



ULCOMBE PARISH COUNCIL

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Minutes of the Meeting held on Thursday 15 October 2020 at 7.15 pm

This meeting was held via Zoom under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings)(England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Present: Cllrs F Kenward (Chairman); R Robinson; M Lovegrove; P Titchener; I Moir; M Lingwood; B Stacey
Also present: I Bowie (Clerk)

PRIOR TO THE START OF THE MEETING:

To discuss, for a maximum of fifteen minutes, questions received by email from members of the public.
The minute book will be closed.

1. Apologies, Declarations of Interest and Dispensations:

1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received from KCC Cllr Predergast

1.2 **Declaration of Changes to the Register of Interests.** There were none

1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.** There were none

1.4 **Requests for Dispensations.** There were none

1.5 **Declarations of Lobbying** There were none

2. **Consideration of items to be taken in private (Exclusion of Public and Press):** In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature. It was Resolved that agenda item 11.6 would be taken as a confidential item.

3. Minutes of the Parish Council Meeting 27th August 2020:

It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman.

4. **Ratification of decisions taken under delegated powers HCID:** There were none

5. Policy Review:

5.1 It was RESOLVED to adopt the Financial Regulations

6. **Matters arising from the minutes (not included in other agenda items):**

7. **Parish Clerks Report of action taken on any urgent item(s).** There were none

8. Highways:

8.1 Surface Water in the Village. It was reported that there were regular water leaks on Ulcombe Hill. It was AGREED that Cllr Kenward would contact KCC Highways and Cllr Lingwood would contact Southern Water to establish the cause of the problem.

8.2 To receive the parish portal report: This was received

8.3 To consider any other Highways matters. There were none

9. To receive reports from:

9.1 Chairman Ulcombe Parish Council	Cllr Kenward
Cllr Kenward reported that a meeting had been arranged with Hele Whately and MBC Planning Officers. It was also reported that two planning applications went to the MBC Planning Committee Neverend Lodge and Martins Gardens. It was also reported that the Village Newsletter was being produced again.	
9.2 District Councillor	MBC Cllr Chappell-Tay
9.3 Kent County Councillor	KCC Cllr Prendergast
9.4 Footpath Warden Report	R. Banham
9.5 Police and Crime Report	PCSO Boyd

Kent police are not allowed to attend Zoom meetings. Cllr Kenward gave the report.

There were two incidents. A pony and trap had overturned near the school. A burglary in an outbuilding at Streetfield.

9.6 Community Warden Report D Riach-Brown

10. Planning

10.1 To receive an update on any outstanding planning applications and results:

10.2 To consider the following applications:

10.2.1 20/504534/TPOA : 14 Cayser Drive (adjacent Land East Of) Kingswood ME17 3QB
TPO application to coppice Approx. 1.3 acres of mature sweet chestnut (including a small number of birch) as shown on tree location plan. RESOLVED – No Objection

10.2.2 20/504113/FULL Cobdown The Street Ulcombe Maidstone Kent ME17 1DR
PROPOSAL: Erection of a garage RESOLVED – No Objection

10.2.3 20/502291/FULL Golden Oaks Pye Corner Ulcombe Kent ME17 1ED
Minor material amendment to condition 2 (approved plans) and variation of condition (waste and foul drainage) to application 18/506206/FULL for removal of existing outbuilding and erection of a single storey pitched roof outbuilding for use ancillary to the domestic occupation of the site. Revised scheme for a fully wooded opening
RESOLVED: No Objection 5: Objection 1: Abstention 1

10.3 To receive late planning applications and other late planning matters: There were none

10.4 To validate planning applications dealt with since last meeting: Planning Applications on the schedule were validated.

11. Finance:

11.1 The received income was noted

11.2 The Council RESOLVED for the accounts listed on the schedule to be paid

11.3 The bank reconciliation was presented and agreed.

11.4 To consider the provision of Online Banking. RESOLVED the Clerk will set up an online account with Unity Trust Bank

11.5 To consider the payment of the Clerks salary by standing order (UPC Financial Regulations 6.8)
It was RESOLVED that the Clerks salary will be paid by Standing Order

11.6 2020/21 NALC Salary Awards – Parish Clerk

12. Recreation Play Area/Car Park

12.1 To receive the Monthly Inspection Report from Maidstone Borough Council/ parish council and to consider any actions to be taken. The report was noted

12.2 To nominate a Councillor to undertake recreation ground inspection for the period

12.3 To receive an update from the Recreation Committee

12.3.1 To consider security and access to the recreation ground

It was reported that the key safe was in situ. The ditched had been cleared. The new tap had been installed.

The parish council thanked Tom Hope for cutting back all of the hedges and clearing out the ditch.

The parish council thanked Sean Charlton for the provision of the barrier.

It was RESOLVED that a budget of £1000 would be allocated for the materials needed for the new fence. It was RESOLVED that £1250 budget would set to erect the new fence and clean the site. It was RESOLVED that budget of £250 would be set to cut down the low hanging Oak Bows. It was RESOLVED that this work would begin immediately.

It was AGREED that Cllr Lingwood would report at the next meeting regarding the accessibility around the Village Hall for disabled, wheelchair or pushchair access.

13. New Website; PC Emails; PO Box

The Clerk gave an update on the new website. It was AGREED that the Clerk would set up a new domain name for the website and new emails. It was RESOLVED that payment would be via Direct Debit.

It was RESOLVED that the clerk would set up a PO Box address for the Parish Council and no longer use her personal address for Parish Council correspondence. It was RESOLVED that payment would be via Direct Debit

14. MBC Call for Sites and KALC Government White Paper on Planning Reform

It was noted that Ulcombe did not have any allocated sites.

It was RESOLVED that the KALC letter would be supported, re the Government White Paper on Planning Reform.

There being no further business to be transacted the Chairman closed the meeting at 9:20pm

Signed: *Fiona Kenward* Chairman

Date: 17th December 2020