

## PARISH COUNCIL MEETING

I hereby give you notice that a meeting of the Parish Council will be held in Shepherdswell Village Hall on Wednesday, 18 March 2026 at 1930hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Please note that these meetings may be sound recorded.

Dated 13 March 2026  
Jan Hancock, Parish Clerk

## AGENDA

To receive reports from the County and District Councillors, Community Warden, Community Beat Officer & Shepherdswell Green Spaces Group. Public questions or comments on agenda and non-agenda items (public participation will be limited to 15 minutes or otherwise at the discretion of the Chair)

**023/2026** Apologies for Absence

**024/2026** To **APPROVE** the minutes of the meeting held on the 18 February 2026

**025/2026** Declarations of Interest

A Councillor who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and not be able to speak or take part, unless a relevant dispensation has been granted. A Councillor who declares an OSI will be able to speak on the item, but will be required to leave the meeting for the vote

**026/2026** Co-Option of Parish councillor - To **CONSIDER** the application received and, if agreed, to **CO-OPT** a Councillor to fill the current vacancy.

**027/2026** Parish Clerk's Report

**028/2026** Finance

28.01 To **DISCUSS** and **APPROVE** the schedule of payments

**029/2026** Planning

Ref: 26/00135

**Location:** Carlingcot Moon Hill Shepherdswell Dover Kent CT15 7LL

**Application:** Prune back the overhanging crown by 2-2.5metres of two Yew trees (G1) the subject of Tree Preservation Order No 13 of 2023

**030/2026** Infrastructure Delivery Plan Update – to **DISCUSS** and **AGREE** response to Survey Questions

**031/2026** Local Government Reorganisation – to **DISCUSS** and **AGREE** response to Consultation

**032/2026** Community Governance Review – to **DISCUSS** and **AGREE** response to Review

**033/2026** Working Group Reports

33.01 Carbon Footprint Working Group

33.02 Highway Improvement Plan Working Group

33.03 Communication Working Group

**034/2026** Community

34.01 Shepherdswell & Coldred Magazine – to **DISCUSS** and **AGREE** request for funding of £650 to support costs of production

34.02 Coldred Forum – to **AGREE** use of Coldred Village Green for several events

**035/2026** To **RESOLVE** that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of confidential information.

35.01 To **CONSIDER** recent correspondence received from a resident and **DISCUSS** any procedural, governance or legal implications for the Parish Council and to **AGREE** any actions.

**036/2026** Date of the next meeting

This will be on Wednesday 15 April 2026 in Shepherdswell Village Hall at 1930hrs