



# Marsham Parish Council

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## MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 8<sup>th</sup> JANUARY 2018 AT 7:30PM IN MARSHAM VILLAGE HALL

### PRESENT

Mr C Hensby – Chairman

Mrs V Allen

Mrs L Willcocks

Mr B Parke

Mrs N Carver – Clerk to Marsham Parish

Councillor Steve Riley

Mrs B Warman

Mr D Grapes

Dr J Bailey

8 Member of the Public

### 1. APOLOGIES FOR ABSENCE

There were no apologies.

### 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No Declarations of interest were made.

### 3. MINUTES

Minutes of the meeting held on the 11<sup>th</sup> December 2017 had previously been circulated and **agreed** by the council and signed by the Chairman.

### 4. INFORMATION ON MATTERS ARISING

None noted

### 5. REPORTS FROM POLICE

There were no police present at the meeting.

### 6. REPORTS COUNTY AND DISTRICT COUNCILLORS

Councillor Steve Riley spoke on planning application 20171965. Councillor Riley informed the council that the call In period has now changed in the policy that the call In period is now included in the extension period. The council have set a feasibility study up to look at the link with Broadland and South Norfolk District Councils. This will be looking at the planning, leisure facilities and refuse, to look at money that can be saved. The final decision will be in June.

## **7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**

1 Resident spoke with regards to the planning application 20171965, and has prior to the meeting had contacted the planning office and the parish and District Councillors with concerns over the plans. One main concern noted is noise level that will increase due to the proposed usage. Change to landscape and damage to the highways and public amenities. Roads not fit to purpose. With the Change of use this will have a great impact on the visual landscape. Further residents agreed with the comments made. Councillor Steve Riley spoke with regards to the planning application under the National planning framework there are good reasons as to the planning application not getting approval. Councillor Steve Riley asked if possible could a member of the council attend the meeting. The Chairman brought to the Parishes attention that Top Farm limited to 10 decibels against the background noise. The machinery which would be used on site exceed this limit. Councillor Riley informed the parish and the residents with the properties being with in the close proximity the noise pollution will be a key factor to the planning. Councillor Riley also informed the Parish that the planning officer has asked the applicant for further information on standability. A condition of an application back in 2006 and restated in an application last year that the tarmac should have been laid in this area.

Councillor Steve Riley will be speaking to planning with regards to the issue, he informed the council that a letter should sent on behalf of the Parish Council.

A resident spoke to the council with regards to a rat infestation in their residential area and the hygienic issues of the property in the area. The resident has spoken to Broadland District Council with regards to their concerns. The resident asked if the Parish or District councillor could speak to Broadland on the resident's behalf. Councillor Riley will speak to Environmental services at Broadland.

## **8. TO CONSIDER PLANNING ISSUES**

- a) There following plans were submitted to the council  
20172134 - Benchmark Barn, Kittles Lane Marsham NR10 5QF  
Extension and change of use of Barn to Residential Dwellings

*There were no objections made*

20171965 - Land off Kittles Lane Marsham NR10 5QF

Change of use of land to agricultural and construction plant training and of hardstanding parking area

*After a lengthy discussion the Council have asked Councillor Steve Riley to "call in" the plans. The council will object to the plans with the following concerns*

*Increase in Noise Disturbance due to the vehicles being used on the site*

*Highway safety issues for bridalway users*

*Unsuitable access for large vehicles*

*Affected bridalway*

*Impact on Wildlife*

*Potential lack of security on site*

*Alteration to the character of the area with alterations to the landscape.*

*Sustainability of site due to lack of facilities*

20172137 - 5 Pump Corner, Marsham NR10 5PW

Demolish existing single storey rear extension and construct two storey rear extension

*There were no objections made*

The Clerk informed the council that she had spoken to Broadland District Council regarding if plans had been received for 6 Croft Lane. No plans had been submitted.

b) PLANNING ENFORCEMENT UPDATE

There are no outstanding enforcements.

