

STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS Tel: 01935 822455 E-mail: <u>clerksshpc@hotmail.co.uk</u>

MINUTES OF THE MONTHLY MEETING HELD ON WEDNESDAY 1ST MARCH 2023 AT THE HAMDON YOUTH & FAMILY CENTRE

<u>23/041/a</u> PRESENT : Members: Mr. Mike Phillips (Vice Chairman), Ms. Denise Burton, Miss Helen	ACTION
Essex, Mr. Paul Goulder, Mr. Richard Holder, Mrs. Moira Hulett, Mrs. Rebecca	
Merrick, Mr. Graham Middleton, and Mrs. Suzanne Nelms.	
Others: Mrs. Sarah Moore (Clerk), Mr. Mike Hewitson (District Councillor), Mr.	
John Bailey (County Councillor) and Miss Emily Pearlstone (County Councillor)	
and 5 members of the public.	
23/041/b APOLOGIES:	
Mrs. Lyn Foley (Chairman).	
The Clerk asked for a resolution for Cllr Phillips to be Acting Chair as Cllr Foley	
was absent. It was RESOLVED for Cllr Phillips to act as Chair for the meeting.	
23/042 DECLARATION OF INTERESTS	
Cllr Burton declared an interest in the Charity Shop and the Sports &	
Recreation Trust	
Cllr Goulder declared an interest in the Hamdon Youth Group	
Cllr Holder declared an interest in the Hamdon Youth Group	
Cllr Hulett declared an interest in the Community Shop, the Hamdon Youth	
Group and the Sports and Recreation Trust	
Cllr Merrick declared an interest in the Sports and Recreation Trust and the	
Memorial Hall	
Cllr Nelms declared an interest in the Friends of Ham Hill	
23/043 PUBLIC SESSION	
Cllr Bailey asked whether councillors had considered the grant put forward in	
November for the Hamdon Youth Group. Cllr Philips said provision had been	
put in the budget. The Clerk pointed out that a resolution had not yet been	
made. It was RESOLVED to approve the grant of £6,480 for 2023/24.	
23/044 MINUTES OF THE PREVIOUS MEETING	
It was agreed to amend <i>Minute ref: 23/036</i> to add in 'Cllr Burton declared an	
interest in the Charity Shop and the Sports and Recreation Trust'. It was	
RESOLVED to approve and sign the Minutes of the February Parish Council	
meeting and the Confidential section, and the Extraordinary Meeting.	
23/045 MATTERS ARISING FROM MINUTES	
• <u>IT Services</u> - Cllr Phillips said two other quotes had been received but	
it was recommended to accept the CloudyIT quotation. The Clerk	

 councillors had not Clir Goulder agreed to provide the information. Clir Goulder said that he went to CloudyIT, QI Systems and firms in Coventry and Huddersfield. Clir Philips said it had been determined that the firms in Coventry and Huddersfield Clir Philips said it had been determined that the firms in Coventry and Huddersfield were too far away. CloudyIT were cheaper overall and more focussed on parish councils. The Microsoft licence was for multi users and the support was more comprehensive. The total cost £1,128.78. QI Systems cost £995 plus VAT and £112.80 per user per annum and the Microsoft licence was a single user licence. Clir Holder said he has used CloudyIT at his place of work for a number of years. Clir Nelms said the council's current IT system is satisfactory and thought that in this current economic climate this expenditure was an inappropriate use of public money. It was RESOLVED to purchase the CloudyIT systems. Noticeboard at StonehillAs it has been determined that planning permission is not required, it was proposed that the noticeboard should be purchased for Stonehill. Clir Merrick did not think that the footfall justified the additional cost and ongoing maintenance. It was RESOLVED to purchase the noticeboard. Grit Bing - the Clerk said she was waiting for the updated quote from Reece Safety Products. The Clerk agreed to chase this. 	acked whether all councillars had econ the other quotes. As	
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23/047 5-YEAR PLAN		
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No update given.		

