

**MINUTES OF THE MEETING OF BROOK PARISH COUNCIL  
ON 16th MARCH 2023 HELD AT THE VILLAGE HALL**

Present: Cllr Tomkins (Chair) Cllr Betty  
Cllr Finn Cllr Jessop  
Cllr Medhurst

In attendance: 1 member of the public and the Clerk

To be actioned by

<b>1.</b>	<b>To receive and approve apologies for absence.</b>	
	Apologies for absence had been received from Cllr Betts.	
<b>2.</b>	<b>To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.</b>	
	Cllr Betty declared a personal interest in any discussions relating to the Honest Miller.	
<b>3.</b>	<b>To approve the minutes of the meeting held on 19<sup>th</sup> January 2023</b>	
	The minutes were approved and signed as a true record.	
<b>4.</b>	<b>To discuss matters arising from the above minutes not covered by the agenda.</b>	
	The trees donated by a kind resident have been planted.	
<b>5.</b>	<b>Public session: To receive questions and comments from the public on any agenda item.</b>	
	A member of the public attended to discuss the parking at the School. The School is looking for funding to be able to rent a parking area. The member of the public reported that the Lady Joanna Car Park is funded by KCC and Brook School are looking at funding for Brook School. The Parish Council suggested approaching Cllr Clair Bell.	
<b>6.</b>	<b>To receive the results of the questionnaire and agree the next steps towards deciding the future of the play area.</b>	
	The results of the information day were received and will be further analysed at the May meeting.	
<b>7.</b>	<b>To receive the Financial Statement and approve any payments</b>	
	The Parish Council noted £5898.30 in the bank Payments for wages, expenses and the Chairman's Allowance were approved.	
<b>8.</b>	<b>To receive the KALC Report</b>	
	Report to Brook Parish Council of the KALC Ashford Area Committee was received by Cllr Betty.  Cllr Betty attended the meeting which was held at Ashford Borough Council Civic Centre. It is considered that the following topics of discussion are relevant to Brook.  1. The meeting was attended by Chief Inspector Sarah Rivett. The Kent Police neighbourhood review is likely to be completed by June/July. A new community liaison officer has been appointed who was a former PCSO. A neighbourhood week of action was undertaken in Kennington following various acts of anti-social behaviour	

	<p>together with additional action to tackle similar issues in the town centre. Catalytic converter thefts are increasing as are thefts of scooters and motor cycles. Shed break ins are still prevalent. Several scams involving the elderly undertaken by fraudsters impersonating Metropolitan Police officers has also been reported.</p> <p>2. Another training session on the planning portal for parish councillors will be arranged by ABC for early June and councillors are urged to put their names forward if they would like to attend.</p> <p>3. The Chair of Ashford KALC reported at length that following the report at January's meeting that Action with Communities in Rural Kent had effectively become insolvent and disbanded, he had held various meetings with ABC and KCC to see if some of the services provided could be undertaken by them or if support could be provided to establish a new organisation.</p> <p>The next meeting will be held on 3<sup>rd</sup> May 2023 at 7pm.</p>	
<b>9.</b>	<b>To receive and agree reply to Ashford Borough Council re: Asset of Community Value</b>	
	A draft letter was circulated to the Parish Council. The Letter was approved and will be set to Mr McBride at Ashford Borough Council.	
<b>10.</b>	<b>To receive the Planning Report and respond to any outstanding applications</b>	
	<p>The Planning applications to be discussed were:</p> <p>PA/2023/0412 – The Parish Council raise no comments but wonder if the Environment Agency should be approached as a consultee.</p> <p>PA/2023/0344 - The Parish Council raise no comments</p>	
<b>11.</b>	<b>To consider any changes to the Risk Assessment</b>	
	There were no changes to the Risk Assessment.	
<b>12.</b>	<b>Any Other Business (for information purposes only):</b>	
	There was no other business to discuss.	
<b>13.</b>	<b>Date of next meeting</b>	
	18th May 2023	

The meeting closed at 5.50pm

Signed: .....

Date: .....