



OXTON PARISH COUNCIL

**Minutes of the Full Parish Council Meeting Held on
Tuesday 10th June 2025 at 7.30 pm in the Sylvia Bell Room, Oxton Village Hall**

Present: Cllr's: Lyndsey Whitby (LW), Donna Leivers (DL), Jeremy Leivers (JL), Hannah Lempicki (HL) and Kevin Cocker (KC) (*arrived 20h47*)

In Attendance: Rhona Holloway (Clerk and RFO)

Minute no.	DISCUSSION AND DECISIONS
	Public Participation: 1 member of the public attended and advised he had written to our local MP Michelle Welsh to seek co-ordination with flooding and nature recovery. He also offered to help with producing the statutory bio-diversity policy as he was an expert in the field, the Parish Council thanked him for the offer and agreed to arrange a separate meeting to follow up and discuss.
032/25	To receive and accept apologies for absence: Cllr Cocker informed the PC that he would be late. Apologies received from Cllr. Simpson
033/25	To receive and note declarations of interest: There were no declarations of interest.
034/25	To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 13 th May were accepted as a true record of the meeting and signed by the Chair.
035/25	To Report on Matters Arising: None
036/25	To receive and note reports from District and County Councillor: Cllr. Jackson noted that there was little activity taking place at the County Council as Reform, who are the new Administration at County, had cancelled all meetings in June to allow for training of new Reform Councillors and therefore no decisions on statutory matters were being taken by the Leadership. He noted that Government had given funding for road improvement works it was yet to be determined on where it would be spent but suggestions included the tram from Nottingham to Derby.
037/25	Planning: There were no new planning applications since the last meeting and the decision notices were noted.

038/25	Financial Matters: <ul style="list-style-type: none"> a) To note payments received and authorise invoices for payment, invoices totalling £1089.94 were agreed and signed off by two Cllrs. b) The monthly Bank reconciliation of £26999.43 was agreed and signed off c) The Unity Bank account was now open and a Bank transfer of £10.00 had been done to activate the account. Funds would now be transferred to the Unity Bank account.
039/25	To Review Standing orders: The Standing orders were reviewed and agreed
040/25	To Review the Assets register: It was noted that the register needed updating to include the new play equipment.
041/25	To Review the AGAR documents: The following documents were reviewed and signed off. Accounting Statement, Annual Governance Statement 2024/25, Certificate of Exemption, Annual Internal Audit Report, Bank Reconciliation, Explanation of variances, Year-end figures. Auditors' comments and Notice of Public Rights and Publication of the Annual Governance and Accountability Return. The dates for viewing the documents being from 16 th June – 22 nd July 2025 by appointment through the Clerk
042/25	To receive and note Lead Role reports
a.	Highways: Nothing to note.
b.	Village Hall: It was noted that is a vacancy for the position of Steward and for a Cleaner
c.	Recreation Ground: It was noted that the grass had been cut the previous day 9 th June and the matting under the zip wire was now damaged, RH to speak to Ulyett Landscapes Ltd.
d.	Green Spaces (LW): LW To purchase the new plants for the village planters and had a proposal for replacing the bin liners and lids for bins around the village, this would be done under minute no. 043/25
e.	Risk & Resilience/flood defenses: JL advised he was hoping to get further training organized for the Flood wardens
f.	Maintenance: None to report
g.	Grants: KC mentioned that there was currently no new funding available through NCC as there had been no meetings taking place during June
h.	Transport: No update
i.	Website: KS and LW to meet to progress further
j.	Planning: HL confirmed that she had attended the recent Planning Committee meeting at NSDC.
043/25	To approve the following items: <ul style="list-style-type: none"> a. Replacements bins- to be added to the July meeting b. Approve a budget of £500.00 for plants – this was approved by all Councillors

	<p>c. Approve a budget of £100.00 per bin to refurbish bins with new liners and lids- this was approved by all Councillors</p> <p>d. To donate £300.00 to the WI for the VE Day celebrations- This was approved by all Councillors</p>
044/25	To receive, note and action Correspondence received: All correspondence was circulated electronically.
045/25	Any other business: KC gave a full report on the work he had been doing for 'Godfreys Charity' this has been a time-consuming piece of work. He has been working closely with the Charity Commission and confirmed that things had progressed well and were in good order. He mentioned that all Parish Councillors are automatically members of the Charity and that the Parish Council decide on who the Trustees will be. A new Constitution had been created. There will be a report done for the Parish Council on a regular basis.
046/25	Date of next Parish Council meeting: Tuesday 8 th July at 7.30 pm in the Sylvia Bell Room at the VH.
047/25	Meeting Closed: There being no further business the Chairman closed the meeting at 21.22 hrs