

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.co.uk

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16 February 2024

Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 22 February 2024 at 7pm in Dunn Village Hall, Rushlake Green.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: Jeanne E Peterson
Clerk to Warbleton Parish Council

AGENDA

- 1. Attendance & apologies for absence – resolution required to note apologies**
- 2. Declarations of Interest**
 - 2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct
- 3. Minutes - resolution required 3.1**
 - 3.1. To **resolve** that the minutes of the Council meeting held on 25 January 2024, be taken as read, and confirmed as a correct record and signed by the Chairman
 - 3.2. Matters arising from the minutes not covered on the agenda
- 4. Public Participation**

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.
- 5. Reports – those noted as circulated will be taken as read**
 - 5.1. To receive report from County Councillor as circulated
 - 5.2. To receive report from District Councillor as circulated
 - 5.3. To receive report from PCSO Catherine Gilling as circulated
 - 5.4. To receive reports from Parish Councillors
 - i. Dunn village Hall Report (Cllr Beverley Saunders) as circulated
 - ii. WGod (Cllrs Buster Ansell & Richard Whymark) minutes as circulated
 - 5.5. To receive report from the Parish Clerk as circulated
- 6. Committee reports**
 - 6.1. To receive proceedings of the following committee meetings:
 - i. Planning & Development – 30.01.2024 draft minutes have been circulated.
- 7. Rushlake Green Bookings: resolution required 7.1**
 - 7.1 To consider and agree the booking request from Rushlake Green Big Lunch for their event to be held on Sunday 2 June 2024.
- 8. Parish maintenance – resolution required 8.1**
 - 8.1 **Rushlake Green village notice board** - to acknowledge the update on materials cost and consider the revised quote as circulated.

- 9. Finance – Resolution required 9.1 and 9.3**
 - 9.1 To authorise the bills for payment (payment list circulated)
 - 9.2 To note the Finance Reports; January 2024 bank reconciliation, budget monitor and reserve movements to date.
 - 9.3 To consider and accept the terms of reference provided by the proposed internal auditor and authorise the Clerk to commission the internal audit for year end 2023/2024.

- 10. Policy updates – resolution required to adopt draft policy document 10.1**
 - 10.1 Draft Social Media Policy

- 11. Warbleton Emergency & Resilience Planning – Resolution required 11.1**
 - 11.1 To discuss and agree the terms for moving forward with the Plan development.

- 12. Speed Watch – resolution required 12.1**
 - 12.1 To note that the speed watch “kit” has been returned to the council and to agree how the council can move forward in engaging vigilance to the traffic speeding issues within the parish.

- 13. Exclusion of press and public - resolution required 13.1 & 13.2**
 - 13.1 To consider whether to exclude the Press and Public from the meeting during consideration of the following item pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the exempt nature of the business to be transacted due to legal and confidential considerations.

 - 13.2 To consider the Council’s legal position regarding planning application WD/2023/2974/F Osborne House, Rookery Lane, Rushlake Green, pursuant to its ownership of forefront car park and adjacent land areas and access to building works and the response to questions supplied by the council to the applicant.

- 14. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda**

- 15. Date of next meeting – Thursday 28 March 2024 Dunn Village Hall 7pm. Resolution required 15.1**
 - 15.1 To note that a provisional date has been booked to hold the Annual Parish Assembly on 21 March 2024 at Dunn Village Hall. To agree the date and potential guest speaker.