

**Lanhydrock Parish Council: Minutes of Meeting held in Lanhydrock War Memorial Hall at 19:30 on Monday 28<sup>th</sup> March 2022**

- 1) NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED**
- 2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:**
  - a) In attendance: Cllr. J. Coad (chairman), Cllr. M. Coad, Cllr. P. Miller, Cllr. SA Hayward, S. Knight (clerk), Cllr. J Cruse (C.C.)
  - b) Apologies: Cllr. A. Coad
- 3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:**

Cllr. J. Coad informed the council that he was considering standing as a councillor for Bodmin Town Council, in addition to his role on Lanhydrock Parish Council.
- 4) PUBLIC FORUM:**

No matters raised
- 5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:**
  - a) It was resolved that the Minutes of the Parish Council meeting held on 31.01.2022 were an accurate record.
- 6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:**
  - a) **Cornwall Council:** Cllr. Cruse (C.C.) updated the parish council on the following points:
    - i) Bodmin Jail Car Park has been closed whilst the ongoing dispute with Bodmin Town Council over the lease agreement is settled in court.
    - ii) The Bodmin Town Centre Charette, held 18<sup>th</sup> – 22<sup>nd</sup> March, was well attended and included discussions on pedestrianizing Fore Street during certain hours, expanding the town along its north/ south axis from Berry Tower to the Beacon and improving bus links.
    - iii) Landmark Tree Scheme: Cllr. Cruse (C.C.) flagged that Lanhydrock was the only one of her parishes not participating in the Landmark Tree Scheme whereby a free tree would be provided to mark the Platinum Jubilee. She stated she would contact Andrew Williams to confirm that he would be providing Lanhydrock's tree, as discussed at the July 2021 parish council meeting. Cllr. J Coad added that, as the parish council owns no land, the decisions regarding any tree planting had been deferred to the War Memorial Hall Committee. (Minute Ref: 07/2021/8/d).

- iv) **Ukraine:** Following vetting by social services, the first refugees are about to be resettled in Cornwall. Cllr. J Coad noted that he was aware that Ukrainian children had been enrolled to continue their education at Bodmin College after Easter.

Following Cllr. Cruse's report, Cllr. Miller raised concerns about the standard of the reinstatement provided by Wales and West following their recent excavations of the carriageway outside the War Memorial Hall. Cllr. Cruse stated she would email Rachael Tatlow, Area Network Manager for CORMAC, and request that a safety inspector is sent out to inspect.

- v) **Bodmin Community Network Meeting held on 02.03.2022:** Cllr. J. Coad reported back from the meeting that, in response to concerns about the long waiting times of the non-emergency police contact number 101, attendees were advised that the chat messenger service was likely to have a quicker response time as call handlers were able to deal with multiple text messages simultaneously but only one call.

- b) **Cornwall Association of Local Councils AGM held on 08.03.2022:** The clerk reported back from the meeting on the following points:
  - i. **CALC Subs:** It was agreed to increase CALC's subs by 2.5% following an explanation by Brian White, CALC's accountant, that the association's budget is currently only breaking even.
  - ii. **Housing Crisis:** Cllr. Oliver Monk, Portfolio Holder for Planning and Housing agreed with concerns that Cornwall is currently in the midst of a housing crisis, reporting that 630 families are currently in emergency accommodation compared to 250 pre-pandemic. He stated that Cornwall Council was attempting to alleviate this by providing discretionary payments to people struggling to pay their rent and by becoming the 2nd biggest provider of affordable housing in the UK but that a further 50 properties per parish would need to be built to solve the issue. He stated funding was not an issue and encouraged each parish council to consider suitable sites for building affordable housing.

## 7) PLANNING MATTERS:

- a) **PA22/01497: Newton Lodge Access to Newton House, Lanhydrock -** *Listed building consent to carry out roof repairs, replace door frame/ lintol and replace window of log store:* Upon discussion, the parish council agreed their unanimous support for this application.

