

## Ivinghoe Parish Council

### Minutes of a Meeting Held on Tuesday 3<sup>rd</sup> June 2014 at The Old School. High Street, Ivinghoe.

Present:

Councillor K Groom (Chairman)

Councillors C Boersma, G Snowdon, C Bennitt, B Dale.

Mrs Maxine Hayes- Clerk

Items on Agenda		Action by
1. To receive questions from the public.	None	
2. Attendance and Apologies	Apologies were received from Councillors S Bexson, P Miles and District Councillor C Poll.	Clerk
4. Declarations of Interest	None.	
5. To Receive Reports from District and County Councillors	Nothing to report.	
6. To approve the minutes of the meeting held on Tuesday 6 <sup>th</sup> May 2014.	It was PROPOSED SECONDED and RESOLVED that the minutes of the meeting held on the 6 <sup>th</sup> May 2014 were a correct record and were signed by the Chairman.	Clerk
7. Planning Applications	14/01355/APP – Unit 2 Grove Farm, Ivinghoe Aston – Approval of internal and external alterations associated with residential change of use (prior approval 14/00345COUOR) <b>It was agreed that as the boundary line appeared to have been extended into open countryside a site visit would be arranged before comments would be made.</b> 14/01527/ATP – Land Between Old Brewery House and Windmill Close, Ivinghoe – Remove 3 Sycamore trees – <b>No Objections</b>	All Clerk
8. To review Annual Parish Meeting.	8.1 It was agreed that May was probably not a good month to hold the meeting as a lot of residents were on holiday. It was therefore agreed to put the date back to April next year, especially as this was election year and it would need to be held before the May election date. It was also agreed to consider changing the format and having one report from the Parish Council, given by the Chairman, instead of each councillor reporting on their own areas. Then possibly having a speaker from a local organisation such as the National Trust.	CB/Clerk
9. Highways, Streets And Transport.	9.1 Details of the last LAF meeting notes had been circulated. 9.2 Councillor Dale reported that 4 speed watch sessions had been arranged for next month and he would check when the MVAS equipment would next be in Ivinghoe and Ivinghoe Aston. 9.3 The MVAS data had been sent to the Police some time ago and the Clerk agreed to chase this. 9.4 Councillor Dale spoke about the letter he had received from Bucks County Council regarding the white lines in Great Gap. They had indicated that the Parish Council had approved these which was not the case.	CB BD Clerk
10. Allotments	10.1 It was reported that a follow up inspection would be done w/c 17 <sup>th</sup> June.	KG/SB/Clerk
11. Footpaths, Bridleway, Trees and Playgrounds.	11.1 It was reported that the person leasing the field next to the Ivinghoe Aston play area had erected an electric fence on to the Parish Council wooden fence without permission. They were told to remove this immediately following discussions with Councillor Groom and Mr Ashby. The play area was still messy with goalposts and footballs. It was PROPOSED SECONDED and CARRIED 4 For and 1 Against (CBenn) that the Clerk would investigate signs asking for personal items to be	Clerk

	<p>removed from the play area.</p> <p>11.2 A tree had been cleared from the Bridleway.</p> <p>11.3 The Clerk had received complaints from Mrs Collier regarding brambles by the school path and Maud Janes Close. These had been cut down and she had contacted the Clerk to thank the Council for their prompt action.</p>																																																																			
12. Beacon Villages Library	12.1 Nothing to report. It was agreed to remove this item from the agenda unless there was something in particular to discuss at a meeting.	Clerk																																																																		
13. Beacon Magazine	13.1 Councillor Boersma asked for the Parish Councils permission to include details in the next issue for a story writing competition. It was PROPOSED (KG) and SECONDED (CBENN) and CARRIED that there would be 4 categories – 2 children’s categories, young adult and adult open to all residents of the Parish of Ivinghoe. The story would be a Christmas story and book tokens would be given as prizes. Local proof readers would be asked to read and judge the entries and it would be coordinated by the library.	CB																																																																		
14. Clerks Report/Items for Action Correspondence Consultation Documents	<p>14.1 No report.</p> <p>14.2 The following correspondence had been received and actioned or noted:</p> <ul style="list-style-type: none"> <li>• Agenda LAF meeting 13/5 – <i>circulated</i></li> <li>• Bucks CC – Local councils devolution conference 27/5 - <i>noted</i></li> <li>• Alice Fisher AVDC Open session for parishes 25/6 - <i>Noted</i></li> <li>• A Davis – request from children’s centre for directional sign - <i>noted</i></li> <li>• BALC – Update on legal topic notes – Contracts, Copyright, Energy Performance requirements and Tombs and Memorials - <i>Noted</i></li> <li>• Community Impact Bucks – e bulletin May - <i>Noted</i></li> <li>• Bucks CC – Notice of road closure Watery Lane Marsworth 10/6 - <i>noted</i></li> <li>• Marishal Thompson update re Shiel House – <i>noted the Clerk would ask for an update from the insurance company</i></li> <li>• Cory Cashman – Notice of AGM Aylesbury Vale Transport Users Group 3/6 - <i>Noted</i></li> <li>• Transport for Bucks – Guidance on damage to verges - <i>Noted</i></li> <li>• Debbie Mc Grath – Details of help when writing a Neighbourhood Plan - <i>Noted</i></li> <li>• Julie Burnell – re Laurel Cottage – <i>she had been advised to contact AVDC as this was an enforcement issue</i></li> <li>• Colin White Chilterns Conservation Board – Notice of planning training 17/6 - <i>noted</i></li> <li>• Jackie Wesley – Letter to confirm that IPC will contribute £4000 to Middle Path improvements – <i>approval had been given</i></li> <li>• AVDC – Notice of Community Governance Review – <i>Noted</i></li> <li>• Beacon Villages Community Library – email asking for details of water rates contribution – <i>a meeting would be organised to discuss this and other issues</i></li> <li>• Alice Fisher AVDC – News for the Parishes - <i>noted</i></li> </ul>	<p>Clerk</p> <p>Clerk</p>																																																																		
15. Financial Matters Payment of Accounts Balances To formally approve end of year accounts 31 <sup>st</sup> March 2014 and Annual Governance Statement	<p>15.1 The following expenses and accounts were submitted and UNANIMOUSLY approved by the Council:</p> <table border="1"> <tr> <td>Salaries and Contracts</td> <td></td> <td>Clerks Salary, Clerks expenses, office costs and litter clearance</td> <td>electronic</td> <td>£ 578.19</td> <td></td> </tr> <tr> <td>Eon</td> <td></td> <td>Lighting</td> <td>d/d</td> <td>£ 72.67</td> <td>£ 3.46</td> </tr> <tr> <td>A J Groom</td> <td></td> <td>Grasscutting IA</td> <td>SO</td> <td>£ 132.00</td> <td>22</td> </tr> <tr> <td>Lonsdale</td> <td></td> <td>Printing Beacon mag</td> <td>electronic</td> <td>£ 502.75</td> <td></td> </tr> <tr> <td>Laila Palfrey</td> <td></td> <td>Layout Beacon Mag</td> <td>electronic</td> <td>£ 250.00</td> <td></td> </tr> <tr> <td>Income</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>T Duke Beacon Ad</td> <td>75.00</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Lawn Hire</td> <td>£ 199.29</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>£ 75.00</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>£ 349.29</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Salaries and Contracts		Clerks Salary, Clerks expenses, office costs and litter clearance	electronic	£ 578.19		Eon		Lighting	d/d	£ 72.67	£ 3.46	A J Groom		Grasscutting IA	SO	£ 132.00	22	Lonsdale		Printing Beacon mag	electronic	£ 502.75		Laila Palfrey		Layout Beacon Mag	electronic	£ 250.00		Income						T Duke Beacon Ad	75.00					Lawn Hire	£ 199.29						£ 75.00						£ 349.29											
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	Balances @ 2/6/2014							
	HSBC Community ac	£ 2,051.56						
	BMM ac	£ 65,042.32						
	BMM Beacon	£ 260.97						
		£ 67,354.85						
	It was PROPOSED, SECONDED and UNANIMOUSLY APPROVED to formally approve and sign the accounts for year ending 31 <sup>st</sup> March 2013 and the Annual Governance Statement, subject to the internal auditors report.							Clerk
16. Date of Next Meeting	Tuesday 5 <sup>th</sup> August 2014.							

Signed.....

Dated.....