



# Marsham Parish Council

email: [marsham\\_pc@outlook.com](mailto:marsham_pc@outlook.com)

**NOTICE OF MEETING & SUMMONS TO ATTEND**  
**THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL**  
**TO BE HELD IN MARSHAM VILLAGE HALL,**  
**ON WEDNESDAY 14<sup>th</sup> JUNE 2023 AT 7PM**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**  
To receive and accept apologies for Absence as previously notified to the Parish Clerk.
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any Requests for Dispensations.
- 3. MINUTES** To receive and confirm minutes of the meeting held 15<sup>th</sup> May 2023.
- 4. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**  
(Members of the public are allowed a maximum of 3 minutes each).
- 5. REPORTS FROM POLICE** To receive reports from representatives.
- 6. REPORTS COUNTY AND DISTRICT COUNCILLORS** To receive reports from representatives.
- 7. INFORMATION ON MATTERS ARISING** not covered elsewhere within the Agenda.
- 8. PLANNING - [Planning Applications - Marsham Parish Council, Marsham, Norwich](https://www.marshampc.co.uk)**  
[\(\[marshampc.co.uk\]\(https://www.marshampc.co.uk\)\)](https://www.marshampc.co.uk) to consider any applications or enforcements received during this time.
- 9. SAM2** To receive any reports and discuss the future use of the unit.
- 10. FINANCE** - Balance of Community Account as of 27<sup>th</sup> April 2023 £16,503.85. Balance of Business Saving Account £2,021.17 **To agree following expenditure:** - Clerk Wages May 2023 - £237.38. HMRC M1 M2 PAYE - £24.72. Ace Engraving Limited - £46.80. ROSPA Play Safety 94.20. To complete the remaining mandates for Barclays.
- 10.a AGAR** to receive the Internal Audit report, Sign the Governance Statement and Exemption Certificate. To the Sign and complete the Annual Accounts to complete the AGAR.
- 11. CORRESPONDENCE** - Communication received not covered elsewhere within the Agenda.
- 12. MARSHAM VILLAGE HALL** – To receive any updates.
- 13. AMENITIES MATTERS (Peewit Fields / Allotments / Playground/Streetlights)** To receive updates on Village sign painting / repairs. Update on tree plaque. Play Inspection Report.
- 14. HIGHWAYS** – To receive any updates matters from Highways.
- 15. ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda
- 17. DATE OF NEXT MEETING** - To confirm the date of the next meeting.

Mrs. R Scarff  
Clerk to the Parish Council

8<sup>th</sup> June 2023

### **NOTES.**

*All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk.*

*Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*