**ACTION:** Clerk to submit parish response to Cornwall Council's Planning Portal.



- b) **Any planning applications received after publication of agenda:** None received.

## 8) PARISH MATTERS

- a) **Community Network Highways Scheme:** Councillors agreed they were happy with the clerk's draft expression of interest to the scheme and suggested that the damage to the road signs on the Tredinnick junction should be added as evidence of the danger presented by the junction.

**ACTION:** Clerk to add additional detail on sign damage to EOI and submit.

## 9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
04.02.2022	Cornwall Council	Invitation to join LMP 2022-23	None – Councillors reiterated their view (Minute Ref: 11/2019/9) that membership of the LMP would not be beneficial to Lanhydrock
04.02.2022	BHIB Insurance Brokers	Insurance Renewal	None – Insurance renewed 16.02.2022
22.02.2022	Mevagissey Parish Council	Housing Manifesto	None – Councillors stated their support in principle but requested no further action
11.03.2022	Cornwall Air Ambulance	Grant Application	None – Councillors reiterated their view (Minute Ref: 01/2019/8/h (1)) that taxpayer money should be spent within the parish so would not consider a donation to Cornwall Air Ambulance
21.03.2022	CORMAC	Respryn Clearway	Cllr. J. Coad noted that additional street furniture was unwelcome but would prevent future issues. <b>ACTION:</b> Clerk to respond to CORMAC that Lanhydrock Parish Council accepts the scheme and has no further comment

## 10) FINANCE

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed outstanding payments of £383.16 and a total balance of £4487.90
- b) **Donation to War Memorial Hall Platinum Jubilee celebrations:** Cllr. J Coad and Cllr. M. Coad confirmed that the £100 donation for the Platinum Jubilee celebrations had been successfully transferred to the War Memorial Hall's account and that plans were being made to hold a jubilee event in place of the traditional Midsummer Ramble.
- c) **Online Banking:** Cllr. M. Coad reported in Cllr. A. Coad's absence that he had been unable to complete the online banking process as Barclays reduced opening hours meant it had not been possible for him to visit outside of his working hours.

**ACTION:** Cllr. A. Coad to visit Barclays bank when his work commitments allow

- d) Clerk Salary:** Cllr J. Coad reported that, following email discussion with the rest of the parish council, it had been agreed to increase the clerk's salary to £14 per hour, in line with NALC SCP 20/21. It was further agreed to provide a £100 bonus, for which the clerk expressed her thanks to the parish council.

**Proposed:** Cllr. J Coad      **Seconded:** Cllr. M. Coad      **Approved:** Unanimously

**ACTION:** Clerk to revise invoice to include £100 bonus + tax and resubmit for payment.

- e) To authorize the following payments:** The following payments were submitted but not authorized, to allow the clerk to amend the figures to include the £100 bonus agreed in minute ref: 03/2022/10/d and resubmit:

Invoice No.	Payee	Regarding	Sum	(Revised Sum)
N/A	120PA00289343	PAYE on clerk salary		
12	S Knight	Clerk Salary & Reimbursements		

**11) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:**

- a) Parish magazine

**12) ANY OTHER BUSINESS:**

- a) **External Audit:** The clerk asked for confirmation that the parish council were happy to request exemption from full audit, as in previous years. The parish council unanimously agreed.
- b) **Internal Audit:** The clerk asked for approval to approach Mandy Eaves to carry out the annual internal audit and to offer payment for her services. The parish council agreed a payment of up to £50 could be offered, or a gift to the value of £25.
- a) **CALC Membership:** It was agreed that membership of CALC had proved helpful over the past few years and that the council's membership should therefore be renewed. The following payment was authorised.

Invoice No.	Payee	Regarding	Sum
2223_060	Cornwall ALC Ltd	Annual Membership Subscription	£169.18

**13) DATE OF NEXT MEETING:** Monday 16<sup>th</sup> May 2022

Meeting Closed at 20:56

Signed and Accepted as a correct record

Chairman 

Date: 16<sup>th</sup> May 2022