



Allhallows Parish Council

www.allhallowskent-pc.gov.uk

clerk@allhallowskent-pc.gov.uk

Meeting Minutes

Date: 12th August 2026

Time: 18:30

Venue: Cross Park Pavilion

Present

- Cllr Chris Draper (Chair)
- Cllr Yvonne Forrest (Vice Chair)
- Cllr Karen Draper
- Cllr Trevor Bowley
- Cllr Sue Morrice
- Cllr Kim Wood
- Cllr Jean Sheaves
- Clerk Chris Fribbins
- 6 Members of public

402/1 Apologies for Absence

- Cllr Juan Van Niekerk.
- Proposed Cllr Sheaves, Seconded Cllr Bowley that the apologies be accepted – All Agreed

403/2 Declarations of Interest and notification of recording

- Cllr Morrice & Clerk (Audio Recording for personal use). Cllr Mrs Draper (Cross Park Association)

404/3 To Receive and sign the minutes of Parish Council 8th July 2026.

Proposed Cllr Mrs Draper, Seconded Cllr Wood – All Agreed.

405/4 Matters Arising (not on the agenda)

- a) Shelduck Close – continued problems with tree at end of drive, responsibility of Hyde Housing.
Turners to be contacted regarding their boundary planning commitments regarding their development, they have suggested problems with the Cross Park Boundary now the council has cleared the trees and vegetation (further works have been scheduled to

clear our land.

Cllr Wood has been chasing her contact regarding the Medway Council Mobile Library, the vehicle was still being prepared (electric vehicle). Issues raised with British Pilot development and Turner's The Reeds development. It was noted that a car is parking on the grass area by the Kingsmead bus stop.

406/5 Public Participation

Concern regarding police involvement in issues at Haven site and general youth behaviour in the village and lack of police attendance at parish council meetings (they had reported that they gave priority to issues and patrolling their area. Issues reported with e-Bikes in the village).

407/6. Reports

a Chairperson's Report

There had been various issues raised by Medway Cllr Spalding that the Chair will respond to him.

Medway Council have indicated that they will commission a Road Safety Audit as the Planning and Highway Authority.

There has been an approach regarding the provision of topsoil to Cross Park – will need regarding amount, further investigation, and planning approval.

There had been some issues raised regarding Health and Safety issues with the operation of the parish council's Countryside/Cross Park contractor, but it has been confirmed that he matches or exceeds the Norse operations elsewhere. Care is taken when issues do arise and he has been known to terminate his activities if there are any issues (e.g. it was reported previously that children were coming close to his vehicles when cutting amenity areas).

b Clerk's report

Concern had been raised regarding the provision of a Road Safety Audit for the Stoke Road development proposal. The Extraordinary meeting had reported on the position of this proposal – there had been a request for a Road Safety Audit (this is not a statutory or mandatory requirement). The consultants suggested by Cllr Spalding had declined to carry out the work (not all information required was available to the parish council) and a subsequent consultant produced **proposed scope that was approved** and a very valuable report was produced, approved by parish councillors, and submitted to Medway Planning (where it became a public document). Parish Council approval was identified under the Road Safety Audit and the actual report had been funded and delivered under that approval.

There had been detailed Freedom of Information requests from Cllr Spalding and some detailed investigations had been undertaken that determined that the work involved would exceed the Freedom of Information of information limits on work required to complete so this estimate has been supplied to Cllr Spalding with a request to pay this amount before further work would be carried out to complete the response to the requests.

c Medway Unitary Council Allsaints Councillors' Report (Cllr Spalding)

Cllr Spalding was not present (an email report had been circulated to Parish Councillors)

d Contracts

i Countryside Contract (Hedgerows/Amenity Land/Closed Churchyard/Recreation Ground/Shelduck Woods)

A resident had raised an issue with a Cherry Tree in Shelduck Woods that was overhanging the garden of a resident and depositing a large number of cherries and branches etc. Mr Baulk had agreed to cut back the Cherry Tree after a checking for any sign of nesting or other issues. There had also been a query to Medway Council (owners of the land) about the addition of a concrete base, the Chair had responded.

ii Street Cleaning

Alleyways in the Parish area have been given more attention as part of the scope of the street cleaning service.

iii Active Cemetery

No issues.

iv General Issues

Cllr Bowley (Cross Park) and Don Baulk (General village issues) continue to carry out maintenance etc. Monthly reports circulated.

