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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held at Bradenstoke Village Hall on Tuesday 8th November 2022 commencing at 7:00pm.

MEMBERS PRESENT: Anthony Jones, [AJ], Shendie Green [SG], Stuart Bernard [SB] Rod Gill [RG1], David Leuty [DL]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Anthony Jones

APOLOGIES: Frank Ball [FB]

ABSENT: None

Meeting Commenced: 19:00

CM22/245 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
Frank Ball [FB]

CM22/246 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

CM22/247 **MINUTES OF THE PREVIOUS MEETING, 19TH OCTOBER 2022**
Proposed AJ. Seconded SG. Agreed.

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 19th October 2022 Are A True Reflection Of The Decisions Made.

CM22/248 **REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS**
Attached in the minutes, no changes to date and anything that needs to be discussed will be declared in the Clerks Report.

CM22/249 **CHAIR'S ANNOUNCEMENTS**
Ron Glover has resigned from the Council on personal grounds. The Parish Council and the Chair wish to thank him for the many years of service and countless hours he has given to the Community. Thank you for your dedication and your service.



The Parish Council has been looking at the cost of living and what support could be available in the local Community. SG attended the Wiltshire Council meeting for supporting our communities this winter and the cost-of-living crises. Information has been looked at regarding how surrounding villages are working and a review of what is currently being offered in Lyneham and Bradenstoke has also been reviewed. Good work is being done individually but there is a recognised missing central link that brings all the good work together. The Council could consider looking at providing grants for blankets, flasks, torches etc or additional grants to the Village Halls to provide a warm place to be with lunch or games etc for an afternoon. Also consider the creation of the Lyneham and Bradenstoke Charitable Trust or consider additional information on the potential existence of Charitable Trust already created and what could be done to improve this. Also continue to look at possible sites for allotments in the Lyneham area. Action Items for potential future agendas.

CM22/250 **PLANNING**

CM22/251 **To Receive the Planning Report**
Report Received.

CM22/252 **To consider the following planning requests**

[PL/2022/07119](#)

Proposal

Demolition of agricultural buildings and the erection of up to 200 dwellings, up to 2,600m² of B1 Business and up to 600m² of D1 community uses as well as public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Chippenham Road (Reserved Matters pursuant to Outline application 19/03199/OUT relating to appearance, landscaping, layout and scale)

Site Address

Land at Chippenham Road, Lyneham, SN15 4PA

Application Type

Approval of reserved matters

Outcome

Objection.



<https://development.wiltshire.gov.uk/pr/s/web-comment/a073z00001JZXOGAA5/lyneham-and-bradenstoke-parish-councils-comment>

- CM22/253 **To Consider A Response To The Section 38 Application By Gladman Developments**
 Proposed AJ. passed.
IT WAS RESOLVED THAT The Parish Council Will Seek Legal Advice Regarding The Section 38 Application
 Action: EM to progress the updates to the Title Registers for the land held by the Council.
- CM22/254 **To Consider And Agree To The Street Naming Proposal At Pound Farm**
 Proposed AJ. Seconded SG. Agreed.
IT WAS RESOLVED THAT The Street Naming Proposal At Pound Farm Be Accepted.
- CM22/255 **To Receive An Update On WALPA**
 No Update
- CM22/256 **TO RECEIVE, FOR INFORMATION, THE CLERK’S REPORT**
 Budget items for 2023/2024 need to be put forward imminently. The budget will be an agenda item for December with the precept due to the Wiltshire on the 18th of January 2023. Elections at the local level will now be part of the Parish Council costs. This will need to be budgets for in the next three years.
 The tree report is back with the Council. The information has been used to create a link for the general public to report any issues for trees around the Lyneham and Bradenstoke area. This will be reported directly to the Clerk. You may find the link here: <https://www.lynehamandbradenstoke-pc.gov.uk/community/lyneham-and-bradenstoke-parish-council-16223/report-a-tree-issue/>
 4 quotes have been requested for the tree work and planning permissions have been submitted to Wiltshire Council for any tree work required.