23/048 SPORTS & LEISURE		
23/048/a Hamdon Youth Centre		
No report given.		
23/048/b Hamdon Youth Group		
The youth worker is away at the mome	nt and the work is being covered by	
other members of CYP.		
23/048/c Memorial Hall & Ground	s	
Cllr Merrick mentioned the new film nig	hts but said she had nothing to report.	
23/047/d Play Areas		
Cllr Burton said the fallen branches in t	he Memorial Hall grounds have not yet	
been cleared. The Clerk said she has	asked the groundsman to deal with this.	Clerk
23/048/e Sports & Recreation Tru	st	
Cllr Phillips said a request for funding of	of £10,000 towards the renovation of the	
skateboard park has been submitted by	y the Sports and Recreation Trust. Cllr	
Phillips proposed that councillors agree	to pay the funding and that it should	
	Ir Phillips asked Clirs Hulett, Burton and	
Merrick to leave the meeting.		
(Cllrs Hulett, Burton & Merrick left the r	oom)	
It was RESOLVED to pay a maximum	amount of £10,000 towards the	
renovation of the skateboard park.		
(Cllrs Hulett, Burton & Merrick re-joined	the meeting)	
Cllr Hewitson asked what the timescale	es were if the s106 needs to be drawn	
down. Cllr Merrick said the tenders ha	ve been received but there are no	
timescales yet as the project is in its ea	irly stages.	
Cllr Hulett mentioned that the Sports a	nd Recreation Trust's AGM is on	
Tuesday, 7 th March.		
23/048/f Any Other Issues		
Cllr Hulett gave an update on the King'	s Coronation event. This is being	
organised on the same basis as the Qu	een's Platinum Jubilee with all village	
organisations taking part. There will be	e two free tickets available to each	
household and any extras that are nee		
These are available from the Communi		
Cllr Merrick said the funding had been	agreed and asked for it to paid over to	Clerk
the Sports and Recreation Trust.		
The Clerk mentioned that the BBC hav	0	
King's coronation can be broadcast at	oublic events.	
	NT	
23/049VILLAGE ENVIRONME23/049/aAllotments:		
	ntial now allatment holder for the	
The Clerk said she was meeting a pote Furlands site at the end of the week.		
	a have not reasized their rent letters	
Clir Phillips said some allotment holder		
The Clerk said all the letters have been 23/048/b Crime & Anti-Social Beh	•	
There has been some graffiti on the S.		
	ound the village. It was advised that any	
incident should be reported to the polic	E VIA 101.	
23/049/c Footpaths:	been repaired but there are some that	
Cllr Hulett said some of the stiles have	•	
have brambles growing through and th	ured the footpath on the A3088 but have	
On Holder Salu Highways recently clea	ined the tootpath of the ASU00 but Have	

