the eleven o'clock Remembrance Day silence. There would be a little more work to be carried out but this would not be on another Sunday. If any further noisy or disruptive works needed to be done, the residents would contact the Clerk and Cllr Whitaker to give a little warning.
- 5295 **Date of next monthly meeting:** Monday 14 December at 7.00 pm via Zoom.us.
- 5296 The Chairman thanked all for attending and closed the meeting at 21.38 pm.

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