**HOVERINGHAM PARISH COUNCIL**

**Minutes of the meeting held on Tuesday 4th April 2017 at 7.30 pm in the Village Hall**

Present: Mark Clifford (MAC) Eric Allwood (EA) Margaret Armitage (WMA) Pauline Bulpitt (PB) Helen Nall (HN) Phil Turton (PT)

Alexander Nall did not attend

1. **To consider any apologies for absence**: Councillor Roger Jackson tendered his apologies
2. **To consider the Minutes of the last meeting** ( taken as read)
3. **Finance-**

 **Receipts:** village Hall (Goodbrooks) £50, Transparency fund grant £540, refund NALC £50, Chapel field –funds raised- current account £2,481.40.

 **Payments**: CCTV and Cemetery signage £270, J Harron (payroll) £61, Village Hall (Goodbrooks) £67, Clerks wages and expenses £819.11.NSDC Trade waste (chapel field) £127.40

A grant of £540 had been obtained from the transparency fund towards computing equipment, further grants are available for websites and the maintenance of them, we will in the near future need to display on our website details of any property maintained or owned by the PC and roles of PC members within the PC.

The Annual Governance statement was then discussed and approved by councillors.

4. **Planning.**

**16/02145/FUL**: Hoveringham House, proposed garage –**Approved**

**17/00122/FUL**: the Forge, Main Street, refurbishment and alteration **-Approved**

It was decided the Clerk would check the planning protocol for new applications with NSDC

5**. Chapel Field**: progress has been made with the COIF account, new signatories have been added, and some outstanding funds have been added to the CF current account £2481, and a fundraising ball has been planned for the summer, applications for Grants have been made.

**6. Village Hall**: the contents of the Village Hall are insured for a total of £50,000, the committee are happy with that sum. The Hall manager has completed a risk assessment

**7. Environment:**

**7.1 Railway Lake**: Phil Turton attended the liaison committee meeting and felt things were progressing, Roger Jackson has received a complaint from Thurgarton PC about the expected number of people to certain planned events namely cub activity days, PT felt that the Scouts were within their planning permission and was happy to talk to Roger Jackson regarding this issue.

7.2 **Hoveringham Street furniture**: some time has been spent on sanding the benches on the green and work is progressing well.

**7.3 Jubilee Oak**: MC and EA have decided to see if they can sympathetically trim the Oak owing to the lack of suitable quotes. Edward Nall offered his help in this matter.

**Flood Pole**: Chris Shaw is to be asked to become involved in this Matter.

**7.5 Best Kept Village**: after some discussion it was decided to defer this matter.

**8. Cemetery** MC to complete a risk assessment, and to install new signage.

 **9. Closed cemetery /Church yard**: £850 has been spent on the closed churchyard, £800 reclaimable in the last financial year.

**10. Highways**

**10.1 Creagh**: no reported problems

**10.2 Forterra**: no reported problems

**10.3. Pot Holes and overgrown verges**- Roger Jackson has passed the PC complaints to the relevant departments but these were ongoing problems throughout the area.

**10.4 Fly tipping:** Adjacent parishes of Caythorpe and Thurgarton have both noticed an increase of litter around their Parishes - email to be sent to Roger Jackson requesting advice on this matter.

**11. Tarmac:** the last meeting will be on 21st June after which the land owners will be responsible.

 **12 Village Photograph:** HN has a few people left to contact to sign the photograph, an invoice of £375 has been received

**The meeting closed at 8.50**

**Dates of future meetings**

**Tuesday 16th May - AGM followed by PC meeting, Tuesday 23rd May Annual Parish Meeting, Tuesday 27th June, and Tuesday 8th August.**

**All meetings take place in the Village Hall** ……………………………………………………………………………………………………………………………………………………………

**Parish Council Financial Statement – Friday 24th March 2017**

Balance brought forward from 14th February 2017

Represented by current account **£19,793.06**

Receipts Good brooks 50.00

 Grant –transparency fund 540.00

 Refund NALC 50.00

 **£20,433.0**

**Payments**

 CCTV and Cemetery sign 270.00

 J Harron 61.00

 Village Hall (good brooks) 67.20

 Clerks wages + expenses 819.11

 NSDC trade waste (CF 127.40

  **£1,344.71**

 **Balance C/F £19,088.35**

**PWLB next Payment Due May 2017 balance to pay £ 20,288.0**

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**Chapel Field**

**Current account £603.24**

**Receipt – fund raising £2,481.40**

**Total £3,084.64**

**COIF account £24,684.82**

**Balance carried forward £27,769.46**

Amount available for improvement-£ 14, 057.40