

**MINUTES OF THE ORDINARY MEETING OF
HIGHTOWN PARISH COUNCIL
HELD ON 21st NOVEMBER 2022 AT THE ALT CENTRE**

Present: Cllrs: Munro (in the chair), Barlow, Magill,
Shacklady and Stobie.

2022/77. Apologies for absence.

None.

**2022/78. Minutes of the Ordinary Meeting held on 28th
September 2022.**

RESOLVED that the Minutes of the Ordinary Meeting held on
28th September 2022 be approved as a correct record.

2022/79. Declarations of interest - Members are
requested to give notice of any interest relating to any item on
the agenda.

Cllr Munro declared an interest in item 16..

2022/80. To adjourn the meeting to receive public comments.

A resident attended to raise issues relating to the post office.

2022/81. Casual vacancy.

RESOLVED that the vacancy arising as a result of the
resignation of Phil Dillon be noted.

2022/82. Meeting, surgery and open day dates 2023.

RESOLVED that the schedules of meeting dates, surgeries and
open days for 2023 be approved as drafted.

2022/83. Christmas lights switch on.

RESOLVED that:

1. The finalised date for the Christmas lights switch on be
noted as the 23rd November 2022;
2. A donation of £100 to the Salvation Army be approved in
addition to the existing budget of £200 set for the cost of the
switch on.

2022/84. Defibrillators.

The clerk's update was noted.

2022/85. Cash flow to end of September 2022.

The cash flow report to the end of September 2022 was noted.

2022/86. 2023/24 Budget and precept.

This item was deferred to the January 2023 meeting.

2022/87. Reports of meetings.

Cllr Stobie reported on a meeting with Sefton to discuss the
Crosby coastal path.

Cllr Munro reported on the remembrance service which was well attended and confirmed that she would co-ordinate with the Church and the British Legion to make sure everyone's contact details are updated and will also offer use of the Parish Council's PA system for future years.

The clerk reported on a meeting with a resident about the amenity land off Thistledown Drive.

2022/88. Correspondence.

The clerk reported on correspondence regarding a grant application for defibrillators, a letter regarding fracking, a penalty notice received from the HMRC and emails with the focus magazine organiser regarding publishing information about the Parish Council activities in the magazine.

2022/89. Planning applications.

RESOLVED that the applications be noted.

2022/90. Accounts paid and for payment.

RESOLVED that the amounts listed on the schedule circulated be approved.

2022/91. Exclusion of press and public.

RESOLVED that the press and public be excluded from the remainder of the meeting due to the confidential nature of the matters to be discussed.

2022/92. Staff hours and payment.

RESOLVED that the draft response to correspondence received from Award Solutions be approved and sent.
