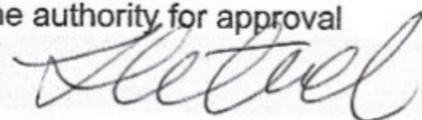


Section 2 – Accounting Statements 2020/21 for

WARBLETON PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	25,674	24,965	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	16,946	18,366	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	2,760	4,960	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	6,339	9,215	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	14,076	11,012	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	24,965	28,064	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	24,965	28,064	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	0	81,115	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	<i>The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.</i>
		✓	<i>N.B. The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval



Date

27/4/2021

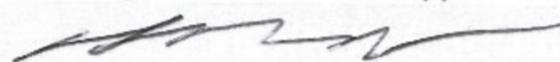
I confirm that these Accounting Statements were approved by this authority on this date:

6/5/2021

as recorded in minute reference:

00320

Signed by Chairman of the meeting where the Accounting Statements were approved



Warbleton Parish Council

Variance Analysis Section 2 – Accounting Statements 2020/21

Box 2 The figure used for 31st March 2020 is £58 less than last year's submitted AGAR for 2019/20. This was a result of a comment from PKF Littlejohn. An annual support grant of £58 was included in the "precept" in error. This should have been included in box 3

The precept increased from £16,946 in 2019/20 to £18,366 in 2020/21. This reflected an anticipated increase in salary and related costs for a new Parish Clerk/RFO, the renewal of a contract for maintenance of grass areas owned by the Council and the Council's desire to have a balanced budget against anticipated costs

Box 3 The figure used for 31st March 2020 is £58 greater than the figure submitted on last year's AGAR for 2019/20. An annual support grant of £58 was included in the "precept" in error. This should have been included in box 3

The "other" receipts reflect a CIL payment of £4,955.65 received in April 2020

Box 4 The staff costs increased by £2,876. This was due to a new Parish Clerk/RFO being employed by the Parish Council on a higher rate of pay. Additional hours were also authorised to ensure full resolution of a number of governance issues identified during a Health Check and the Annual Governance Return

Box 5 Not applicable.

Box 6 Payments decreased by £3,064.

There was also a significant decrease in grant payments of £3,150. This was due to each village hall only receiving half of their normal payment. Each hall had received a grant of £10,000 from the government and the Parish Council had not used either hall for the 2020/21 financial year as a result of virtual meetings due to COVID-19.

The grant application process was changed so that in addition to fewer grant applicants in 2020/2, grant payments were mainly awarded to be paid during 2021/22.

The only other significant differences in payments included in Box 6 were:

- A reduction in travel expenses incurred in 2020/21 of £21.60 compared to £256 in the previous year 2019/20 as all meetings had taken place over zoom due to COVID-19.
- £163 was spent on training in 2020/21 primarily for the new Clerk. Several Councillors also received training. £60 was spent on training in 2019/20.
- £748.47 CIL funds were spent in 2019/20 but none in 2020/21.
- £755.00 was spent on IT in 2020/21 which was used to purchase a new laptop/printer for the Clerk. There were no IT payments in 2019/20.

Box 9 In the accounting year 2019/20 box 9 had a zero value. There was an increase of £81,115.00 for 2020/21. This was as result of the former clerk resigning and an inability to recover files and establish if an asset register existed. A new asset register was started from scratch in April 2020 and has now been adopted at Full Council. The Register of Title for a parcel of land at Rushlake Green had been valued in 2014 and was stated to be under £80,000.