missed out a section. Cllr Holder agreed to send the Clerk the exact location	
so that it can be forwarded onto Highways.	Cllr Holder
23/049/d Ground Maintenance:	
The Clerk said that if parishes are in different LCN areas there will not be an	
issue for combined contracts.	
23/049/e Highways and Transport:	
i. <u>SID Report and Speedwatch</u> : Cllr Phillips circulated a graph on	
maximum speeds during a 12-hour period for the area of Stanchester. Cllr Middleton has contacted the Community Speedwatch team who	
have asked for locations where volunteers can carry out Speedwatch	
sessions.	
Cllr Phillips had circulated the SID reports and commented on the	
speed and volume of traffic during the period when the A3088 was	
closed. He also mentioned the number of arctic lorries trying to go	
through the village. This was due an error with the diversionary route	
signage. Cllr Goulder said that Bonnies Lane was also closed and	
there was some confusion regarding the diversionary signs with the	
traffic from the A3088 trying to get down Castle Street.	
<i>ii.</i> <u>Potholes</u> : The Clerk said she has received a complaint regarding a	
pothole which was recently filled at the end of The Pound. Due to the	
poor quality of work the tarmac is already coming out. Cllr Hewitson	
asked for the photographs to be sent to him.	Clerk
23/049/f Street Lighting:	
A streetlight in North Street has been reported.	
(Cllr Merrick left the meeting)	
23/049/g Defibrillators:	
No report received.	
23/049/h Any Other Issues:	
(Cllr Merrick re-joined the meeting)	
Cllr Phillips reported on potential office and workspace for the council.	
(Cllrs Hewitson, Bailey and Pearlstone left the meeting)	
Some councillors met with the Duchy Land Agent to view a unit at the North	
Street Workshops. The Duchy have offered a unit for two years at a	
peppercorn rent with the parish council paying the utility bills. Cllr Merrick asked what the commitment was after the two years and what the running	
costs were. Cllr Phillips said there would be no commitment. The Clerk asked	
if the council continue to use the building after the two years what would the	
rental cost be based on the current commercial rent. Cllr Phillips said it was in	
the region of £7,500 per year.	
There were other questions such as how it would be manned and whether it	
was large enough to hold parish council meetings. Cllr Middleton said that the	
council would have a legal obligation to use its own building rather than occupy	
another space which incurs extra spend of public money. Cllr Phillips said that	
the Youth Centre can only be used for youth activities. It was stated that the	
Methodist Trustees allowed the Parish Council to use the building for eleven	
parish council meetings a year. Further discussion was held on whether to	
contact the Methodist Circuit about using the Youth Centre and whether it was	
prudent to incur extra cost especially in the current economic climate. It was	
agreed for this matter to be discussed further and to explore all possibilities.	
23/050 FINANCE	
23/050/a Matters for Report	

i. Monthly Bank Reco	nciliation		
		on report as of 28 th February	
2023			
2020		£	
Current Account		25,534.74	
Lloyds Reserve		43,894.90	
3	iaty	-	
Melton Building Soc	-	33,428.98	
Cambridge & Count	les	23,026.17	
Sub Total		125,884.79	
Outstanding Payme		3,283.82	
Total as Cash Book		<u>122,600.97</u>	
Less Ring-Fenced A	Amounts		
		£	
Pavilion Reserve Ac	count	29,930.67	
Asset Management	Reserve Account	25,271.05	
Allotment Deposits		1,038.67	
Bequest – Plants		100.00	
Total		56,340.39	
		<u></u>	
Budget Working Ca	oital	66,260.58	
		00,200.00	
23/050/b Matters for	Resolution		
i. Invoices Payable	Resolution		
Sarah Moore	Expenses for February	£ 63.65 BACS	
Duchy of Cornwall	$\frac{1}{2}$ Yearly Rent for	2 00.00 BAOO	
Ducity of Contiwali	Recreation Ground for		
	the period March 2023-		
	Sept 2023	£ 720.00 BACS	
	Total	<u>£ 783.65</u>	
The Clark asked if th	e late invoice for the Marc	ab noweletters could be	
_			
paid with this month s	s invoices. This was agre	ed.	
	Manala Mara	0 040 00 5400	
Stable Print	March Newsletters	£ 210.00 BACS	
	Total	<u>£ 210.00</u>	
	, <u>, , , , , , , , , , , , , , , , , , </u>		
	to approve the payments.		
ii. <u>Other</u>			
	concerns about the numbe		
accounts. The Cler	k confirmed that Cllr Fole	y was a signatory and she	
had signed Cllr Fole	ey's form for access to the	e internet banking but	
needed Cllrs Middleton & Merrick to also sign it. The Clerk said that at			
the last meeting it w	as approved for Cllrs Bur	ton and Phillips to be added	
as signatories but s	he needed some informat	tion from them. Cllr Phillips	
	I not to be a signatory. It		
add Cllrs Holder an			
		s and Hugh Donovan from	
the building society			
		lerrick, Middleton, Burton,	
	the building society acco		
	s are building source dou	ounto.	