**9. FINANCE**

- a) The balance of the community account as of 31<sup>st</sup> December 2017 £7964.85  
The balance of the business account as of the 31<sup>st</sup> December 2017 £2008.34
- b) The following payments were **approved**

no. 1211	Ellis Timber Invoice 28680	Wood for footpath	£19.39	Approved
No. 1212	TT Jones Electrical Ltd Invoice 10902	Street Light Repair George Edwards Close/ Wathen Way Maintenance Jan to mar 18	£355.73	Approved
No. 1213	Aylsham Town Council Invoice 3501	Photocopying papers Jan18	£7.70	Approved
No. 1214	Actagen Accountants Invoice 1781	Payroll Oct17 to Dec 17	£18.00	Approved
No. 1216/17	Administration	Expenses 12/12/17 to 08/01/18 Salary for December 2017	£169.88	Approved
No. 1215	Marsham Village Hall Committee	Hire of Village hall for Parish meetings 2017	£201.00	Approved

**10. BUDGET**

After discussion the councillors have agreed to increase the precept for 2018/2019 by 3%. This is to allow for increases in general running costs to the Parish.

**11. PARISH CLERK'S REPORT**

- a) The clerk had received two emails regarding planning application 20171965, these were circulated to the councillors prior to the meeting, no action to be taken.

b) The parish clerk circulated the following report:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Parish Land		Nothing to Report
Play Area		AGENDA ITEM
Allotments		AGENDA ITEM
Compost Site		AGENDA ITEM
Thatched Shelter		Waiting on invoice from R Kellys to make payment of £150 towards damage incurred
Village Sign		The sign has been cleaned up and the paint ordered from S and M
The Heath		Nothing to report
Street Lighting		New light watham Way is now working
Litter & Dog Waste Bins		Nothing to report
Marsham Information Board		The sign is unrepairable the Parish to decide whether to replace the sign.
Bus Shelters		Nothing to report
War memorial		Nothing to report
Highway Rangers		Nothing to report
Parking High Street		Nothing to report
Marsham Parish Council Website		Nothing to report
Parish Partnership Scheme 218/2019		An email has been received from Broadland District Council, the application will be looked at in March 2018
Grass Cutting		AGENDA ITEM
SAM 2 Sign		AGENDA ITEM – Data sheet attached*
White 'H' Lines		Highways have emailed to inform the Parish that the lines will be done in February/March 2018

\*additional documentation

The council agreed not to replace the information sign at the present time, but to remove the broken sign.

## **12. TO ANSWER QUESTIONS FROM COUNCILLORS**

No questions were received by the councillors

## **13. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY**

a) No complaints had been received for the compost site for December 2017. Lesley informed the council the next meeting will be held on 24<sup>th</sup> January 2018.

## **14. MARSHAM VILLAGE HALL**

AGM will be held on Wednesday 10<sup>th</sup> January 2018.

**15. AMENITIES MATTERS (Peewit Fields / Playground)**

- a) A verbal Update on the area was given.

**16. ALLOTMENTS**

- a) No updates. Will re advertise in the Parish Magazine that the allotments will be available in April.

**17. PUBLIC RIGHTS OF WAY**

Nothing to report.

**18. MARSHAM SPEED WATCH AND SAM 2 UNIT**

- a) Nothing to report on the speed watch.  
b) The SAM 2 Unit is now in location 4. The highest speed reached in location 3 was 60MPH with an average of 16.3mph. The report has been emailed to the police speed team.

**19. MARSHAM GRASS CUTTING**

- a) The Clerk is still looking at the registering the cutter used currently by the council. The Clerk has asked Garden Guardian to quote for the grass cutting.  
b) The councillors agreed to accept the quotations for the Grass cutting for 2018/2019 from Garden Guardian for the playarea and church yard

**20. ANY OTHER BUSINESS**

No further business

**21. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

No items noted

**22. DATE OF NEXT MEETING**

To confirm the date of the next Meeting as **Monday 12<sup>th</sup> February 2018 at 7:30. p.m.**  
Marsham Village Hall

There being no further business the chairman closed the meeting at 21:15