- CM22/257 **TO RECEIVE AND UPDATE ON CLACK HILL / B4069**
 No new updates that have not already been circulated. Signs for one-way system and speed reductions are being carried out. Comments on FB still taking place, but no formal comments have been circulated to the Parish Council in recent weeks. People are not abiding to the one-way system. Many deliveries are still using Clack Hill to gain access to Bradenstoke despite the work to make things better. However, the implementation of traffic changes has been an asset to Bradenstoke in reducing the volume of traffic trying to go through the village.
 The Police continue to provide support and the Council wishes to extend its thanks for the continued support.
 The MOD has asked that if there is a continued use of the area by soldiers and it is suspected they are going to or from Lyneham MOD please report this to the main guard room at 01249 894999.
- CM22/258 **REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**
- CM22/259 **Open Spaces & Play Areas Working Group**
 Playground inspection training needs to take place. EM asked to set up a Saturday for the Council to attend the training.
- CM22/260 **Allotment Working Group**
- CM22/261 **(i) To Consider And Agree Changes To The Allotment Contract**
 Proposed AJ. Seconded SB. Agreed.
IT WAS RESOLVED THAT the Changes To Allotment Contract Be Accepted
- CM22/262 **(ii) To Consider And Agree The Quote For Hedge Trimming And Removal Of Cuttings On The Allotment Site In Bradenstoke For £450.00 With Kevin Illes.**
 Proposed AJ. Seconded DL. Agreed.
IT WAS RESOLVED THAT The Quote For £450.00 For The Hedge Trimming And Removal Of Cuttings At The Allotment Site In Bradenstoke With Kevin Illes Be Accepted.
- CM22/263 **Royal Wootton Bassett & Cricklade Area Community Safety Forum Update**
 The next meeting is on 9th December 2022.
- CM22/264 **Royal Wootton Bassett & Cricklade Area Board, Cllr Jones/Ball**
 The next meeting is on the 18th of January 2023.



- CM22/265 **War Memorial Working Group Update**
Work is completed and all the pointing is complete. This is a slightly different shade but will mellow and age over time.
- CM22/266 **Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**
The next meeting is on the 7th of December 2022.
- CM22/267 **Public Relations and Communications Working Group**
No update.
- CM22/268 **Parish Steward**
Spent a good period on Preston Lane and cleared it up quite a bit.
- CM22/269 **FINANCE MATTERS**
- CM22/270 **To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**
No decisions taken since last meeting.
- CM22/271 **To Receive For Information, Disbursements Made Since The Last Meeting**
Received.

Disbursements are attached to and form part of these minutes.
- CM22/272 **To Consider And Approve The Schedule Of Forthcoming Payments**
Proposed AJ. Seconded SB. Agreed.
IT WAS RESOLVED THAT the Forthcoming Payments be Approved.
Payments Schedule are attached to and form part of these minutes.
- CM22/273 **To Receive The Bank Reconciliations As Presented**
Received.
- CM22/274 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**
None.
- CM22/275 **TO CONSIDER ITEMS OF MAINTENANCE**
There is a tree at the playing field that requires a review.



CM22/276 **KEY MESSAGES & PERFORMANCE REVIEW**

CM22/277 **To Review a Summary Of The Meeting's Key Points & Messages To The Public**

The WI (The National Federation of Women's Institutes) is sadly closing the local chapter in Calne. Gratefully they have contributed to the local community of Lyneham by looking after the flower beds on the roundabout at the Chippenham Road and Calne Road for some time. Going forward the Council would like to ask if there is anyone in the Village that would be interested in volunteering time to keep these looking refreshed for the Village to enjoy.

CM22/278 **To Review The Parish Council's OKR Dashboard**

Updates to be made.

CM22/279 **NEXT MEETING.**

The next Full Parish Council meeting will be held on Tuesday 13th December 2022 at 7pm, at Lyneham Village Hall.