23/051 PLANNING	
23/051/a Planning Information:	
None declared.	
23/051/b Parish Planning Working Party Feedback on Applications:	
23/00389/HOU & 23/00390/LBC – proposed rear single storey extension – 15	
North Street, Stoke sub Hamdon TA14 6QQ – no observations or objections.	
23/051/c Planning Decisions and Reports:	
i. Reports	
23/00119/TCA – notification of intent to carry out tree surgery works and	
fell various trees within a Conservation Area – Land off Greatfield Lane,	
Stoke sub Hamdon TA14 6PB – awaiting decision.	
23/00055/TCA – notification of intent to carry out tree surgery works to	
no. 1 group of trees and fell no. 1 tree within a Conservation Area –	
awaiting decision.	
22/02866/FUL – addition of a new roof to an unroofed dovecote in Stoke	
sub Hamdon Priory – The Priory, North Street, Stoke sub Hamdon –	
awaiting decision.	
22/02420/DOC1 – discharge of Condition 3 (Materials) for Planning	
Permission 20/01622/FUL – Land rear of Suntreat, Montacute Road,	
East Stoke, Stoke sub Hamdon TA14 6UQ – awaiting decision.	
20/00991/OUT – outline application with all matters reserved save for	
access for the residential development of land for up to 17 no. dwellings	
(amended) - Land at Masons Lane, Montacute. – awaiting decision.	
20/01831/FUL – the erection of a detached chalet style dwelling and	
associated access and parking - Land rear of Princes Close Car Park,	
Stoke Sub Hamdon – awaiting decision.	
ii. <u>Decisions</u>	
None.	
It was RESOLVED to ratify the Planning Working Groups recommendations.	
23/052 GOVERNANCE	
Cllr Phillips said at the extraordinary meeting, it was agreed to look at the	
Parish Council's Standing Orders, Financial Regulations and Internal Control	
Policy. These along with the NALC model documents were sent out to all	
councillors. Cllr Phillips asked for councillors to adopt the NALC model	
documents. The Clerk asked if everyone had read all the documents and said	
that any changes/costings needed to be relevant to the parish council. It was	
RESOLVED to adopt the model documents and make the changes at a later	
date.	
The Clerk said following on from the SALC training on the new Somerset Code	
of Conduct, the Parish Council will need to adopt this new Somerset Code of	
Conduct. The Clerk said she will make a comparison with the current adopted	Clerk
2020 addition of the Code of Conduct and then send it out to councillors.	Cierk
Cllr Phillips said it was approved at the extraordinary meeting to change HR	
and Finance from a working party to a committee. Cllr Phillips proposed to set	
up two new committees for Governance and Parish Council Assets. Cllr Hulett	
pointed out that with a committee everything has to be minuted and is open to	
the public. It was RESOLVED to set up these committees.	
Cllr Phillips said that three councillors were needed as a minimum for the HR	
committee. It was RESOLVED for Clirs Foley, Burton and Goulder would be	
on the HR committee.	

It was RESOLVED for ClIrs Middleton, Merrick, Foley, Goulder, Essex and Phillips and the Clerk to be on the Finance Committee. ClIr Phillips said a few extraordinary meetings to discuss Terms of Reference for the new committees. The Clerk asked if councillors would approve for her to attend a SALC training session on external and internal audit at a cost of £20. It was RESOLVED to	
pay for the training.	
23/053 CORRESPONDENCE	
None declared	
23/054 MEMBERS' & CLERK'S REPORTS	
None declared	
23/055 ITEMS FOR FUTURE AGENDAS	
None declared.	
23/056DATE OF NEXT PARISH COUNCIL MEETINGThere being no further business the Meeting closed at 9.03pm. It was agreedto hold the next meeting on Wednesday 5th April 2023 at 7pm.	



STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS Tel: 01935 822455 E-mail: <u>clerksshpc@hotmail.co.uk</u>

MINUTES OF THE MONTHLY MEETING HELD ON WEDNESDAY 1ST MARCH 2023 AT THE HAMDON YOUTH & FAMILY CENTRE

<u>23/041/a</u> PRESENT : Members: Mr. Mike Phillips (Vice Chairman), Ms. Denise Burton, Miss Helen	ACTION
Essex, Mr. Paul Goulder, Mr. Richard Holder, Mrs. Moira Hulett, Mrs. Rebecca	
Merrick, Mr. Graham Middleton, and Mrs. Suzanne Nelms.	
Others: Mrs. Sarah Moore (Clerk), Mr. Mike Hewitson (District Councillor), Mr.	
John Bailey (County Councillor) and Miss Emily Pearlstone (County Councillor)	
and 5 members of the public.	
23/041/b APOLOGIES:	
Mrs. Lyn Foley (Chairman).	
The Clerk asked for a resolution for Cllr Phillips to be Acting Chair as Cllr Foley	
was absent. It was RESOLVED for Cllr Phillips to act as Chair for the meeting.	
23/042 DECLARATION OF INTERESTS	
Cllr Burton declared an interest in the Charity Shop and the Sports &	
Recreation Trust	
Cllr Goulder declared an interest in the Hamdon Youth Group	
Cllr Holder declared an interest in the Hamdon Youth Group	
Cllr Hulett declared an interest in the Community Shop, the Hamdon Youth	
Group and the Sports and Recreation Trust	
Cllr Merrick declared an interest in the Sports and Recreation Trust and the	
Memorial Hall	
Cllr Nelms declared an interest in the Friends of Ham Hill	
23/043 PUBLIC SESSION	
Cllr Bailey asked whether councillors had considered the grant put forward in	
November for the Hamdon Youth Group. Cllr Philips said provision had been	
put in the budget. The Clerk pointed out that a resolution had not yet been	
made. It was RESOLVED to approve the grant of £6,480 for 2023/24.	
23/044 MINUTES OF THE PREVIOUS MEETING	
It was agreed to amend <i>Minute ref: 23/036</i> to add in 'Cllr Burton declared an	
interest in the Charity Shop and the Sports and Recreation Trust'. It was	
RESOLVED to approve and sign the Minutes of the February Parish Council	
meeting and the Confidential section, and the Extraordinary Meeting.	
23/045 MATTERS ARISING FROM MINUTES	
• <u>IT Services</u> - Cllr Phillips said two other quotes had been received but	
it was recommended to accept the CloudyIT quotation. The Clerk	

 councillors had not Clir Goulder agreed to provide the information. Clir Goulder said that he went to CloudyIT, QI Systems and firms in Coventry and Huddersfield. Clir Philips said it had been determined that the firms in Coventry and Huddersfield Clir Philips said it had been determined that the firms in Coventry and Huddersfield were too far away. CloudyIT were cheaper overall and more focussed on parish councils. The Microsoft licence was for multi users and the support was more comprehensive. The total cost £1,128.78. QI Systems cost £995 plus VAT and £112.80 per user per annum and the Microsoft licence was a single user licence. Clir Holder said he has used CloudyIT at his place of work for a number of years. Clir Nelms said the council's current IT system is satisfactory and thought that in this current economic climate this expenditure was an inappropriate use of public money. It was RESOLVED to purchase the CloudyIT systems. Noticeboard at StonehillAs it has been determined that planning permission is not required, it was proposed that the noticeboard should be purchased for Stonehill. Clir Merrick did not think that the footfall justified the additional cost and ongoing maintenance. It was RESOLVED to purchase the noticeboard. Grit Bing - the Clerk said she was waiting for the updated quote from Reece Safety Products. The Clerk agreed to chase this. 	acked whether all councillars had econ the other quotes. As	
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23/047 5-YEAR PLAN		
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No update given.		

