



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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11th July 2019

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 18th July 2019**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive and accept apologies for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To approve the minutes of the Council Meeting held on 20th June 2019 **(A)**
4. To receive the approved minutes of the Finance and Employment committee held on the 6th June 2019 **(B)**
 - 4.1 To receive a verbal update of the finance and employment committee meeting held on 4th July 2019
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note any issues from members of the public in attendance
7. To consider any community matters from Councillors
8. To note matters arising from the minutes of the Council Meeting of 20th June 2019
9. To consider financial matters including:-
 - 9.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)
 - 9.2 To consider a grant application for Danes View Centre **(C)**
 - 9.3 To accept and approve the investment policy **(D)**
 - 9.3.1 To agree the specific financial investments for Dalton Parish Council
 - 9.4 To agree utilities contract provider and terms for the Parish Hall



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10. To agree and approve documentation for GDPR
 - 10.1 Information audit - *at the meeting*
 - 10.2 Overall Policy (E)
 - 10.3 General Privacy notice (F)
 - 10.4 Subject access request (G)
 - 10.5 Privacy notice, employees and councillors (H)
 - 10.6 Document retention policy (I)
 - 10.7 Data Breach response policy (J)
 - 10.8 To note further options for information for Councillors (K)
 - 10.9 Consent forms
 - 10.9.1 Councillors (L)
 - 10.9.2 General (M)
 - 10.9.3 Volunteers (N)
11. To consider any general correspondence and publications, including: -
 - 11.2 To note the resignation of Cllr R Fox for the Sunnyside Community Centre Committee
 - 11.3 To receive information from the police with regard to operation Duxford
12. To confirm the website is in place and to request Councillors to review and email into the Clerk of any additions and alterations
13. To discuss and agree the future plans for Brecks Community Centre
 - 13.1 To receive an update of regarding feedback of the letter distributed on 1st July
 - 13.2 To agree the future plan for the centre
14. To agree order of service and arrangements for Remembrance Service
15. To discuss and agree details for Christmas arrangements
 - 15.1 Highway decorations
 - 15.1.1 Price for trees on Doncaster Road
 - 15.1.2 Price for other illuminations – Brecks / Woodlathes / Sunnyside – Final year of three year contract term
 - 15.2 Christmas Functions
 - 15.2.1 Sunnyside Community Centre
 - 15.2.2 Dalton Parish Hall
16. To consider planning and licensing matters including new planning applications in Dalton (details circulated at the meeting): -
 - 16.1 Planning: -
 - RB2019/0842 - 4 Davy Drive Sunnyside - Single storey side extension
 - RB2019/0862 - 3 Bluebell Wood Lane Sunnyside – Two storey side and single storey extension creating link to existing detached garage
 - RB2019/0877 - Trinity Croft C of E School Dalton Lane Dalton - Erection of cabin to consist of 2No. Classroom teaching spaces, store rooms and w/c
 - RB2019/1023 - Erection of 2 No. units for Class C2 use (Residential Institutions) - Residential Development land at Conway Crescent East Herringthorpe
 - RB2019/0700 - The Brush and Easel Fleming Way Flanderwell - Erection of pergola, fixed seating & picket fencing
 - RB2019/0720 - 17 Fleming Way Flanderwell - Single storey rear extension



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17. To notify Parish Clerk for any matters for inclusion on a future agenda
18. To note dates of future committee meetings, events and the next Parish Council Meeting

Finance and staffing

5th September 2019
3rd October 2019
7th November 2019
5th December 2019
6th February 2020
5th March 2020

Parish Council

19th September 2019
17th October 2019
21st November 2019
19th December 2019
16th January 2020
20th February 2020
19th March 2020

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance" , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON