

Minutes of the Parish Council Meeting held on Monday 3rd October 2022

Present:

Matthew Judson	(MJ)	Chair
Rachel Arnold	(RA)	Vice Chair
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Keith Hickson	(KH)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

1 Member of the public

Dan Levy (DL) County Councillor
Lysette Nicholls (LN) District Councillor

MIN REF	ITEM
22/117	APOLOGIES FOR ABSENCE
	Tony Pentland (TP) Councillor Charlie Maynard (CM) District Councillor
22/118	DECLARATIONS OF INTEREST
	No interests were declared
22/119	APPROVAL OF MINUTES FROM 5th SEPTEMBER 2022
	Minutes had been circulated for comment and were approved for publication. 22/103: repairs had been carried out to the fence on Jubilee Field – PC to inspect. MJ confirm that planning approval stated a 10 metre buffer zone adjacent to Foxburrow Close properties. Additional planting would focus on this area. It was confirmed that all contracts for clerk and maintenance had been signed.
22/120	QUESTIONS FROM MEMBERS OF THE PUBLIC
	Concern was raised regarding unusual vehicle activity on Sutton Lane – MJ suggested reporting any activity to the non-emergency Police telephone number
22/121	REPORT FROM DC/CC COUNCILLORS
	County Council: Not much to add following last month's report. There is a £2m pot of money to assist with the cost of living – the money will be distributed via the DC. DL to chase the PC's 20mph application. District Council: see annex for report. DL confirmed that the Freight Strategy was still in progress. The PC voiced their concerns about the volume of HGV's on the B4449. GS will draft a letter to be sent on behalf of the PC to OCC JD provided an update on the tour of the Stanton Harcourt Sewage Treatment Works ("STW") which he attended with CM - details provided in CM's report in annex.
22/122	PLANNING
	No applications received. The PC and DC to continue to monitor for application on field opposite Flexney's Paddock
22/123	GUARDROOM
	A number of bookings had been received, the crittal doors and the broken window are now

MIN REF	ITEM
	<p>repaired, the PC to monitor for any further leaks on the doors and report them if necessary for the repair company to return if required.</p> <p>Outstanding Actions</p> <ul style="list-style-type: none"> • Solar energy project, (Panels and battery) – Action: JD to obtain quotes from the companies which quoted for the Village Hall project. • Obtaining an electrician to install dimmer for the overhead lights – Action: GS to obtain quotes. • Obtain an Internet provider – Action: JD to contact Gigaclear and BT to progress. • GS to obtain a quote for roadside signage pointing to the Guardroom • GS to check that the Defib provided by Hayfield is functional
22/124	<p>LITTER/DOG BINS</p> <p>MJ currently communicating with Publica regarding the bins – following receipt of their current schedule, there are 3 bins not included. MJ proposed to ask Publica to replace the 4 non-Publica bins and add them to the schedule for emptying. GS seconded, all in favour. GS proposed the Airfield Site bins should also be added to the schedule, 3 in favour, 2 opposed.</p> <p>In summary, the PC would like to keep the dog waste bins that are at the junction of the Leys path and Sutton Lane and the bin that is near Main Road on the public footpath towards the B4449 these will need to be dual waste bins for them to be emptied and part of the contract.</p> <p>In addition, have the two square metal bins on the Jubilee Field and the Leys Play Areas replaced with Dual Waste bins.</p> <p>To consider having two bins on the Airfield development, adding the Airfield play area once the developers have completed and moved from site. The additional one will be near the Old Guardroom alongside the public footpath.</p>
22/125	<p>VILLAGE HALL</p> <p>Solar panels installed and actively delivering energy, awaiting Batteries to be installed in Oct</p> <p>VHC Team now focused on Car Park refurb - this was carried forward to the next meeting.</p>
22/126	<p>VILLAGE VOICE</p> <p>An advert had been published in VV for a replacement Editor – no interest expressed as yet. RA offered to cover the role on a temporary basis after Christmas, with assistance from LN if required. The PC are to review the future of VV should a replacement Editor not be found.</p>
22/127	<p>VILLAGE EMAIL</p> <p>A village email which was set up and managed by Emma Hare is due for renewal in May 2023 – the PC had been approached to see if they wanted to take it over. The PC discussed and decided to decline the offer.</p>
22/128	<p>COUNCILLOR RESPONSIBILITIES</p> <p>KH – Now a ‘Pot Hole Super User’. Issues had been marked up around the parish and repaired within 2 weeks – monitoring to continue.</p> <p>MJ – The Noticeboard for the Village Hall would be erected this coming weekend – any assistance would be welcomed.</p> <p>MJ to source cost of a ‘living Christmas Tree’</p>
22/129	<p>REMEMBRANCE SUNDAY</p> <p>GS proposed the PC make a donation to the British Legion – RA seconded, all agreed. The PC to use existing wreaths for Remembrance Sunday. MJ appealed for a PC representative.</p>

MIN REF	ITEM
22/130	FINANCE
	Payments Made: R Arnold Guardroom £89.00 (Guardroom two-ring hotplate) WODC Guardroom £1,557.15* WODC Bin Empty £148.63 WODC Rent £10.00 D Axford Village Voice £18.40 M Kelland Village Voice £22.00 E Lawrence Village Voice £56.80 R Smith Maintenance £169.00 Dragon IT Email Subs £108.24 G Sellars Guardroom £111.75 (Guardroom additional Guardroom keys) J Woodward Grass Cutting £205.00 Moore Audit Fees £360.00 *Clerk to seek partial reimbursement of business rate for Old Guardroom
22/131	CORRESPONDENCE
	Correspondence had been received regarding following: <ul style="list-style-type: none"> • A minor incident occurred during a recent litter pick resulting in bodily harm • Excessive noise from the Industrial Estate was reported – TG to send details from WODC on Noise Issues. • RAF Brize Norton had written to the PC providing ‘Major Accident Emergency Instructions’ – TG to post on the PC website
22/132	ANY OTHER BUSINESS
	2023/4 Budget discussions to start in November with a view to agreeing budget in December – TG to circulate Finance report at November meeting.
22/133	NEXT MEETING:
	Monday 7 th November 2022

Signed

Date

COUNTY & DISTRICT COUNCILLOR REPORTS

County Council Update – Dan Levy

County Councillor Report.

It is only a few weeks since the last report to Stanton Harcourt PC. There are therefore only a few things to add.

- a) The consultation on the central Oxfordshire Transport Strategy is drawing to a close. The proposed bus gates are designed to speed up buses and make active travel easier. They shouldn't make a difference to car journeys by people living outside Oxford, as we already usually use the A40 and ring road to get to the point nearest to where we want to get prior to venturing into the city, rather than crossing through the centre.
- b) The cost of living crisis is foremost in the minds of both WODC and the County Council. The County Council has set aside £2m to go to supporting volunteer and other groups, to go along with the money WODC has put aside. WODC will probably coordinate the response, as it did during lockdown.
- c) The Freight strategy is still being developed. I have made the case that both the B4044 (toll bridge) and B4449 (Sutton) should be lorry-free. Freight strategies are complex, as a limit in one place tends to displace traffic elsewhere.
- d) The Eynsham 20 zone is now operational, with new limits on the Eynsham ringroad. I look forward to SH's 20 proposals being considered, and I hope approved, by the County Council cabinet member.

DISTRICT COUNCIL UPDATE

Stanton Harcourt Parish Council meeting, 3rd October 2022

Charlie Maynard, District Councillor update

Cost of Living – councillors and officers are doing lots of prep work ahead of this winter. Plans will be released in the next few weeks.

Thames Water – last Thursday 30th September, Joe Deane and I toured Stanton Harcourt Sewage Treatment Works (“STW”) with Thames Water representatives as well as with Ash Smith and Peter Hammond from WASP – Windrush Against Sewage Pollution. It was a very helpful tour. My key discovery was that the 2,000 plus hours of sewage released from this STW in the Autumn of 2020 was due to an insufficiently large pipe (40cm diameter rather than 60cm) feeding the primary settlement tanks. This has now been fixed, though I can’t think help thinking that I wish it had not taken 2,000 hours of sewage dumping to find and fix the problem.

I also attended WODC’s Climate & Environmental Scrutiny Committee the same day where Thames Water was presenting. Key takeaways include:

- I complained that Thames Water had given no reply for more than five weeks despite multiple follow-ups to WODC’s request to a) increase STW capacities where currently under-capacity, and b) install volume flowmeters. Thames Water have since replied, apologised and we now have a meeting with them this Friday.
- Following from a question from me about their extremely varied “Population Equivalent” data (which WASP had uncovered), from which they calculate required STW capacity, Thames Water admitted that they have been using two different sets of calculations to derive Population Equivalent. They also admitted that this was not as it should be and that they were changing this practice. This is critical as currently it appears highly likely that Population Equivalent data has been backwards engineered to fit whatever Thames Water would like.

Hayfield – I’ve received some residents’ complaints about the landscaping failures and am talking to parish council colleagues and district council officers to find a solution to this. I do think it would be useful if a Hayfield resident’s association could be formed.

Fix my street – I’ve applied to have the broken metal signpost on the roundabout on the B4449 removed.

ACTIONS CARRIED FORWARD FROM EARLIER MEETINGS:

	ACTIONS CARRIED FORWARD	
Pre-June	GS – B4449 Reducing the noise and vibration BT OpenReach replaced the wrong manhole cover. The one by 10 Beaumont Green has been recorded as Urgent by both OCC Highways and BT OpenReach	Cfw
CFW from June mtg	21/064 TG to create and circulate a list of current policies (a PC Policy Register) ready for review.	Cfw
CFW from July mtg	21/092 All/PC to continue logging TW complaints with DL/OCC None received – Notice to be put on Village Voice (Hardcopy & Facebook) asking all issues to be sent to Parish Clerk with the Title 'Water Issues' PC will then progress with Thames Water. Action MJ TG to report on issue type statistics at future meetings (standard agenda point) <hr/> 21/097 S106 MJ to obtain quotes for additional Play Equipment	Cfw
CFW from Nov mtg	JD to look at sensors for electric lights once transferred to the PC <hr/> 21/122 Public Session Archive in the Guard Room? GS to see if we can install sufficient storage	Cfw
CFW From Feb Mtg	22/008 Guard Room Update GS to add the Capacity Guidelines to the Hirer Agreement TG to investigate a separate bank account for Guard Room Accounts. GS to write an article about the Guard Room for Village Voice	Cfw
	22/009 Village Hall GS to circulate the original Car Park refurbish plan to the VHC for review for completeness GS to return to Parish Council with quotations for Car Park refurb VHC to obtain three quotes for the Solar Energy Project and return to PC with proposal <hr/> 22/010 RECREATION AREAS GS to identify whether the VHC would like the equipment moved from the Bury Mead play park to the Leys to provide additional options for the Village Hall long term strategy	Cfw
CFW from June Meeting	22/0269 Welcome Pack JD currently drafting a document	