23/048 SPORTS & LEISURE		
23/048/a Hamdon Youth Centre		
No report given.		
23/048/b Hamdon Youth Group		
The youth worker is away at the mome	nt and the work is being covered by	
other members of CYP.		
23/048/c Memorial Hall & Ground	s	
Cllr Merrick mentioned the new film nig	hts but said she had nothing to report.	
23/047/d Play Areas		
Cllr Burton said the fallen branches in t	he Memorial Hall grounds have not yet	
been cleared. The Clerk said she has	asked the groundsman to deal with this.	Clerk
23/048/e Sports & Recreation Tru	st	
Cllr Phillips said a request for funding of	of £10,000 towards the renovation of the	
skateboard park has been submitted by	y the Sports and Recreation Trust. Cllr	
Phillips proposed that councillors agree	to pay the funding and that it should	
	Ir Phillips asked Clirs Hulett, Burton and	
Merrick to leave the meeting.		
(Cllrs Hulett, Burton & Merrick left the r	oom)	
It was RESOLVED to pay a maximum	amount of £10,000 towards the	
renovation of the skateboard park.		
(Cllrs Hulett, Burton & Merrick re-joined	the meeting)	
Cllr Hewitson asked what the timescale	es were if the s106 needs to be drawn	
down. Cllr Merrick said the tenders ha	ve been received but there are no	
timescales yet as the project is in its ea		
Cllr Hulett mentioned that the Sports a	nd Recreation Trust's AGM is on	
Tuesday, 7 th March.		
23/048/f Any Other Issues		
Cllr Hulett gave an update on the King'	s Coronation event. This is being	
organised on the same basis as the Qu	een's Platinum Jubilee with all village	
organisations taking part. There will be	e two free tickets available to each	
household and any extras that are nee		
These are available from the Communi		
Cllr Merrick said the funding had been	agreed and asked for it to paid over to	Clerk
the Sports and Recreation Trust.		
The Clerk mentioned that the BBC hav	0	
King's coronation can be broadcast at	oublic events.	
	NT	
23/049VILLAGE ENVIRONME23/049/aAllotments:		
	ntial now allatment holder for the	
The Clerk said she was meeting a pote Furlands site at the end of the week.		
	a have not reasized their rent letters	
Clir Phillips said some allotment holder		
The Clerk said all the letters have been 23/048/b Crime & Anti-Social Beh	•	
There has been some graffiti on the S.		
	ound the village. It was advised that any	
incident should be reported to the polic	E VIA 101.	
23/049/c Footpaths:	been repaired but there are some that	
Cllr Hulett said some of the stiles have	•	
have brambles growing through and th	ured the footpath on the A3088 but have	
On TOUCH Salu HIGHWAYS RECEILING CIER	ined the tootpath of the ASU00 but Have	