It was suggested that staff be called in for a general meeting.

e Contributions from Representatives on external bodies

i KALC Medway Area Committee (Cllrs Forrest and Morrice)

Next meeting October 15th. There has been a request for information about Medway Council assets in the Parishes related to Local Government Reorganisation.

ii Rural Liaison Committee (Cllr Mrs Draper)

Next meeting 15th September. Cllr Morrice will attend in the place of Cllr Mrs Draper.

iii Village Hall Committee (Cllr Forrest)

There was no meeting. General progress being made on activities in the hall .

iv Cross Park Association (Cllr Bowley/Wood)

A meeting was held but Cllrs Bowley and Wood had not been invited. The pop-up pub was the focus of activities. Festival One had taken place and a Car Rally were happening over the next month, and a further Inflatable/Bouncy Castle event was planned (organised by third parties in conjunction with Cross Park Association but third party responsibilities).

There has been bookings for two parties and a wake.

v Friends of All Saints Church (Cllr Forrest)

No meetings, no issues. A report on the future pastoral cover for the church had been circulated to councillors – Canon Neil Bunker will be leaving Allhallows for Upper Stoke on 27th September and the interim priest in charge will be Clifford Stocking (currently St Helens, Cliffe) and will be based in Cliffe. Lay preachers in Allhallows are Karen Barrett and Terry Burton.

vi Allhallows Youth Club (Lisa Newstead)

Youth Club closed for the school summer holidays. Focus required to improved attendance and activities in the new school year.

vii Police Liaison (Cllrs Morrice and Sheaves)

Nothing to report.

f Reports from other member responsibilities

i Allotments (Cllrs Forrest)

No issues to report.

ii Recreation Ground/Play Parks (Cllrs Morrice and Bowley)

Identified maintenance issues to be raised with an external firm and a quote requested to fix issues as required (there had been a suggestion that some play area items may need to be taken out of action).

iii Bourne Leisure Liaison (Cllr Draper)

No meetings held, manager has not been available for meetings during the busy summer season.

iv Peninsula East Academy School (Cllr Forrest)

Liaison approaches will be made from the new school term in September.

v Turners Group – Kingsmead/The Reeds (Cllrs Draper/Forrest/The Clerk)

No meetings held. Issues raised with contractor's activities on-site being investigated by Medway enforcement. The chair has raised an issue with the need for fencing in the Cross Paek boundary. Work being carried out by the parish council on the boundary. It was requested that boards be erected to block the view of their development.

g Project Updates (Cross Park/The Brimp)

Cross Park - Bar development continues. The hatch has been installed. A bin store is being created in the car park and the dumpsters moved in (away from the outside bar area). Work on erection of a marquee for the bar area is planned.

Some issues identified in the hygiene report still to be actioned – kick board, extractor fan ceiling and wall still needs to be tidied.

Brimp - Brick Building extension is nearing completion, but priority is being given to Cross Park issues currently.

h Highways and Footpaths

i Footpath Officer/Public Rights of Way (Mr Don Baulk/Cllr Bowley)

Reports circulated.

ii Land Maintenance

Don Baulk had identified an issue with overgrown foliage at St Andrews/St Lukes,

iii Local Reports/Issue

Nothing further.

408/7 Planning Matters

a) Plans

MC/26/0001 Land at Stoke Road Allhallows Rochester ME3 9PE.

Outline application with some matters reserved (appearance, landscaping, layout and scale) for the construction of up to 350 dwellings (up to 320 dwellings East of Stoke Road and up to 30 West of Stoke Road) (Class C3) together with burial ground or memorial garden (Sui Generis), children's day nursery and mobility hub (Class E (f)), open space, allotments and dedicated play space and service infrastructure with associated works.

Current planned report to Medway Planning Committee for a decision is scheduled for September 23rd (postponed at the request of the developer) There is still a need to get objections/comments in for consideration in the Planning Officer's report and recommendation needs to be early September so that it is included should there be an appeal (considerable weight given to Officer's report at any Planning Appeal even if the committee votes unanimously for refusal!) – suggested information and templates for replies has been put on www.allhallowskent-pc.gov.uk the Parish Council website.

b) Allhallows Neighbourhood Plan

No further progress currently, Stoke Neighbourhood Plan is progressing.

c) Medway Local Plan 2041 Update

The planning inspector that has been appointed to carry out the review had sent a series of queries to Medway Planning who suggest this is normal at this stage and being actioned/responded to. Awaiting update from Medway Planning, but they have said that any 'gaps' will be closed and any necessary consultations will be carried out. The Clerk reminded the council that the parish area will be at risk of developments if there is no Local Plan.

d) Updates received on potential development off Binney Road/Stoke Road Allhallows

Reported previously.