Meeting Closed: 20:05



Summary of Public Participation Section

Parish Council Chairman, Cllr. Antony Jones opened the meeting and invited participation from the public.

Report from Wiltshire Council

Wiltshire Councillor, Allison Bucknell.

One main point in Wiltshire is the cost-of-living crises. The wellbeing hub has been re-opened for those who are having trouble sourcing local support. Local organisations are being asked to see if they could provide a little extra support to provide a warm space for people.

Changes now have taken place in Bradenstoke with change of speed limits. This information is being circulated as and when appropriate.

No information has been provided yet regarding the outcome of the appeal of the Land at Webb's Court and still awaiting a date for the planning committee hearing for the Clack Hill Yard application.

Finally, the Bradenstoke Solar Farm Committee Benefit Fund AGM was held week commencing 31 October 2022. The Committee agreed to offer grants of £1500 to the Community Spaces and emails have been sent to 5 Community Spaces within Lyneham and Bradenstoke. It is hoped that a response will be quickly received.

MOD Lyneham Report from Major Vernon Gadsby

1. Thanks to all who came and supported the Bonfire Night on 2nd November.
2. 13th November there will be an event in the REME museum car park for a service of remembrance. There will be a parade on the day, but the MOD will also be supporting Sutton Benger, Calne and Bradenstoke. At REME Lyneham the public is notified that car parking spaces will be limited.
3. There will be a series of small Christmas events starting on the 3rd that will see some traffic in and out of the MOD site. Nothing that should see any additional stress in the local community.
4. The Christmas stand down will begin on the 17th of December 2022 with a series of units now at MOD Lyneham you will see disbursements going for the Christmas leave across the county.

PCSO

No PCSO in attendance, no report this meeting.



Royal Wooten Bassett & Cricklade Community Care Group – Mrs K Ashlin

Mrs Ashlin not in attendance. Mrs Stevie Palmer gave a short update.

The Community Directory has now been placed on the website, sent out on Facebook and posters have been placed around the Community. There are paper versions at the library. The current priorities for the group will be Community Transport and looking at making improvements in the local area.

Other Public Items discussed

None

These minutes are accepted as a true and accurate record: -

Signed *F Ball* Date 01/11/2023

SIGNATURE CERTIFICATE



REFERENCE NUMBER

0530D04A-E905-409E-BD48-AC3669D5A2E1

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 0530D04A-E905-409E-BD48-AC3669D5A2E1</p> <p>Transaction Type Signature Request</p> <p>Sent At 01/11/2023 08:40 EST</p> <p>Executed At 01/11/2023 13:24 EST</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum ef0e3c7c1eabd313ecac5c51f5c28f4f85d40d55e541b488d1faa590e0fc561b</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Lbpc Final Mins 08-11-22</p> <p>Filename lbpc_final_mins_08-11-22.pdf</p> <p>Pages 8 pages</p> <p>Content Type application/pdf</p> <p>File Size 323 KB</p> <p>Original Checksum a292c37a88c33ddef4869598845bc157a480249f5db5795bfce4900a1c33cb73</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Frank Ball</p> <p>Email frank.ball@lynehamandbradenstoke-pc.gov.uk</p> <p>Components 10</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 2a0ed18e118152c120054e49c0c260b13994cca58db5ce9d39401c716ef9f84c</p> <p>IP Address 92.30.32.104</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID F7B2060B</p>	<p>Viewed At 01/11/2023 13:23 EST</p> <p>Identity Authenticated At 01/11/2023 13:24 EST</p> <p>Signed At 01/11/2023 13:24 EST</p>

AUDITS

TIMESTAMP	AUDIT
01/11/2023 08:40 EST	Elizabeth Martin (parish.clerk@lynehamandbradenstoke-pc.gov.uk) created document 'lbpc_final_mins_08-11-22.pdf' on Chrome via Mac from 217.39.114.105.
01/11/2023 08:40 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) was emailed a link to sign.
01/11/2023 13:23 EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) viewed the document on Chrome via Windows from 92.30.32.104.
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