missed out a section. Cllr Holder agreed to send the Clerk the exact location	
so that it can be forwarded onto Highways.	Cllr Holder
23/049/d Ground Maintenance:	
The Clerk said that if parishes are in different LCN areas there will not be an	
issue for combined contracts.	
23/049/e Highways and Transport:	
i. <u>SID Report and Speedwatch</u> : Cllr Phillips circulated a graph on	
maximum speeds during a 12-hour period for the area of Stanchester. Cllr Middleton has contacted the Community Speedwatch team who	
have asked for locations where volunteers can carry out Speedwatch	
sessions.	
Cllr Phillips had circulated the SID reports and commented on the	
speed and volume of traffic during the period when the A3088 was	
closed. He also mentioned the number of arctic lorries trying to go	
through the village. This was due an error with the diversionary route	
signage. Cllr Goulder said that Bonnies Lane was also closed and	
there was some confusion regarding the diversionary signs with the	
traffic from the A3088 trying to get down Castle Street.	
<i>ii.</i> <u>Potholes</u> : The Clerk said she has received a complaint regarding a	
pothole which was recently filled at the end of The Pound. Due to the	
poor quality of work the tarmac is already coming out. Cllr Hewitson	
asked for the photographs to be sent to him.	Clerk
23/049/f Street Lighting:	
A streetlight in North Street has been reported.	
(Cllr Merrick left the meeting)	
23/049/g Defibrillators:	
No report received.	
23/049/h Any Other Issues:	
(Cllr Merrick re-joined the meeting)	
Cllr Phillips reported on potential office and workspace for the council.	
(Cllrs Hewitson, Bailey and Pearlstone left the meeting)	
Some councillors met with the Duchy Land Agent to view a unit at the North	
Street Workshops. The Duchy have offered a unit for two years at a	
peppercorn rent with the parish council paying the utility bills. Cllr Merrick asked what the commitment was after the two years and what the running	
costs were. Cllr Phillips said there would be no commitment. The Clerk asked	
if the council continue to use the building after the two years what would the	
rental cost be based on the current commercial rent. Cllr Phillips said it was in	
the region of £7,500 per year.	
There were other questions such as how it would be manned and whether it	
was large enough to hold parish council meetings. Cllr Middleton said that the	
council would have a legal obligation to use its own building rather than occupy	
another space which incurs extra spend of public money. Cllr Phillips said that	
the Youth Centre can only be used for youth activities. It was stated that the	
Methodist Trustees allowed the Parish Council to use the building for eleven	
parish council meetings a year. Further discussion was held on whether to	
contact the Methodist Circuit about using the Youth Centre and whether it was	
prudent to incur extra cost especially in the current economic climate. It was	
agreed for this matter to be discussed further and to explore all possibilities.	
23/050 FINANCE	
23/050/a Matters for Report	

i. Monthly Bank Reco	nciliation		
		on report as of 28 th February	
2023			
2020		£	
Current Account		25,534.74	
Lloyds Reserve		43,894.90	
3	iaty	-	
Melton Building Soc	-	33,428.98	
Cambridge & Count	les	23,026.17	
Sub Total		125,884.79	
Outstanding Payme		3,283.82	
Total as Cash Book		<u>122,600.97</u>	
Less Ring-Fenced A	Amounts		
		£	
Pavilion Reserve Ac	count	29,930.67	
Asset Management	Reserve Account	25,271.05	
Allotment Deposits		1,038.67	
Bequest – Plants		100.00	
Total		56,340.39	
		<u></u>	
Budget Working Ca	oital	66,260.58	
		00,200.00	
23/050/b Matters for	Resolution		
i. Invoices Payable	Resolution		
Sarah Moore	Expenses for February	£ 63.65 BACS	
Duchy of Cornwall	$\frac{1}{2}$ Yearly Rent for	2 00.00 BAOO	
Ducity of Contiwali	Recreation Ground for		
	the period March 2023-		
	Sept 2023	£ 720.00 BACS	
	Total	<u>£ 783.65</u>	
The Clark asked if th	e late invoice for the Marc	ab noweletters could be	
_			
paid with this month s	s invoices. This was agre	ed.	
	Manala Mara	0 040 00 5400	
Stable Print	March Newsletters	£ 210.00 BACS	
	Total	<u>£ 210.00</u>	
	, <u>, , , , , , , , , , , , , , , , , , </u>		
	to approve the payments.		
ii. <u>Other</u>			
	concerns about the numbe		
accounts. The Cler	k confirmed that Cllr Fole	y was a signatory and she	
had signed Cllr Fole	ey's form for access to the	e internet banking but	
needed Cllrs Middleton & Merrick to also sign it. The Clerk said that at			
the last meeting it w	as approved for Cllrs Bur	ton and Phillips to be added	
as signatories but s	he needed some informat	tion from them. Cllr Phillips	
	I not to be a signatory. It		
add Cllrs Holder an			
		s and Hugh Donovan from	
the building society			
		lerrick, Middleton, Burton,	
	the building society acco		
	s are building source dou	ounto.	