409/8 Finance/Policy

- a) Finance Monitoring Reports (to 31/07/26)
- b) Receipts and Payments Schedule for August 2026 for note and approval as required (update circulated at meeting)
Proposed Cllr Wood, Seconded Cllr Sheaves All Agreed

JULY

C Fribbins	Vodafone Repay	£63.22
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AUGUST (to date)

C Fribbins Vodafone Repay £63.22
 Countryside Contract £ 30,305.19
 Awaited – Medway Norse Countryside Contract, Karate, Scouts

Item	Reference	Total	VAT	
Chris Fribbins	Salary*****	260801		
Bruce Muihall	Salary*****	260802		
Rosslyn Allen	Salary*****	260803		
Rosslyn Allen	overpayment in July	260803	-33.71	
Rosslyn Allen	Tools	260803a	7.99	
Colin Davis	Salary/Fixed Work ***** NO HOURS	260804		
Angela Goodhew	Salary *****	260805		
Angela Goodhew	Brown Bin Annual Fee	260805a	40.00	
HMRC	PAYE/NI	260806	549.48	
Nest Pensions	DD	260807	677.96	
EDF Energy	Brimp Electricity DD	260808	209.34	9.97
M&L Contracting	Countryside Contract/Cross Park	260809	2,289.98	381.66
M&L Contracting	Cross Park Tree Clearance/Tidy	260810	4,680.00	780.00
National Broadband	Cross Park Broadband	DD 260811	54.00	9.00
Staffology IRIS	Payroll Software	DD 260812	13.20	2.20
TJF Property Services	Active Cemetery +C245	260813	160.00	
TJF Property Services	Active Cemetery +C246	260814	160.00	
Vodafone	Brimp Broadband CF Refund 63.22	260815	104.22	17.36
Business Stream	Allotment Water	260816	45.89	
Cool-Tech South East	Cross Park Cool Box	260817	1,632.00	272.00
West Sole Fencing	CP Bin Compound	260818	1,128.00	
SELCO	CP Bin Compound	260819	274.46	45.74
Yvonne Forrest	Shovel for Angie	260820	16.98	
Yvonne Forrest	Hoe for Rosslyn	260821	33.71	
Derek Barnes	Brimp Brick Store Ext Labour	260822	240.00	
Derek Barnes	CP Move socket	260823	97.00	
Derek Barnes	Work for CP Bin Store	260824	790.43	
Derek Barnes	SELCO Bin Store	260825	56.40	9.40
Derek Barnes	SELCO Bin Store	260826	42.12	7.02
Derek Barnes	SELCO Bin Store	260827	188.76	37.46
Allhallows Village Hall	Toddler Grant (1)	260828	30.00	

PAST PAYMENTS

Medway Skips	Brimp Skip	260750	444.00	74.00
Derek Barnes	Brimp Brick Store Extension	260751	480.00	
Derek Barnes	CO Toilet Fix	260752	47.50	
Derek Barnes	Install and Move CP Bins	260753	140.00	
Handar Paving	CP Pavilion External Path	260754	1,902.00	317.00
ZEMPLER (Youth Club)				
Sandu Supermarket	YC Tuck	260790	4.58	

* Awaiting invoice before payment, ** Paid Direct Debit/Debit Card

***** figures reported to the Council but not published due to confidentiality.

f) Bank Balances @31/07/26:

Current A/C	£14,640.92
Deposit A/C	£0
Base Rate Tracker A/C	£121,524.56
Zempler A/C	£428.25

410/9 Exclusion of Press and Public

Proposed exclusion of Press and Public due to confidential items (quotes)

411/10 Confidential Items

Enquiries to be made regarding assistant clerk/minute clerk.

Cllr Sheaves will investigate possible funding for a new community sport centre (Cross Park) and Youth Club (The Brimp)

412/11 Date of Next Meeting

September meeting of Parish Council 9th September 2026 at 6:30pm at Cross Park Pavilion. All members of the public are welcome to attend.

The meeting closed at 20:55