

**MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL**  
**held at 8.00 pm Wednesday 4<sup>th</sup> October 2017**  
**EAST WORLDHAM VILLAGE HALL**

**Present:** Andrew Aldridge (Chairman), Terry Blake, Bill Fife, William Brock, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk), District Councillor David Ashcroft, 0 Members of the public.

**67/17 To receive and accept apologies for absence**

No apologies were received.

**68/17 Minutes from previous meeting**

Minutes of the Worldham Parish Council held on 6<sup>th</sup> September were approved and duly signed by the chairman.

Proposed by Cllr Fife and seconded by Cllr Blake All in favour and duly RESOLVED.

**69/17 Declaration of Interest**

Cllr Trigwell-Jones declared an interest in agenda item 76/17 by virtue of her being the named contact person on the application form.

**70/17 The floor will be opened to the public to raise any matters of concern or interest**

No questions or issues were raised.

**71/17 Review of actions from last meeting**

- April 01-17 The Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham. The Clerk reported that he has contacted Gwen Earney, a member of the Selborne Speedwatch Team and was waiting for his response
- July 01-17, Clerk to investigate the cost of purchasing a defibrillator. See Agenda Item 79/17
- August 01-17, Clerk to contact County Councillor Mark Kemp-Gee asking for his support in requesting weight restriction notices for lorries for Hartley Road  
The Clerk had contacted County Councillor Mark Kemp-Gee asking for his help, but had not yet received a response.

**72/17 To receive a report from the District Councillor**

District Councillor Ashcroft reported that he has some grant money left to spend. The proposed draft recommendations by the Local Government Boundary Commission for ward boundaries in East Hampshire will affect the Selborne Ward. It is proposed that 2 District Councillors will represent a ward called Binsted and Bentley covering; Bentley, Binsted, Worldham, Kingsley, Farringdon and part of Selborne. Blackmoor will be incorporated into Whitehill, Hogmoor and Greatham.

The SDNPA have launched a consultation on the draft Local Plan. It was noted that Worldham will lose its Settlement Policy Boundary. An issue is over the role of District Councillors in the SDNPA. The plan mentions Parish Councils but there is no reference to District Councillors.

There have been no further discussions/talks about the change in Authorities in Hampshire, and that devolution is no longer a governmental priority.

**73/17 To note any issues that has been brought to Councillors attention**

a) Future of Alton Recycling Depot

Cllr Trigwell-Jones reported that she had been asked to sign a petition against the closure of the Alton Recycling Centre. This raises the issue whether the Parish Council should be lobbying their County Councillor about the rumoured closure as this is likely to affect Worldham parishioners eg an increase in fly tipping and many parishioners use the tip on a regular basis.

After a discussion Cllr Trigwell-Jones proposed and seconded by Cllr Blake that the Clerk writes to County Councillor Mark Kemp-Gee expressing the Parish Council's concern about the rumour of the closure of the Alton Recycling Centre and that the Parish Council would object to its closure.

New Action Point Oct 01-17 Clerk to write to County Councillor Mark Kemp-Gee expressing the Parish Council's concern about the rumour of the closure of the Alton Recycling Centre and that the Parish Council would object to its closure.

b) 2 pedestrian accidents in East Worldham

Councillors noted 2 recent accidents that had occurred in East Worldham which had been reported to a Councillor. A 93 old man had slipped on the pavement by the bus stop on the B3004 and had broken his hip. Pete Norgate had fallen in Blanket Street and tripped on a pot hole, which had not been marked up and had not yet been reported to Highways.

Councillors considered the issues raised by these incidents. It was agreed to report to Highways the state of the pavement and the potholes by the entrance to Blanket Street stating that they had caused pedestrians to have accidents.

c) Parish Plan.

Cllr Trigwell-Jones provided an update on the Parish Plan. The questionnaire is ready for distribution with a completion date of 31<sup>st</sup> October, The responses will be analysed and be presented to a future Parish Council meeting.

**74/17 To note any issues regarding the state of the roads, pavements and footpaths in the Parish.**

Councillors noted the growing disquiet about drivers speeding along Wyck Lane and the state of the hedge by the Burch's field. Councillors decided that traffic mitigation measures may need to be considered for Wyck Lane.

Councillors discussed the options available to deal with the hedge. It was proposed by Cllr Blake and seconded by Cllr Trigwell-Jones for Cllr Gaffney to approach Julian Burch, the landowner, on an informal basis to arrange for the hedge to be cut. If no satisfactory response is received then the Parish Council will contact HCC for them to contact Julian Burch on an official basis. AIF and duly resolved.

New Action Point Oct-02-17 Cllr Gaffney to approach Julian Burch on an informal basis to arrange for the hedge in Wyck Lane to be cut

**75/17 Finance and accounts**

**To agree the monthly finance report and schedule of expenditure**

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Fife and seconded by Cllr Brock All in favour and duly resolved.

The current accounts balance as at 4<sup>th</sup> October 2017

TSB current account balance: £5,111.24  
 TSB Business Instant account balance: £12,344.13

**Total balance of both accounts as at 04/10/17: £17,455.37**

**Total balance of Community Benefit Fund £7,594.20**

**Total Payments authorised and paid since September meeting**

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			<b>Payments authorised and paid since August meeting</b>		
				nil	
			<b>Total Payments</b>	0	0

**Payments authorised and paid at October meeting**

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			<b>Payments authorised and paid at October meeting</b>		
4/10/17	1187	R Twining	R Twining – Clerks salary Month 6 September	506.70	
4/10/17	1188	South East Water	Water bill for East Worldham village hall	20.58	
4/10/17	1189	Southern Electric	Electricity bill for East Worldham village hall	199.03	9.47
4/10/17	1190	Mary Trigwell-Jones	Parish Plan expenses	139.00	
			<b>Total Payments authorised and paid at October meeting</b>	865.31	9.47

#### Total Receipts Received

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
20/9/17	500113	Various	Alton Runners £15; T Gaffney £30 (Both hire of tables/chairs)	45.00
7/8/17	BACS	HCC	Precept –second tranche	5293.00
			<b>Total Receipts Received</b>	<b>5,338.00</b>

#### Worldham Community Benefit Fund

Total Paid in £nil

Total Paid out £nil

#### 76/17 To consider applications for the Worldham Community Benefit Fund

The Clerk had received 2 applications for consideration which had been circulated to the Councillors prior to the meeting. Cllr Trigwell-Jones asked for the application relating to the purchase of chairs for the village hall to be deferred.

Councillors discussed the application for a grant of £600 for the refurbishment of the chancel steps, the pulpit steps and the sanctuary steps of St Mary the Virgin Church, East Worldham.

A proposal to pay a grant of £600 as a contribution to the costs of the refurbishment was proposed by Cllr Gaffney and seconded by Cllr Blake. AIF and duly resolved

#### 77/17 Planning

a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2017/03                      SNDP Ref number: SDNP/17/02692/FUL  
Site address: Land adjacent to 6 Drove Cottages, Blanket Street East Worldham GU34 3BA  
Proposal: Conversion of existing Hop Pickers' cookhouse to two bedroom residential dwelling

**Councillors noted:** Application in progress

WPC ref number: wpc 2017/05                      SNDP Ref number: SDNP/17/02551/FUL  
Site address: Hartleywood Farm Oakhanger Road Oakhanger Bordon GU35 9JW  
Proposal: Change of use of B1 building to mixed B1 and B2

**Councillors noted:** Application approved

WPC ref number: wpc 2017/06                      SNDP Ref number:      SDNP/17/03255/HOUS  
Site address:                      Binswood Farm Oakhanger Road Oakhanger Bordon GU35 9JW  
Proposal:                              Oak framed infill garden room extension to rear

**Councillors noted:** Application approved

WPC ref number:                      wpc 2017/07                      EHDC Ref number:      57453  
Site address:                              16 Hartley Park Farm Business Park, Selborne Road, Selborne, GU34 3HD  
Proposal:                                      Replacement building for B8 storage and distribution and B1(c) light industrial use following demolition of existing building

**Councillors noted:** Permission granted

WPC ref number:                      wpc 2017/08                      SNDP Ref number:      SDNP/17/03732/FUL  
Site address:                              Land at Meadow Farm Green Street East Worldham  
Proposal:                                      Siting of a caravan as self-contained habitable accommodation for a full-time worker for a period of three years

**Councillors noted:** Application in progress

WPC ref number:                      wpc 2017/09                      EHDC Ref number:      57507  
Site address:                              The Farmhouse, Hartley Park Farm, Selborne Road, Alton, GU34 3HP  
Proposal:                                      Alterations to the Farmhouse barn to include new ground floor north elevational details and new south elevation ground floor extension. Retention of use as a farm office and the conversion of the ground floor storage area to an additional office with kitchen and disabled wc

**Councillors noted:** Application in progress

WPC ref number:                      wpc 2017/10                      EHDC Ref number:      57507/001  
Site address:                              The Farmhouse, Hartley Park Farm, Selborne Road, Alton, GU34 3HP  
Proposal:                                      Listed Building Consent Alterations to the Farmhouse barn to include new ground floor north elevational details and new south elevation ground floor extension. Retention of use as a farm office and the conversion of the ground floor storage area to an additional office with kitchen and disabled wc

**Councillors noted:** Application in progress

b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting (*Details contained in Annex A*)

