

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting

Held on Monday 2 April 2012

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. K Butcher, Cllr. M Skinner, Cllr. L Jacobs, Cllr. S Edwards, Cllr. R Crowther, Cllr. R Silvester.

**Also present:** Mrs C Mason (Town Clerk), nine members of the public.

The meeting commenced at 7.00pm.

### **1. APOLOGIES**

Cllr. Mrs L Challiss, Cllr. A Billingham, Cllr. P MacLoughlin.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.  
None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 5 March 2012 (Public items).

Resolution Record No. **BTC/103/02/Apr/12**

Proposed by Cllr. D Bimson and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5 MARCH 2012 BE ACCEPTED AS A TRUE RECORD.

### **4. MATTERS ARISING** for information exchange only

Of the Brandon Town Council Meeting of Monday 5 March 2012 (Public Items).

A question was raised relating to which budget the parish poll cost will be appropriated. An agenda item for the next town council meeting.

The matter of solar panels within a conservation area was again raised. Forest Heath District Council to be contacted (PR to action).

At this point in the meeting, the Chairman reminded members of the public and councillors of the code of behaviour expected throughout the public section of the town council meeting.

### **5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/104/02/Apr/12**

Proposed by Cllr. D Bimson and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A member of the public raised a matter regarding the proposed divestment of the Brandon Country Park to Brandon Town Council. A letter requesting sight of documentation relating to specific financial information was handed to the Chairman.

Other issues raised included the archaeological dig and wild life survey at land for the new cemetery; the closure of Rattlers Road during the road improvement works (zebra crossing).

### **6. TO RECEIVE A REPORT FROM THE POLICE**

No police report available.

## 7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

The outgoing Commander of the 48th Fighter Wing Col. John Quintas thanked members of the council and public for the on-going support shown to the visiting forces during his four year tour of duty. Questions were invited. Commander Col. Kyle Robinson will officially take over command of the 48th Fighter Wing from Col. John Quintas on the 5th April.

## 8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Apologies were received from Cllr. Bill Bishop.

Cllr. D Bimson said the current CEO of Forest Heath District Council, David Burnip is retiring. A letter to be sent from the town council acknowledging his long term in office. Questions to District Councillors included the dim street lighting outside Glade School (SE to chase); the parking bays/white lines directly over the bridge (BB to action); New Homes Bonus; overgrown grass verges near to High Lodge.

The meeting was reconvened.

## 9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

Resolution Record No. **BTC/105/02/Apr/12**

Proposed by Cllr. M Skinner and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO A DONATION OF THREE HUNDRED POUNDS TOWARDS THE COST OF A JUBILEE SUNDAY LUNCHEON FOR SIXTY NOMINATED BRANDON RESIDENTS.

## 10. ACCOUNTS

10.1 Approval of payments (Public Items) –March 2012.

10.2 Approval of confidential items –March 2012 (Staff salaries).

Resolution Record No. **BTC/106/02/Apr/12**

Proposed by Cllr. K Butcher and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE, TEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Mar-12	128.49	Finevale Service Station	107.08	21.41
Mar-12	111.02	Fengate Fasteners Ltd	92.52	18.50
Mar-12	5.94	Thetford Garden Centre	4.95	0.99
Mar-12	1,324.22	Suffolk County Council replace S/L	1,103.52	220.70
Mar-12	7.80	Cooleraid Limited	6.50	1.30
Mar-12	12.00	Clerks & Councils Direct subscription	12.00	
Mar-12	84.00	Alan R Cross & Son (Fire alarm service)	70.00	14.00
Mar-12	250.00	Mark Skinner Funeral Service	250.00	
Mar-12	364.88	Vaughtons	304.07	60.81
Mar-12	280.34	Lyreco UK Limited	233.62	46.72
Mar-12	150.00	Sage (UK) Limited	125.00	25.00
Mar-12	14.00	J & D Green	14.00	
Mar-12	116.60	Stannah Lift Services Limited	97.17	19.43

TOTAL: 2,849.29

2,420.43

428.86

10.3 Resolution Record No. **BTC/107/02/Apr/12**

Proposed by Cllr. N Vant and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE QUOTATION RECEIVED FOR THE ROOF REPAIRS AT THE OLD SCHOOL HOUSE, FOR THE SUM OF SIX HUNDRED AND SIXTY POUNDS PLUS VAT.

**11. DOG WARDEN**

In response to questions asked by Forest Heath District Council in relation to the reinstatement of a dog warden, it was agreed to support the principle but at present no financial support could be given.

**12. MEDIA COMMITTEE REPORT**

An initial meeting had been held and the protocol agreed. Minutes of the meeting to be circulated.

**13. HEALTH IMPROVEMENT REPORT**

Contents noted.

**14. TWINNING**

Deferred until a future meeting.

**15. SPRING CLEAN SUFFOLK FORTNIGHT**

Resolution Record No. **BTC/108/02/Apr/12**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT FURTHER DISCUSSION REGARDING THE SPRING CLEAN SUFFOLK FORTNIGHT BE DEFERRED UNTIL THE MAY TOWN COUNCIL MEETING.

**16. PLAY AREA AT THE BRANDON REMEMBRANCE PLAYING FIELDS**

On the condition the Brandon Remembrance Playing Fields Committee agree that the invoice plus the vat is deducted, Brandon Town Council will process the invoice.

**17. CLERKS MONTHLY LOG**

Contents noted.

**18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

Resolution Record No. **BTC/109/02/Apr/12**

Proposed by Cllr. K Butcher and seconded by Cllr. S Edwards.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

A staffing matter was discussed.

With no further business to discuss the meeting ended at 9.10pm.