

MINUTES OF THE COLLINGHAM PARISH COUNCIL ANNUAL MEETING HELD ON THE 23 MAY 2013 AT THE YOUTH AND COMMUNITY CENTRE, LOW STREET, COLLINGHAM

A resident asked about the progress of the sale of land at the Village Centre. Mrs Scott replied that a positive letter had been received this week that indicated the matter may be concluded shortly.

The resident congratulated NCC M Dobson on her election as a County Councillor, and requested that a campaign for a bypass around Collingham be made a priority. NCC Dobson replied that there is no funding for a bypass. NCC Dobson will be meeting shortly with Andy Warrington, Director of Highways at NCC to discuss ideas for traffic improvements in Collingham and across her division.

Mr Middlemiss from the Community Orchard presented the Clerk with an apple as payment of the rent due for the Orchard. He reported that 21 trees had been planted and many bulbs. There had been no vandalism and everything was progressing well, the Orchard is a wonderful place to visit now and in the years to come.

Mrs Scott presented former Notts CC V Dobson with a gift to mark his 36 years of service as a Councillor in Collingham on behalf of all Parish Councillors, present and past and the residents of Collingham.

1. To elect the Chair of the Council and to receive the Chairman's Declaration of Acceptance of Office – No nominations were received therefore under the Local Government Act 1972 section 15, Rosie Scott continues in office as the Chair. Standing Order 7 was, therefore, suspended.

2. Election of Officers

Derek Evans was elected Vice-Chair, seconded by Mr Dowell. Agreed by majority.

Val Wright was elected Chair of Finance, proposed by Mr Evans, seconded by Mrs Moody. Agreed by majority.

Marcia Parkin was elected Chair of Planning, proposed by Mrs Wright, seconded by Mrs Moody. Agreed by majority.

3. Apologies for absence

S Dove (unwell)

M Parkin (recovering from operation)

NSDC M Shaw

Present

C Allen

M Dowell

D Evans

C Moody

G Norcott

R Scott (Chair)

T Ozbourne

V Wright

NCC M Dobson

J Guest, Clerk

4. To consider for approval the minutes of the Annual Meeting on 10 May 2012 – the minutes of the last Annual Meeting were accepted. Proposed by Mr Ozbourne, seconded by Mr Allen and approved unanimously.

5. Declarations of interest:

- (a) To declare any personal interests in items on the agenda and their nature – none declared
- (b) To declare any prejudicial interests in items on the agenda and their nature – none declared

6. To approve and adopt the Standing Orders for Collingham Parish Council – The standing orders revised following in May 2012, following the Annual Meeting were approved.

7. To approve and adopt the Financial Regulations for Collingham Parish Council – The Financial Regulations agreed in May 2012 were approved.

8. To appoint an Internal Auditor – Mrs Wright nominated the present Internal Auditor, Mike Elliot. seconded by Mr Allen and approved unanimously. The Parish Council would like to record their thanks to Mr Elliott for his help and support over the last year.

9. To review Committee Structures and to appoint members to serve on the under mentioned Committees and agree their aims and objectives for the forthcoming year:

Collingham Play Park – C Allen, T Ozbourne

Lighting – S Dove, M Dowell, V Wright

Footpaths and Countryside – C Allen, M Dowell, D Evans, C Moody, R Scott

Burial Ground – C Moody, M Parkin, V Wright, D Tingle (co-opted)

Flag and Flagpole – T Ozbourne, J Guest

Parish Emergency Committee – C Allen, D Evans, M Parkin, R Scott, J Guest, co-opted: T Sheldon, M Copelston, A Hindmarsh, Collingham Fire Crew

Noticeboard Monitoring in the Village – all Parish Councillors and Clerk

Speedwatch – C Allen, M Dowell, T Ozbourne

Archives – M Parkin, J Guest

The above appointments were proposed by Mr Ozbourne, seconded by Mr Allen and unanimously approved.

10. To appoint members, including the Chair, to serve on the Staffing Panel

Mrs Wright proposed Mr Allen and Mrs Moody, seconded by Mr Ozbourne and unanimously approved.

11. To appoint representatives on the under mentioned bodies as required – the following representatives were appointed:

Memorial Hall Committee – D Evans, M Parkin

John Blow Primary School – V Wright

Youth and Community Centre – C Allen, C Moody, R Scott

Fleet Magazine – M Parkin, V Wright

Lafarge Quarry Liaison Committee – M Parkin, V Wright

Tarmac Quarry Liaison Committee – C Allen, D Evans

Collingham Rural Advice and Resource Centre – V Wright

Tenants and Residents Association – M Parkin, V Wright

Newark Municipal Charity – D Tingle co-opted

Twinning – Mrs Moody will liaise on this group as no response has been received from residents interested in carrying on the Twinning Group.

Collingham website – T Ozbourne

Safer Neighbourhood Group – all Parish Councillors

12. To review the Asset register and Parish Council insurance policy and discuss/decide on alterations – the revised Asset Register has previously been circulated with the addition of recent purchases including the new benches opposite the Cricket Club and at The Green both of which have received many compliments. Mr Evans queried the values stated on the register; more will be known when the Annual Return is passed to the External Auditor shortly. At present the Asset Register is completed in accordance with Governance and Accountability for Local Councils following the Internal Auditor's advice.

Three proposals for the renewal of the insurance policy have been received from Came and Co. It was agreed to accept the option of four months free cover on renewal in June, extending the following renewal date to October 2014. Proposed by Mr Ozbourne, seconded by Mrs Wright and unanimously approved.

The meeting closed at 7.50pm

4 members of the public present

No member of the press present

NCC is the abbreviation for Nottinghamshire County Council

NSDC is the abbreviation for Newark and Sherwood District Council