WPC ref number:                      wpc 2017/11                      SNDP Ref number:      SDNP/17/04407/HOUS  
Site address:                              Rycote Oast House Wyck Lane East Worldham Alton GU34 3AW  
Proposal:                                      Replacement garage, carport and small logstore

**Councillors resolved:** Worldham Parish Council has no objections

c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*:  
None received

**78/17 To receive and approve a report from the Clerk regarding:**

a) Correspondence received  
1 The Clerk confirmed that he submitted the expression of interest forms for Infrastructure Projects relating to CIL funding in the SDNPA Area. Five projects were submitted:

- Improvements to the East Worldham village hall for £60,000
- Car Parking at East Worldham village hall for £50,000
- Worldham Community Open Space for £45,000
- Worldham Parish broadband for £30,000
- Traffic mitigation within Worldham for £45,000

2 The Parish Council has been invited to participate in the Pre-Submission South Downs Local Plan consultation which is open from 26 September 2017 to 21 November 2017. This will be on the November Agenda to discuss and finalise the Parish Council's response. The Settlement Policy Boundary for East Worldham has been taken out. The playground at East Worldham has been designated as a Local Green Space under Policy SD47

It was agreed that each Councillor will look at the consultation document and send their comments to the Clerk by 31<sup>st</sup> October. The Clerk will collate the responses for the November meeting.

Councillors noted that there was a question in the Parish Plan questionnaire relating to the Settlement Policy Boundary. The questionnaires return date is 31<sup>st</sup> October. To give time to analyse the results, it was agreed to put back the November Parish Council meeting to 8<sup>th</sup> November

3. South East Water has published their draft drought plan for the period 2018 to 2023 for consultation. Consultation on the draft drought plan runs from 4 September for six weeks, ending on 29 October.

4. Rural Services Network has asked the Parish Council to complete an online survey online about Growing a Rural Community. The Rural Services Network is the national organisation that seeks to speak for rural areas across England.

### **Meetings**

#### **Attended**

Cllrs Blake and Fife attended the SDNPA Workshop on 27th September at 18:30. Cllr Blake circulated a report of the meeting prior to the Parish Council meeting. The report stated: Natalie Fellowes, the SDNPA's link officer with EHDC has left. She has been replaced by Hannah Chapman

Cllr Blake had a conversation with David Ashcroft about the remaining Section 106 monies which is allocated to the Parish. He suggested that he would support any 'imaginative' proposals the Parish Council might have for the use of that money. It's possible the Parish Council could find a use for it instead of the using the Solar Farm money, particularly for any road/traffic improvements following up on HCC Highways' proposals.

#### **To Attend**

1. The Clerk has booked a place on the HALC Officers Update to hear from the new external auditor PKF Littlejohn who will explain the next five year contract and current legislation. The event will be held on Wednesday 18th October 2017 at a cost of £40

2 EHDC Planning and Communities invite Chairman and Clerks to an evening briefing session on the future spending of S106 monies on 17 October at 6pm in the Council Chamber, EHDC, Penns Place. It was agreed that Cllr Aldridge and the Clerk would attend.

#### **79/17 To receive a report on the cost of purchasing a defibrillator**

The Clerk reported that the Community Heartbeat Trust managed Services Option costing £126 per annum did not include the cost of buying the equipment or cabinet. The Clerk estimated the cost of buying the defibrillator, cabinet and its installation would be in the region of £1500 to £2000. The National Lottery via Awards for All would provide grants for the purchase of the equipment. Community Heartbeat Trust had provided the Clerk with examples of successful applications.

Councillors agreed that the Clerk should complete An Awards for All application for 2 defibrillators, one for the East Worldham village hall and the other in the BT phone box in West Worldham.

#### **8017 Dates of next Parish Council Meeting**

Normally the first Wednesday of each month.

To note the next Parish Council meeting will be held on Wednesday 8th November, 6th December, 10th January, 7th February, and 7th March

The Chairman closed the meeting at 9.43 pm

**New Action Points**

	<b>Action detail</b>	<b>Owner</b>
Oct 01-17	Clerk to write to County Councillor Mark Kemp-Gee expressing the Parish Council's concern about the rumour of the closure of the Alton Recycling Centre and that the Parish Council would object to its closure.	Clerk
Oct-02-17	Cllr Gaffney to approach Julian Burch on an informal basis to arrange for the hedge in Wyck Lane to be cut	Cllr Gaffney

Actions points from previous Worldham Parish Council Meetings:

<b>Action ID</b>	<b>Action detail</b>	<b>Owner</b>	<b>Status</b>
April 01-17	Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham.	Clerk	On-going
July 01-17	Clerk to investigate the cost of purchasing a defibrillator	Clerk	On-going
Aug 01-17	Clerk to contact Mark Kemp-Gee asking for his support in requesting weight restriction notices for lorries for Hartley Road	Clerk	On-going