23/051 PLANNING	
23/051/a Planning Information:	
None declared.	
23/051/b Parish Planning Working Party Feedback on Applications:	
23/00389/HOU & 23/00390/LBC – proposed rear single storey extension – 15	
North Street, Stoke sub Hamdon TA14 6QQ – no observations or objections.	
23/051/c Planning Decisions and Reports:	
i. Reports	
23/00119/TCA – notification of intent to carry out tree surgery works and	
fell various trees within a Conservation Area – Land off Greatfield Lane,	
Stoke sub Hamdon TA14 6PB – awaiting decision.	
23/00055/TCA – notification of intent to carry out tree surgery works to	
no. 1 group of trees and fell no. 1 tree within a Conservation Area –	
awaiting decision.	
22/02866/FUL – addition of a new roof to an unroofed dovecote in Stoke	
sub Hamdon Priory – The Priory, North Street, Stoke sub Hamdon –	
awaiting decision.	
22/02420/DOC1 – discharge of Condition 3 (Materials) for Planning	
Permission 20/01622/FUL – Land rear of Suntreat, Montacute Road,	
East Stoke, Stoke sub Hamdon TA14 6UQ – awaiting decision.	
20/00991/OUT – outline application with all matters reserved save for	
access for the residential development of land for up to 17 no. dwellings	
(amended) - Land at Masons Lane, Montacute. – awaiting decision.	
20/01831/FUL – the erection of a detached chalet style dwelling and	
associated access and parking - Land rear of Princes Close Car Park,	
Stoke Sub Hamdon – awaiting decision.	
ii. <u>Decisions</u>	
None.	
It was RESOLVED to ratify the Planning Working Groups recommendations.	
23/052 GOVERNANCE	
Cllr Phillips said at the extraordinary meeting, it was agreed to look at the	
Parish Council's Standing Orders, Financial Regulations and Internal Control	
Policy. These along with the NALC model documents were sent out to all	
councillors. Cllr Phillips asked for councillors to adopt the NALC model	
documents. The Clerk asked if everyone had read all the documents and said	
that any changes/costings needed to be relevant to the parish council. It was	
RESOLVED to adopt the model documents and make the changes at a later	
date.	
The Clerk said following on from the SALC training on the new Somerset Code	
of Conduct, the Parish Council will need to adopt this new Somerset Code of	
Conduct. The Clerk said she will make a comparison with the current adopted	Clerk
2020 addition of the Code of Conduct and then send it out to councillors.	Cierk
Cllr Phillips said it was approved at the extraordinary meeting to change HR	
and Finance from a working party to a committee. Cllr Phillips proposed to set	
up two new committees for Governance and Parish Council Assets. Cllr Hulett	
pointed out that with a committee everything has to be minuted and is open to	
the public. It was RESOLVED to set up these committees.	
Cllr Phillips said that three councillors were needed as a minimum for the HR	
committee. It was RESOLVED for Clirs Foley, Burton and Goulder would be	
on the HR committee.	

It was RESOLVED for ClIrs Middleton, Merrick, Foley, Goulder, Essex and Phillips and the Clerk to be on the Finance Committee. ClIr Phillips said a few extraordinary meetings to discuss Terms of Reference for the new committees. The Clerk asked if councillors would approve for her to attend a SALC training	
session on external and internal audit at a cost of £20. It was RESOLVED to pay for the training.	
23/053 CORRESPONDENCE	
None declared	
23/054 MEMBERS' & CLERK'S REPORTS	
None declared	
23/055 ITEMS FOR FUTURE AGENDAS	
None declared.	
23/056 DATE OF NEXT PARISH COUNCIL MEETING	
There being no further business the Meeting closed at 9.03pm. It was agreed	
to hold the next meeting on Wednesday 5 th April 2023 at 7pm.	