

# Mabe Parish Council

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## Agenda – 10 March 2022

**To Members of Mabe Parish Council:** Councillors: M Wilkinson (Chairman), P Tisdale (Vice-Chairman), C Cole, B Galke, R Phillips, P Simmons, A Thomas, Terry Tindle, K West, A Wills

**Cc:** C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

**Notice is hereby given that you are summoned to attend a meeting of Mabe Parish Council on Thursday 10 March 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.**

The purpose of the meeting is to consider the agenda items as set out below.

**Public Participation** – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing [mabeparish@gmail.com](mailto:mabeparish@gmail.com) in advance of the meeting.

**Covid precautions** - Councillors and the public attending should observe the [safe attendance protocols published on the website](#), and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings. Attendees are encouraged to wear a face covering if you are able to. If you or a member of your household are showing covid-19 symptoms or have tested positive for covid, then please send apologies and do not attend the meeting.

**Recording** – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

*Louise Dowe*

Louise Dowe, Clerk/RFO, Mabe Parish Council

4 March 2022

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## AGENDA

### Chairman's Announcements

Agenda no:	Agenda Items
MPC21.22.268	<b>Apologies for absence</b>
MPC21.22.269	<b>Members' Declarations of Interests</b> <i>Members to declare disclosable pecuniary interests and non-registerable interests</i>

	<i>(including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC21.22.270	<b>To approve written requests for dispensation</b>
MPC21.22.271	<b>Cornwall Councillor report</b>
MPC21.22.272	<b>Public Speaking</b>
MPC21.22.273	<b><u><a href="#">Minutes of meeting of the council held on 10 February 2022</a></u></b> <b>To resolve</b> – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
MPC21.22.274	<b>Clerk's update report</b> <i>Refer to separate report</i>
MPC21.22.275	<b>Planning Applications</b>
	a) <a href="#">PA22/00992</a> – Land south of Coronation Cottages, Mabe Burnthouse TR10 9HD – Change of use of land to be used as garden land in conjunction with approved residential development on Application No PA19/03269
	b) <a href="#">PA22/01312</a> – Land at Carnebo, Trenoweth Lane, Mabe – Retrospective application for a general purpose agricultural building.
	d) <i>Any consultations received by the parish council by 5pm, Monday 7 March</i>
	<b>PARISH ISSUES</b>
MPC21.22.276	<b>Mabe Neighbourhood Plan</b> <i>[Cllr West]</i> <i>To receive an update on progress of the creation of the Mabe Neighbourhood Plan</i>
MPC21.22.277	<b>Vandalism – MYCP play equipment, and the possibility of installing CCTV</b> <i>[Cllr Wilkinson]</i> <i>To consider further reports of wilful damage to the play equipment at the MYCP, and to consider steps to counteract this</i>
MPC21.22.278	<b>Play Equipment inspection – February 2022</b> <i>To consider the monthly inspection report and approve maintenance work recommended, if necessary.</i>
MPC21.22.279	<b>Replacement defibrillator – Mabe shop and post office</b> <i>To consider replacing either parts or the whole defibrillator</i>
MPC21.22.280	<b>Rights of way maintenance, 2022 season – bringing the parish LMP contractor schedule in line with the LMP grant offer from Cornwall Council</b> <i>To approve steps to bring the two cutting schemes into line with one another</i>
MPC21.22.281	<b>Start date – highways improvement scheme</b> <i>[Cllr Wilkinson]</i>
MPC21.22.282	<b>Parking / obstruction – Kingston Way</b> <i>[Cllr Wilkinson]</i> <i>To consider steps that the parish council may take to help tackle the problem of parking causing an obstruction in Kingston Way</i>

MPC21.22.283	<b>Application to Cornwall Council for devolution of open space land to the parish council</b> <i>To consider and approve an expression of interest for the devolution of open space land from Cornwall Council</i>
MPC21.22.284	<b>Jubilee Update</b> [Cllr Wills]
MPC21.22.285	<b>Clearing the land behind the bus shelter, Treliever Road</b> <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i>
MPC21.22.286	<b>Review of S.106 funded projects</b> <i>To receive an update, and agree the next steps for s.106 projects.</i>
MPC21.22.287	<b>Cornwall's Housing Crisis</b> <i>To consider correspondence received from parish councils in response to the housing crisis in Cornwall, and to make any further resolution if appropriate</i>
MPC21.22.288	<b>Pledge for Nature &amp; Ecological Emergency Summit</b> <i>To consider the request for support from Cornwall Council</i>
	<b>PARTNERSHIP WORKING AND CONSULTATIONS</b>
MPC21.22.289	<b>Proposed gifting of play equipment to the Mabe Youth &amp; Community Project</b> <i>To receive an update on the efforts to transfer the play equipment to the MYCP</i>
	<b>COMMUNITY LINKS</b>
MPC21.22.290	<b>Climate Group – regular update</b> <i>To receive a monthly update from the Climate Group</i>
MPC21.22.291	<b>University Update</b> <i>To receive a monthly update from the University</i>
	<b>ACCOUNTS AND GOVERNANCE</b>
MPC21.22.292	<b>Appointment of councillors to carry out periodic internal audit checks</b> <i>To appoint councillors for checks on the councils accounts and process, likely 2 or 3 times per annum</i>
MPC21.22.293	<b>2021/22 pay agreement</b> – <i>to note the national pay agreement and approve the backdated salary payment to the clerk</i>
MPC21.22.294	<b>Review of Financial Risk Assessment</b> – <i>to review and agree any updates needed to the Financial Risk Assessment</i>
MPC21.22.295	<b>Review of Asset Register</b> – <i>to review and agree any updates needed to the Asset Register</i>
MPC21.22.296	<b>Schedule of payments</b> <i>To approve payments as set out in the payments schedule.</i>
MPC21.22.297	<b>Finance report and bank reconciliation</b> <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>

MPC21.22.298	<b>Correspondence - None</b>
MPC21.22.299	<p><b>Agenda items for a future meeting</b></p> <ul style="list-style-type: none"> <li>i. Any matters deferred from, or raised at this meeting</li> <li>ii. Replacement of the Bier House roof, and further works needed to the bus shelter roof – <i>to consider any quotes received, and advice on further works needed</i></li> <li>iii. Contract for work to clear the land behind the bus shelter, Treliever Road – <i>after seeking a quote based on agreed works, to confirm the contract.</i></li> </ul>
MPC21.22.300	<b>Matters for decision, information excluded from the press and public</b>
	<b>To resolve</b> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
	<b><u>CONFIDENTIAL ITEMS FOR DECISION</u></b>
MPC21.22.301	<b>LMP contract 2022/23</b> – <i>to consider quotes for the rights of way maintenance work, and appoint a contractor for the 2022/23 season</i>
MPC21.22.302	<b>Enhanced LMP works</b> – <i>to consider the quotes received for the rights of way improvement works, and appoint a contractor to carry out this work</i>
MPC21.22.303	<b>Provision of IT support, Microsoft 365 licences and council email accounts</b> - <i>To consider amended quote received.</i>