

# A G E N D A

## DARENTH PARISH COUNCIL ANNUAL PARISH MEETING Wednesday 26 May 2021

---

TO: ALL MEMBERS OF THE PARISH COUNCIL

**You are hereby summoned to attend  
THE ANNUAL PARISH MEETING of DARENTH PARISH COUNCIL  
to be held on WEDNESDAY 26 May 2021 at 7.15pm  
Waller Park Pavilion, Wood Lane, Darenth, Kent DA2 7LR  
Current COVID-Safe capacity for this venue is 15 persons**

---

The Chairman will propose a one-minute silence to reflect the sad loss of HRH Prince Philip and those who lost their lives during the COVID-19 pandemic.

**01/05/21: TO ELECT A CHAIRMAN FOR THE ENSUING YEAR 2021-22**

**02/05/21: TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE AND NOTE RECEIPT OF COUNCILLOR DECLARATIONS FOR ACCEPTANCE OF OFFICE**

**03/05/21: TO ELECT A VICE CHAIRMAN FOR THE ENSUING YEAR 2021-22**

**04/05/21: TO RECEIVE APOLOGIES FOR ABSENCE**

**05/05/21: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**

**06/05/21: TO DISCUSS CREATION OF PORTFOLIO MEMBERS FOR:**

- (a) Finance & Human Resources
- (b) Planning
- (c) Public Realm & Facilities

If agreed, positions to be filled by the joint decision of the Chairman and Vice Chairman.

**07/05/21: TO AGREE REPRESENTATION TO OUTSIDE BODIES FOR 2021-22**

- (a) Dartford Borough Council - Borough & Council Parish Forum
- (b) Dartford Borough Council - Elders Forum
- (c) Dartford Borough Council - Joint Transportation Board
- (d) Friends of Darenth Country Park
- (e) Kent Association of Local Councils

### **08/05/21: TO APPOINT BANKERS**

To confirm NatWest Bank plc and Cambridge & Counties Bank as Bankers for the Parish Council and to mandate them to administer:

- (a) Business Current Account
- (b) Business Reserve Account
- (c) Business Savings Account

### **09/05/21: RE-APPOINTMENT OF INTERNAL AUDITOR**

To re-appoint Lionel Robbins as the Council's Internal Auditor for the ensuing year

### **10/05/21: TO APPROVE CALENDAR OF MEETINGS FOR 2021-22**

Members are asked to approve proposed Calendar of Meetings for 2021-22 in respect of Full Council Meetings to be held at Waller Park Pavilion, commencing at 7.30pm unless otherwise stated on the published Agenda:

16 June 2021	20 October 2021	19 January 2022
21 July 2021	17 November 2021	16 February 2022
15 September 2021	08 December 2021	16 March 2022